



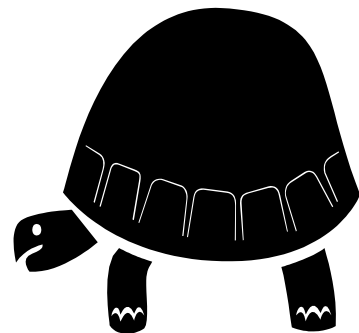
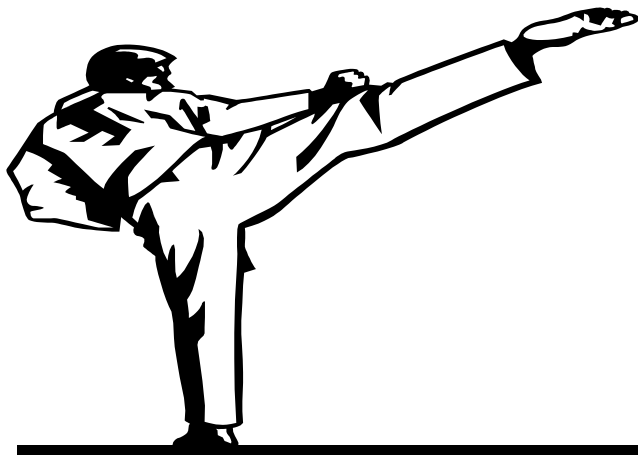
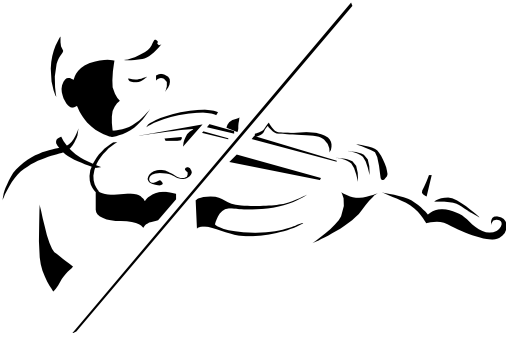
LEAP ACADEMY UNIVERSITY CHARTER SCHOOL

Extended Learning Program

Student & Parent Handbook

Fall 2011 Cycle 1

September 6 – November 9, 2011



The mission of the LEAP/ 21st Century Community Learning Center Extended Learning Program is to enrich the lives of LEAP students and their families with opportunities for academic achievement; physical, performing and visual arts activity; positive youth development; and family involvement with community-and partnership- driven after school program services. LEAP Academy is the lead organization, primary partner and sponsor of the 21st Century Community Learning Centers (21st CCLC) Program, which is under the Title IV, Part B of the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001. The 21st CCLC are defined as centers that offer academic, artistic, and cultural enrichment opportunities to students (in grades 4-12) and their families when school is not in session. The purpose of the program is to increase students' academic achievement, increase positive student behavior, engage adult family members, and establish and maintain partnerships and collaborative relationships. The program is aligned with the New Jersey State Core Curriculum Content Standards and funded by the State of New Jersey Department of Education.

LEAP ADMINISTRATION

Nancy Hopkins-Evans, Ph.D, Chief Academic Officer/Superintendent
 Charles Benito, Elementary School Principal
 Barbara Dunlap, High School Principal
 Nancy Ruiz, Principal of S.T.E.M. High School

21ST CENTURY COMMUNITY LEARNING CENTER

Program Office Hours:

Monday – Friday 12 p.m. – 8 p.m.

Security Desk: Elementary School: 856-614-5615

High School: 856-614-0400 x 5087

Mary L. Rivera - Director
 Phone (856) 614-2091
maryri@camden.rutgers.edu

Lavonne Nichols, Program Coordinator
 639 Cooper Street Camden, NJ 08102
lavonich@camden.rutgers.edu
 (856) 614-2090

Elizabeth Echevarria, Data Entry/Clerical Worker
eechevar@camden.rutgers.edu
 Phone (856) 614-2092

