

LEAP ACADEMY CHARTER SCHOOL  
Board of Trustees Meeting  
May 13, 2010  
Minutes

---

Meeting was called to order by Dr. Gloria Bonilla-Santiago at 6:40 p.m.

**Attendance:**

**Present:**

Dr. Gloria Bonilla-Santiago  
Manny Delgado  
Odessa Edmond  
Robert Everingham  
Dr. Eduardo Gomez  
Hector Nieves  
Dr. Wendell Pritchett  
Jeremy Sunkett  
Adam Szpreingel  
Dr. Raymond Yannuzzi  
Jennifer Young  
Peter Burke

**Excused:**

Jill Friedman  
Dr. Luis Garcia  
Dr. Ali Houshmand  
Maria Miranda  
Cynthia Quinton  
Mary Sheil  
Joseph P. Tredinnick  
Dr. Dyanne Westerberg

**Staff**

Dr. Deanna Burney  
Ken Verrill, School Business Administrator  
Wanda Garcia, Board Liaison

**I. Welcome/Declaration of Compliance with Open Public Meetings Act**

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated

that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

**II. Approval of Minutes of April 27, 2010:** Adam Szpreingel presented the following resolution:

**Item 1:** Resolved that the Board of Trustees approves the minutes of the meetings of April 27, 2010 as prepared by Wanda Garcia, Board Liaison.

**Seconded by Odessa Edmond. AYES: 10 NAY: 0 ABS: 0**

**III. Chairperson's Report**

- **Board Re-Appointments:** Jennifer Young presented the following resolution:

**Item 2:** Resolved that the Board re-appoints the following public members to a three year term:

- Jeremy Sunkett
- Mary Sheil

**Seconded by Manny Delgado. AYES: 10 NAY: 0 ABS: 0**

- **Pre-College Update:** A report was provided by Carmen Rivera.
- **Family Support Center Update:** A report was provided by Gladys Robreno. Dr. Wendell Pritchett presented the following resolution:

**Item 3:** Resolved that the Board of Trustees approves participation in the LEAP Across the Bridge Walk-a-thon and Health Fair on May 15, 2010 and authorizes use of the playground for Health Fair events, including exhibits, and children's activities.

**Seconded by Dr. Eduardo Gomez. AYES: 10 NAY: 0 ABS: 0**

**IV. Chief Learning Officer's Report – Dr. Deanna Burney**

- **STEM Update Report (Dr. Maria Suarez):** Dr. Suarez provided a report on the progress with the implementation of the STEM High School Program.

**V. Finance Committee Actions**

- **Approval of Board Line Item Status Report:** Dr. Eduardo Gomez presented items 4 – 8 for approval:

**Item 4:** Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have

reviewed the Board Secretary's and Treasurer's Monthly Financial Reports for the period ending April 30, 2010 and have consulted with the SBA and Superintendent as they individually deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board's Secretary concerning "Budgetary Line Item Status" N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the District's financial obligations for the remainder of the fiscal year.

- **Approval of Expenditure Report/Bill List**

**Item 5:** Whereas, the Chief Learning Officer of the LEAP Academy University Charter School was granted authorization to pay (i) vouchers under \$10,000.00; (ii) prior authorized debt service payments; (iii) vouchers on approved contracts; (iv) pension obligations; and (v) various other necessary pre-approved expenditures; and,

Whereas, the Business Administrator certifies that there are sufficient funds to finance these costs,

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers in the amount of \$996,889.24 for April 2010.

- **Budget Transfers**

**Item 6:** Resolved that the Board of Trustees approves budget transfers as follows: April 2010 (\$85,435.40) as provided in the monthly Financial Statements.

- **Approval of Service/Professional Contracts**

**Item 7:** Resolved that the Board of Trustees approves the following contracts:

<b>Vendor</b>	<b>Scope of Services</b>	<b>Amount</b>	<b>Timeline</b>	<b>Account Number</b>
John Ortiz	<u><b>Math/STEM Consulting</b></u> Develop a curriculum for the Introduction to Physics laboratory to be implemented in Fall 2010.	\$85/hour not to exceed \$20,000	June 1 - August 31, 2010	11-000-223-320-00