PARTNERS & COLLABORATORS

Camden Settlement Music School
 Food Bank of Southern New Jersey
 Rutgers- Camden Center for the Arts
 Rutgers/LEAP Family Support Center
 The Bridge
 Symphony in C
 Rutgers- Center for Urban Strategic Community Leadership

Camden County 4H Youth Development Program
 Girl Scouts Troop 30420
 New Jersey Academy for Aquatic Sciences
 Miracles Global, Inc.
 YMCA - C.A.T.C.H. Kids Club Program
 Rutgers-Cooperative Extension of Camden County

EXTENDED LEARNING PROGRAM SCHEDULE & CLOSING DATES 2011-2012

DAILY SCHEDULE

Monday – Friday

Time: **4:00-5:30pm** Light Meal, Academic Hour
 5:30-7:00pm Physical, Cultural, Artistic Enrichment Activities, Homework Assistance
 7:00 pm Dismissal

CLOSING POLICY

The 21st Century program will follow LEAP’s school calendar. During holidays and half-days there will be no extended learning program.

Cycle 1. Program will be in session Sept 6- Nov 9, 2011

Monday – Friday, 4- 7 pm

No program days:

September 15 & 16

October 13 & 14

November 10 & 11

Cycle 2. Program will be in session Nov 14 - January 30, 2012

Monday – Friday, 4- 7 pm

No program days:

November 17

November 23-25

December 1,2

December 23- January 2, 2012, *Holiday Recess*

January 12 & 13

January 16

Cycle 3. Program will be in session January 31- April 20, 2012

Monday-Friday, 4-7 pm

No program days:

February 7

February 16 & 17

March 15 & 16

April 6-13

Program Cycle 4. Program will be in session April 23- June 27, 2012

Monday – Friday, 4 - 7pm

No program days:

April 25

May 17 & 18

May 28

June 14 & 15

CLASS AND ACTIVITY SELECTION

Homework Assistance & Academic Enrichment

Homework Assistance comprehensively addresses the full needs of the student. Students will receive intensive homework assistance in a structured and supportive atmosphere.

Monday-Thursday 5:30-7 p.m. Grades 4-12

NEW JERSEY ACADEMY FOR AQUATIC SCIENCES

Movie Mania: Blue Planet

Students watch and discuss what has been described as the most complete series on the natural history of the world's oceans. The underwater films include creatures and behaviors that are simply amazing. You bring the enthusiasm, we bring the popcorn. **Wednesdays 5:30-7 p.m. Grades 4- 6**

Ocean Science

Students will investigate topics about how the ocean environment works. Using experiments, live animals and lots of energy, students will explore questions from "How tidal waves are made" to "Why sharks detect electricity". In the end, participants will know more about the ocean than Sponge Bob himself! **Thursdays 5:30-7 p.m. Grades 4-6**

Academic Achievement Policy: Students who are not in good academic standing may be suspended from participating in some or all enrichment activities until satisfactory academic performance is achieved.

CULTURAL & ARTS ENRICHMENT, NUTRITION, PHYSICAL ACTIVITY

4- 6 GRADE STUDENTS WILL ENJOY:

CAMDEN SETTLEMENT MUSIC SCHOOL

Musical Theater

This class provides students with the opportunity to explore acting exercises, simple movement for musical theater and an introduction to singing. Students learn songs and movement from current and classic musicals in preparation for an end of cycle student performance finale (Off-site class will take place at Settlement Music School). **Mondays 5:30-7 p.m. Grades 4-6**

RUTGERS CAMDEN CENTER FOR THE ARTS

Martial Arts

Students will learn martial arts in a fun and disciplined atmosphere that will promote healthy habits, and build a strong sense of belonging. Students will learn and develop an "I CAN DO IT" attitude in this martial arts class. Every child's goal is the Black Belt, a symbol of excellence in martial arts. **In order to receive the full benefits of the class, students must enroll and attend both sessions.**

Mondays & Thursdays 5:30-7 p.m Grades 4-6

LEAP ACADEMY CHARTER SCHOOL

Are you an Otaku?