Vendor	Scope of Services	Amount	Timeline	Account Number
	<p>Select and order all instructional resources needed for the Physics laboratory including equipment, books and computer programs.</p> <p>Select and order all instructional resources needed for the Intermediate Algebra and Web Design courses to be implemented in Fall 2010, including equipment, books and computer programs.</p> <p>Develop a conceptual design for synergistic use of all STEM Program laboratories including Physics, Technology, Chemistry and Writing.</p>			
Alessia Marigo	<p><b><u>Math/Stem Consultant</u></b> Review K-12 mathematics curricula</p> <p>Develop interview process and criteria for math teacher selection and assists with interviews.</p>	\$75/hour not to exceed \$8,850	June 1 - August 31, 2010	11-000-223-320-00

- **Approval of Technology Budget**

**Item 8:** Resolved that the Board of Trustees approves the following three-year budget for Technology.

Further resolved that the Board directs the Director of Technology to include this in the school's plan and E-Rate Application:

<b><u>Budget 2010-2011</u></b>	<b><u>150,000 Budget</u></b>		
<b><u>Equipment:</u></b>	<b><u>Description:</u></b>	<b><u>Source:</u></b>	<b><u>Costs:</u></b>
Wireless	Enterprise Wireless	E-Rate 10% Local	\$3,676
Cabling	Wiring additional cabling	E-Rate 10% Local	\$2,858
Switches	Giga Byte Switches	E-Rate 10% Local	\$2,227
Phone System	Phone system for two bldgs	E-Rate 10% Local	\$7,147.11
Phones	Not covered by E-Rate	Local	\$8,180.00
HS Desktops	60 Desktop Computers	Local	\$60,000
IPOD Cart/ 4 Mac	20 iPods w/ 4 Mac Laptops	Local	\$25,000.00
<b><u>Software:</u></b>	<b><u>Description:</u></b>		
Oncourse	Lesson Planning Licenses	Local	\$2,500.00
Study Island	Student Software	Local	\$500
Vitural Reference Library	Library Software	Local	\$500
EBSCO	Library Software	Local	\$500
Encyclopedia Britannica	Library Software	Local	\$500
GCF	Library Software	Local	\$500
Artstar	Library Software	Local	\$500
<b><u>Maintenance/Tech support:</u></b>			
Student Information System	Support	Local	\$3,500
Infrastructure Support	Maintenance (Infrastructure)	E-Rate 10% Local	\$2,688
Video System Support	Maintenance (Video System)	E-Rate 10% Local	\$1,648
Cisco Support	Maintenance (cisco smartnet)	E-Rate 10% Local	\$591.61
K12 Filter	Support and licensing	Local	\$1,300
	<b><u>Total amount:</u></b>	-	\$124,315.69

<b><u>Projected</u></b>			
<b><u>Budget 2011-2012</u></b>	<b><u>150,000 Budget</u></b>		
<b><u>Equipment:</u></b>	<b><u>Description:</u></b>	<b><u>Source:</u></b>	<b><u>Costs:</u></b>
Desktop Computers	25 Administration	Local	\$25,000

<b><u>Projected</u></b>			
<b><u>Budget 2011-2012</u></b>	<b><u>150,000 Budget</u></b>		
<b><u>Equipment:</u></b>	<b><u>Description:</u></b>	<b><u>Source:</u></b>	<b><u>Costs:</u></b>
	Computers		
Teacher Laptops	34 Teacher Laptops	Local	\$44,200
25 Mac Computers	HS Mac Lab	Local	\$42,500
Color LaserJet Printers	5 Color LaserJet Printers	Local	\$5,000.00
Laserjet Printers	4 Laserjet Printers	Local	\$2,000
<b><u>Software:</u></b>	<b><u>Description:</u></b>		
Oncourse	Lesson Planning Licenses	Local	\$2,500.00
Study Island	Student Software	Local	\$500
Virtual Reference Library	Library Software	Local	\$500
EBSCO	Library Software	Local	\$500
Encyclopedia Britannica	Library Software	Local	\$500
GCF	Library Software	Local	\$500
Artstar	Library Software	Local	\$500
<b><u>Maintenance/Tech support:</u></b>			
Student Information System	Support	Local	\$3,500
Infrastructure Support	Maintenance (Infrastructure)	E-Rate 10% Local	\$2,700
Video System Support	Maintenance (Video System)	E-Rate 10% Local	\$1,650
Cisco Support	Maintenance (cisco smartnet)	E-Rate 10% Local	\$600
K12 Filter	Support and licensing	Local	\$1,300
	<b><u>Total amount:</u></b>	-	\$133,950.00