Or an Anime-Lover? This is for students who have an interest in cinema, animation, Japanese culture, TV sitcoms, and want to relax after a busy school day. Students will learn about Anime (or Animation), a style of Japanese art in some magazines, books, cinema. Students will learn about anime, manga, cosplaying, and other aspects of young Japanese culture. Students will select, watch and discuss movies of different animes. They will also learn about professional opportunities in the animation industry including cinematic direction, voice acting, art design, and more. **Tuesdays 5:30-7 pm Grades 4-6**

Triple Play Sports/ Basketball Clinic

Students will learn the fundamental skills of basketball, hockey, touch football, soccer and volleyball that is necessary to play the games. The program will promote good sportsmanship, teamwork, fair play, character building and fitness. This class will also prepare students to play in student basketball competitions by having basketball clinics conducted by trained college athletes.

Mondays, Tuesdays, Wednesdays 5:30-7pm Grades 4-6

Recreational Soccer

This class will provide an opportunity for students at any level to learn the individual skills and teamwork needed to be a successful soccer player. The class will culminate with an informal friendly tournament - the teams will be comprised of members of the class, providing an opportunity for the students to play in a competitive environment. The class will emphasize the core values of sportsmanship, teamwork, and fair play. **Class Day and Times: TBA Grades 4-6**

YMCA CATCH!

Get involved in a class that will get you moving from start to finish. Imagine hundreds of fun, field day like games that will keep you from begging for more. You'll never find yourself bored with CATCH!

Thursdays 5:30-7 p.m. Grades 4-6

Are You Game?

After a long day at school, it's time to unwind and relax with games and friends. Playing games is a perfect way to spend time together with your friends — and build learning skills at the same time. Playing games such as Chess, Checkers, Monopoly, Dominoes, Uno, Pay Day, & Yahtzee help students think logically, practice skills as counting, reading, visual perception, eye-hand coordination and dexterity. Here students will learn about healthy competition, verbal communication, to focus their attention while enjoying the company of their friends. Everyone is a winner in this class- there are no losers!

Class Day and Times: TBA Grades 4-6

Young Picassos –Painted “Silk” Shapes

Painting on silk is a fantastic art that can be enjoyed by everyone. Even beginners can create stunning pieces to be proud of. It is surprisingly easy to make something beautiful just by painting different colours on to a piece of silk and watching them spread and blend and work together. By doing this you learn which colours complement each other and how to make soft patterns and shapes. The sky's the limit and it just takes a bit of imagination.

Mondays 5:30-7 p.m. Grades 4-6

Digital Story Telling

Students will get savvy with technology along with their oral presentation and writing skills. In this class students will use a topic of interest and visually tell that story through use of video cameras, photos and more, as they create a mini movie. **Tentative * Class Day and Times: TBA Grades 4-6*

Movie Club/Field Trip/ Family Nights

Students will enjoy the opportunity to see and discuss educational and/ or youth oriented movies. Field Trips may be scheduled during this time to various local educational attractions. Family Nights also may be scheduled during this time to promote family involvement through activities such as workshops, games nights, talent shows and student performances. Students will be able to learn about science in a fun way through interactive science workshops. Students must wear LEAP Academy gym uniforms and bring a pair of sneakers to every class. *Fridays 5:30 -7 p.m. Grades 4 – 6*

CAMDEN COUNTY 4-H YOUTH DEVELOPMENT

Calling Student Leaders!

Come and be a part of the movers and shakers of the after school program with 4-H. This student leadership group will be making the BIG decisions for the program, like what trips you go on, program rules, events, parties and much more! The program needs you to take the lead! *

**Tentative * Class Day and Times: TBA Grades 4-6*

Millennium Skate World

Skating Lessons

Are you yearning to skate like the pros? If so, at Millennium Skate World you can learn with their top notch instructors. All levels are welcomed, for beginners they focus on providing the basics. For more advanced skaters they focus on proper form, technique and getting you ready to meet your goals. Not only will you learn to skate but you will also fine tune your coordination.

Tuesdays 5:30-7 pm Grades 4 – 6

SYMPHONY IN C

Symphony & Strings

The Strings Program provides private and group lessons in violin and cello with a focus on fundamental practice habits and technique, building an appreciation for string instruments and the joy of classical music. The program promotes self-reliance, self-discipline, confidence building, creative and personal growth while building self-esteem in students. **Students are required to enroll and attend the Monday and Wednesday classes as well as maintain excellent attendance in order to remain in the class.**

Mondays and Wednesdays 5:30- 7 p.m. Grades 4-6

CULTURAL & ARTS ENRICHMENT, NUTRITION & PHYSICAL ACTIVITY

7-12 GRADERS WILL ENJOY:

Academic Achievement Policy: Students who are not in good academic standing may be suspended from participating in some or all enrichment activities until satisfactory academic performance is achieved.

CAMDEN SETTLEMENT MUSIC SCHOOL

Jazz Afro Fusion

This fun and energetic dance class infuses aspects of Jazz, Hip Hop, Funk, modern and sizzling Afro-Latino dance. Students learn hot moves and techniques from one of the newest dances to hit the Nation.

Wednesdays 5:30-7 p.m. Grades 7-12

LEAP ACADEMY CHARTER SCHOOL

Are you an Otakus?

Or an Anime- Lover? This is for students who have an interest in cinema, animation, Japanese culture, TV sitcoms, and want to relax after a busy school day. Students will learn about Anime (or Animation), a style of Japanese art in some magazines, books, cinema. Students will learn about anime, manga, cosplaying, and other aspects of young Japanese culture. Students will select, watch and discuss movies of different animes. They will also learn about professional opportunities in the animation industry including cinematic direction, voice acting, art design, and more. **Tuesdays 5:30-7 pm Grades 4-6**

Yoga

Under the direction of a professional yoga instructor, students will be guided in learning the history and philosophy of yoga, breathing techniques, stretches and postures, relaxation and meditation. These classes build mental and emotional strength as well as physical strength, balance and stamina.

Tuesdays 5:30-7 pm Grades 7-12

Falling Leaves Ceramics (Art Class)

It's time to use nature to create a wonderful project that will make a great gift or centerpiece for your room. In this art class students will use leaves and clay to create brilliant leaf masterpiece that will be the center of attention. **Tuesdays & Thursdays 5:30-7 p.m. Grades 7-12**

Triple Play Sports

Students will learn the fundamental skills of basketball, soccer and volleyball necessary to play the games. The program will promote good sportsmanship, teamwork, fair play, character education and fitness. **Mondays and Wednesdays 5:30- 7 p.m. Grades 7-12**

YMCA CATCH!

Get involved in a class that will get you moving from start to finish. Imagine hundreds of fun, field day like games that will keep you for begging for more. You'll never find yourself bored with CATCH!

Class Day and Times: TBA Grades 7-12

Project Runway

Be a trend setter and learn new hot fashion trends and create your own by designing clothes and create clothes for a peer model for your big reveal with a fashion show! So be there or be square!

**Tentative * Class Day and Times: TBA*

Grades 7-12

Speak Your Peace

Use your voice and creativity to generate lyrical expressions. This class is a creative outlet for students to write and create brilliant pieces of literary work.

**Tentative * Class Day and Times: TBA Grades 7-12*

Are You Game?

After a long day at school, it's time to unwind and relax with games and friends. Playing games is a perfect way to spend time together with your friends — and build learning skills at the same time. Playing games such as Chess, Checkers, Monopoly, Dominoes, Uno, Pay Day, & Yahtzee help students think logically, practice skills as counting, reading, visual perception, eye-hand coordination and dexterity. Here students will learn about healthy competition, verbal communication, to focus their attention while enjoying the company of their friends. Everyone is a winner in this class- there are no losers!

Mondays 5:30-7 p.m. Grades 7-12

Movie Club/Field Trip/ Family Nights

Students will enjoy the opportunity to see and discuss educational and/ or youth oriented movies. Field Trips may be scheduled during this time to various local educational attractions. Family Nights also may be scheduled during this time to promote family involvement through activities such as workshops, games nights, talent shows and student performances. *Fridays 5:30 -7 pm Grades 7 - 12*

Millennium Skate World

Skating Lessons

Are you yearning to skate like the pros? If so, at Millennium Skate World you can learn with their top notch instructors. All levels are welcomed, for beginners they focus on providing the basics. For more advanced skaters they focus on proper form, technique and getting you ready to meet your goals. Not only will you learn to skate but you will also fine tune your coordination.