<b><u>Projected</u></b>			
<b><u>Budget 2012-2013</u></b>	<b><u>150,000 Budget</u></b>		
<b><u>Equipment:</u></b>	<b><u>Description:</u></b>	<b><u>Source:</u></b>	<b><u>Costs:</u></b>
Student Laptops	40 Student Laptops for Carts	Local	\$52,000
Senior Laptops	60 Senior Laptop Computers	Local	\$78,000
<b><u>Software:</u></b>	<b><u>Description:</u></b>		
Oncourse	Lesson Planning Licenses	Local	\$2,500.00
Study Island	Student Software	Local	\$500
Vitural Reference Library	Library Software	Local	\$500

<u>Projected</u>			
<u>Budget 2012-2013</u>	<u>150,000 Budget</u>		
<u>Equipment:</u>	<u>Description:</u>	<u>Source:</u>	<u>Costs:</u>
EBSCO	Library Software	Local	\$500
Encyclopedia Britannica	Library Software	Local	\$500
GCF	Library Software	Local	\$500
Artstar	Library Software	Local	\$500
<u>Maintenance/Tech support:</u>			
Student Information System	Support	Local	\$3,500
Infrastructure Support	Maintenance (Infrastructure)	E-Rate 10% Local	\$2,700
Video System Support	Maintenance (Video System)	E-Rate 10% Local	\$1,650
Cisco Support	Maintenance (cisco smartnet)	E-Rate 10% Local	\$600
K12 Filter	Support and licensing	Local	\$1,300
	<b><u>Total amount:</u></b>	-	\$145,250.00

Seconded by Jeremy Sunkett.

**ROLL CALL:**

Dr. Gloria Bonilla-Santiago	YES – ABSTAIN on Item 5
Manny Delgado	YES
Odessa Edmond	YES
Robert Everingham	YES
Dr. Eduardo Gomez	YES – ABSTAIN on Item 5
Dr. Wendell Pritchett	YES – ABSTAIN on Item 5
Jeremy Sunkett	YES
Adam Szpreingel	YES
Dr. Raymond Yannuzzi	YES
Jennifer Young	YES – ABSTAIN on Item 5

VI. **Curriculum Committee:** Dr. Eduardo Gomez presented items 9-15 for approval:

- **Summer School**

**Item 9:** Resolved that the Board of Trustees approves the Summer School proposal as presented by the Chief Learning Officer and Dean of STEM and approves a total budget of \$4,746 to cover related expenditures, as follows:

REGULAR SCHOOL: \$41,040  
STEM PROGRAM: \$14,706

- **School Calendar for 2010-2011**

**Item 10:** Resolved that the Board of Trustees approves the School Calendar for the 2010-2011 school year as presented by the administration for 200 instructional days for all students.

- **Comprehensive Equity Plan**

**Item 11:** Resolved that the Board of Trustees approves submittal of the Comprehensive Equity Plan Annual Statement Assurances for 2010-2011.

- **Field Trips**

**Item 12:** Resolved that the board of Trustees approves field trips as presented by the school administration and reviewed by the Curriculum Committee.

Seconded by Odessa Edmond.

**AYES: 10**

**NAY: 0**

**ABS: 0**

**VII. Closed Executive Session:** Adam Szpreingel presented the following resolution:

**Item 13:** Resolved that the Board of Trustees authorizes closing the meeting to the public to enter into a confidential executive session to address personnel matters.

Seconded by Dr. Eduardo Gomez.

**AYES: 10**

**NAYS: 0**

**ABS: 0**

**Meeting Closed at: 6:50 pm.**

Odessa Edmond presented the following resolution:

**Item 14:** Resolved that the Board of Trustees re-opens the meeting to the public.

Seconded by Jeremy Sunkett.

**AYES: 10**

**NAYS: 0**

**ABS: 0**

Meeting re-opened at 7:00 p.m.

Dr. Santiago indicated that the Board discussed personnel related matters in relationship to teacher renewals, pending legal matters and upcoming negotiations with LATA.

**VIII. Personnel Committee:** Jennifer Young presented the following resolution:

- **Recommendations for Teacher Renewals**

**Item 16:** Resolved that the Board of Trustees recommends the following teachers for renewal based on recommendations from the school's administration and review by the Personnel

Committee.