Thursdays 5:30-7 pm Grades 7 - 12

RUTGERS CAMDEN CENTER OF THE ARTS

African Dance

This class introduces dances, music and African culture. Students will work closely with the instructor and a master drummer to gain the understanding of the union of drumming, rhythm and music to African Dance. *Monday 5:30-7 p.m. Grades 7-12*

Martial Arts

Students will learn martial arts in a fun and disciplined atmosphere that will promote healthy habits, and build a strong sense of belonging. Students will learn and develop an "I CAN DO IT" attitude in this martial arts class. Every child's goal is the Black Belt, a symbol of excellence in martial arts. In order to receive the full benefits of the class, students must attend both weekly sessions.

Mondays & Thursdays 5:30-7 p.m. Grades 7-12

SYMPHONY IN C**Symphony & Strings**

The Strings Program provides private and group lessons in violin and cello with a focus on fundamental practice habits and technique, building an appreciation for strings instruments and the joy of classical music. The program promotes self-reliance, self-discipline, confidence building, creative and personal growth while building self-esteem in students. **Students are required to enroll and attend the Monday and Wednesday classes as well as maintain excellent attendance in order to remain in the class.**
Mondays & Wednesdays 5:30-7 p.m. Grades 7-12

21st Century Extended Learning Program Field Trips

The purpose of educational field trips is to provide students with different ways of learning about Science, Math, Culture & Art as well as enjoying physical activity. The program provides transportation and a light meal. Field trips are held off site and are a privilege. Students must demonstrate good behavior while attending the regular program to be able to participate on a field trip. Parents are welcome to attend as chaperones. Please note that some field trips may be held on early dismissal days to allow for extra travel time so that students have enough time to enjoy the trip. On early dismissal day trips we will return to LEAP Academy no later than 4 pm (unless otherwise notified).

Grades 4-6:

1. Independence Seaport Museum, Philadelphia PA
Projected Date: October 2011 (Half Day)
Students will explore ships and the Seaport Museum while learning how boats actually work.
2. African American Museum, Philadelphia, PA
Projected Date: January 2012
Students will celebrate and learn about African American history through this interactive museum.
3. Millennium Skate World, Camden NJ
Projected Date: March 2012 (Half Day)
Students will make the connections between math, science and roller skating.
4. Grounds for Sculpture, Hamilton, NJ
Projected Date: June 2012 (Half Day)
Students will view diverse sculptures that will reshape their perspective, expectation and appreciation for art.

Grades 7-12:

1. African American Museum, Philadelphia, PA
Projected Date: October 2011 (Half Day)
Students will celebrate and learn about African American history through this interactive museum
2. Playdrome Bowling & Entertainment, Maple Shade NJ
Projected Date: January 2012 (Half Day)
Students will have the opportunity to play a competitive game that incorporates motor skills.
3. Grounds for Sculpture, Hamilton, NJ
Projected Date: April 2012 (Half Day)
Students will view diverse sculptures that will reshape their perspective, expectation and appreciation for art.
4. Philadelphia Zoo, Philadelphia PA
Projected Date: June 2012
Students will observe animals in their natural habitat, as well as gain a better appreciation for our environment.

INSTRUCTION PAGE:

Please complete the student and parent intake forms if

- 1) The student is new to the 21st Century Program or
- 2) The student is returning to the 21st Century Program but information has changed such address, phone numbers, emergency contacts and change in health status.

When complete please return the bus transportation, class registration, parent volunteer form, participant intake forms and the signed contract to the 21st Century Program Office or mailboxes at the LEAP Elementary or High school.

Keep the first part of the handbook with the office hours, contact information, schedule, class descriptions (pages 1-10) for your reference.

Thank you for your cooperation and support!

Student Name: _____

STUDENT CLASS REGISTRATION FORM

Please write in the class names in appropriate box (period 2) for every day in the blank space provided.

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1 4:00-5:30	Academic Hour	Academic Hour	Academic Hour	Academic Hour	Academic Hour
Period 2 5:30-7:00					Movie Day/ Fieldtrips/ Family Nights
7:00P.M.	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal

Note: Space is limited. Registration is not a guarantee of placement. Lack of enrollment or regular attendance will result in the suspension of a class. Those students who do not receive placement in a desired class will be placed in another suitable class.

TRANSPORTATION INFORMATION:

Student Name _____

Will student use program bus transportation? (Check one): Yes No

Staff must confirm bus information with parent/guardian and place student name on the bus roster prior to student using the service.

BUS STOPS	BUS DROP OFF TIME
Sacred Heart School	7:20 p.m.
Cream School	7:25 p.m.
Bonsall School	7:30 p.m.
Yorkship School	7:35 p.m.
Camden High School	7:45 p.m.
Washington School	7:55 p.m.
Cramer School	8:03 p.m.
Davis School	8:07 p.m.

The above bus schedule is tentative. It will be confirmed shortly.

Student Bus Stop Selection* _____

***Parent/guardian of Pennsauken students will need to provide their own transportation to and from the program.**

**** Students in grades 4-6 must be picked up by a parent/guardian at designated bus stops. Parents are asked to arrive at least 10 minutes prior to the drop off time. If there is no parent/guardian at the stop the student will be driven back to the school. A \$25 penalty fee will be charged to parent/guardian for lateness. In addition, students will not be able to ride bus for the duration of the program.***

The program may occasionally revise the bus route to accommodate additional students. Please list an alternative school stop in Camden that would make it possible for student to attend the program.

_____.

PARENT VOLUNTEER FORM

The 21st Century Program needs your help. Please choose one or more categories in which you can help.

Remember: All Parents will receive Parent Partnership Hours for any and all activities you attend or participate in. Please

log in your hours at the Parent Center.

___Chaperone Field Trips

___I can donate food and beverages for student and parent events

___ I can help with activities during the Family Nights.

Other services which you could

Contribute:_____

Comments: _____

Parent's Name

_____Phone_____

Student's Name _____Grade_____

Thank you!

STUDENT PARTICIPANT INTAKE FORM

First Name: _____ Last Name: _____ MI: _____

Address _____ City: _____ State: _____ Zip: _____

E-Mail: _____ Phone 1: _____ Cell Phone: _____

Gender: (Check one) Male Female Date of Birth: _____Grade at Entry (Check one) 4 5 6 7 8 9 10 11 12Limited English Proficiency? (Check one): yes noRace (Check one): Asian Black Hispanic/Latino Native American Pacific
Islander White UnknownPrimary Language Spoken (Check one): English Spanish Other _____Participant Emergency Contact Info (Must provide 2 contact persons other than parent. *Must be completed for acceptance into the program.*)

First Name: _____ Last Name: _____ MI: _____

Address1: _____ City: _____ State: _____ Zip: _____

E-Mail: _____ Phone 1: _____ Phone 2: _____

Can student be released to this person? (Check one) Yes No

First Name: _____ Last Name: _____ MI: _____

Address1: _____ City: _____ State: _____ Zip: _____

E-Mail: _____ Phone 1: _____ Phone 2: _____

Can student be released to this person? (Check one) Yes No

List any medical Issues/food allergies: _____

Taking any medications? _____

If so, list medications _____

PARENT PARTICIPANT INTAKE FORM

Student Name: _____

Parent Participant Name: _____

First Name: _____ Last Name: _____ MI: _____

(If different from student's address) Address: _____ City: _____ State: _____
 Zip: _____

E-Mail: _____ Phone 1: _____ Cell Phone: _____

Gender: (Check one) Male Female Date of Birth: _____

Highest Level of Education: Elementary High School College

Limited English Proficiency? (Check one): yes no

Race (Check one): Asian Black Hispanic/Latino Native American
 Pacific Islander White Unknown

Primary Language Spoken (Check one): English Spanish Other _____

PARTICIPANT EMERGENCY CONTACT INFO

First Name: _____ Last Name: _____ MI: _____

Address1: _____ City: _____ State: _____ Zip: _____

Address2: _____ City: _____ State: _____ Zip: _____

LIST OF SIBLINGS IN EXTENDED LEARNING PROGRAM:

21ST CCLC PROGRAM POLICIES, PARENT & STUDENT CONTRACT

Academic Achievement Policy

Students who are not in good academic standing may be suspended from participating in some or all enrichment activities until satisfactory academic performance is achieved.

Attendance Policy

In order to maximize benefits of the after school program, students are expected to attend the program on a daily basis. Failure to do so may result in dismissal from the program at which point the space will be offered to another student.

Behavior Policy

Students, who indulge in disruptive behavior, create a dangerous or unsafe condition for other students or staff, will be suspended and possibly dismissed from the program. Fun (Recreational) Fridays and fieldtrips are privileges. Participation on these days is determined by student's behavior and overall attendance in the program.

Field Trip Permission

Field trips, including walking trips, will be taken on a regular basis. Students who display disruptive behavior during the program will not be allowed to participate in field trips and will need to stay home on field trip days. Parents will be notified in advance of all field trips and be asked to sign a permission slip. Parents/guardians are strongly encouraged to escort students with medical needs on field trips.

Information and Technology Access Agreement

The Internet offers the opportunity to enhance the educational experience for our students. Students are directly responsible to use this tool in an appropriate manner. Failure to act responsibly will result in dismissal from the program. Software is utilized to block sites that are considered inappropriate sites. Students, who access inappropriate sites, whether or not they were blocked, shall be subject to dismissal from the program. If students inadvertently access an inappropriate site, it must be reported immediately to the teacher or staff.

Personal Property

The staff is not responsible for lost or stolen items. It is recommended that students leave valuable items such as jewelry and electronics at home. Label all items brought to the program with students' name.

Special Needs Student Policy

The 21st Century Community Learning Center Program will make reasonable modifications to accommodate children or parents with disabilities, will provide appropriate aides and services and make the facilities accessible.

Standard Photography Release Policy

LEAP Academy University Charter School, 21st Century Community Learning Center, and Rutgers University has permission to copyright, use, reuse, publish, and republish photographic portraits or pictures of my child/ children whether in whole or in part for educational purposes only used by LEAP Academy, 21st Century, or Rutgers University. Parent/guardian waives any right to inspect or approve the finished product or products.

Student Safety and Supervision Notice

Students must sign in and out with the Program Site Coordinator in order for Program Staff to supervise, monitor and ensure student safety. Staff is not responsible for students who leave the school building before they sign in or leave the school building unescorted. Fourth to Sixth Graders must be signed out by parent/guardian. *It is important that parents understand and reinforce this procedure, as student safety is the Program Staff's number one concern.*

Uniform Policy

Students must wear LEAP regular or gym uniforms at all times while in the program.

Walker's Consent:

I give my High School Students permission to walk home from the 21st Century program (***not available for Elementary students***) Initial here _____

STUDENT HONOR CODE OF CONDUCT

- 1) Attend the Program regularly.
- 2) Be in full and proper uniform at all times.
- 3) Be punctual in attendance, both to program and activities.
- 4) Obey all program rules and policies as set forth in the Student and Parent Handbook.
- 5) Be respectful to all staff – teachers, administrative and support staff.
- 6) Earn the respect of their peers and staff.
- 7) Continually demonstrate respect for people and property you come in contact with each day.
- 8) Take responsibility for establishing good and effective study habits that augment the in school learning process.
- 9) Take responsibility for all of your actions and decisions.
- 10) Learn to use your time and resources responsibly.
- 11) Share responsibilities when working as members of a group.
- 12) Communicate with parents and program personnel about program related matters.

We have read the above policies, statements and understand fully the student and parent responsibilities. We understand that 21st Century adapts its policies and procedures from LEAP. We agree to comply with the contract and to follow LEAP's Student Honor Code of Conduct.

Student Signature & Date

Parent/Guardian Signature & Date