**TENURED TEACHERS**

Stephanie Aspenburg  
Amanda Cherico  
Catherine Clark  
Michael DiNuova  
Edward Evans  
Ana Garcia  
Maureen Gibbs  
Katurah Godard  
Marie Green  
Julia Kogan  
Peter Law

Martiza Lopez  
Scott Lunn  
Nicole Maenner  
Carole Pearson  
Siomara Perez  
Jeffrey Phillips  
Helen Redmond  
Darryl Rhone  
Raymond Rossi  
Jack Smultkis  
Nina Speart

**NON-TENURED**

Lynn Biehn  
Peter Boggs  
Sara Bowman  
Renee Burich  
Jamie Carll  
Gina Castano  
Tom Chisena  
Christina Fredericksdorf  
Yvette Hernandez

Leif Jones  
Richard Marino  
Nicole McCaig  
Jessica Pettyng  
Joyce Rifkin  
Danielle Rufo  
Theresa Sanchez  
Tugba Shapiro  
Stacey Stiehl  
Sanoussi Traore

**Seconded by Adam Szpreingel.**

**ROLL CALL:**

Dr. Gloria Bonilla-Santiago	YES
Manny Delgado	YES
Odessa Edmond	YES
Robert Everinghman	YES
Dr. Eduardo Gomez	YES
Hector Nieves	ABSTAIN
Dr. Wendell Pritchett	YES
Jeremy Sunkett	YES
Adam Szpreingel	YES
Raymond Yannuzzi	YES
Jennifer Young	YES

Jennifer Young presented items 17-19 for approval:

- **Appointments of Substitutes**

**Item 17:** Resolved that the Board approves appointment of the following individuals as substitute teachers: (Account # 11-140-100-106-02)

<b>Name</b>	<b>Effective Date</b>	<b>Compensation</b>	<b>Account</b>
Jennica Kwak	June 1,2010	\$100/day	11-140-100-106-02

- **Part-Time Employment/Other Compensation**

**Item 18:** Resolved that the Board of Trustees appoints the following individuals:

<b>Name</b>	<b>Position</b>	<b>Start Date</b>	<b>Salary</b>	Account Number
John Lavell	21st Century Instructor Curriculum Specialist		\$25/hour	20-297-200-100-01

- **Revised Vacation/Holiday Policy**

**Item 19:** Resolved that the Board of Trustees approves the revised Vacation/Holiday Policy for all Non-instructional personnel effective July 1, 2010.

**Seconded by Adam Szpreingel.**

**ROLL CALL:**

Dr. Gloria Bonilla-Santiago	YES
Manny Delgado	YES
Odessa Edmond	YES
Robert Everinghman	YES
Dr. Eduardo Gomez	YES
Hector Nieves	YES
Dr. Wendell Pritchett	YES
Jeremy Sunkett	YES
Adam Szpreingel	YES
Raymond Yannuzzi	YES
Jennifer Young	YES

**IX. Public Comment:** Adam Szpreingel presented a motion to open the meeting to the public for comment. **Hector Nieves seconded. AYES: 10 NAY: 0 ABS: 0**

**Public Comment:**

Stephanie Aspenburg addressed the Board on behalf of the LEAP Academy Teachers Association to

**LEAP ACADEMY UNIVERSITY CHARTER SCHOOL, INC.**  
**Leadership, Education, and Partnership**

639 Cooper Street, Camden, NJ 08102 / Telephone: 856-614-5600 / Fax: 856-614-5601

---

To: LEAP Academy Teachers, Staff and Parents  
From: Dr. Gloria Bonilla-Santiago, Board Chair  
Re: Action Items approved at the meeting of May 13, 2010  
Date: May 14, 2010

The following provides a summary of the various items approved at the May 13, 2010 Board meeting and key discussion topics.

- Item 1:** Minutes for the April 27, 2010 meeting were approved.
- Item 2:** The Board re-appointed Jeremy Sunkett and Mary Sheil as a Public Member for a three-year term.
- Item 3:** The Board approved participation in the LEAP Across the Bridge Walkathon and Health Fair on May 15, 2010.
- Item 4:** The Board of Trustees approved Board Secretary's and Treasurer's Monthly Financial Report for April 2010.
- Item 5:** The Board authorized payments of (i) vouchers under \$10,000.00; (ii) prior authorized debt service payments; (iii) vouchers on approved contracts; (iv) pension obligations; and (v) various other necessary pre-approved expenditures in the amount of \$996,889.24 April 2010.
- Item 6:** The Board approved budget transfers as follows: April 2010 (\$85,435.40) as provided in the monthly Financial Statements.
- Item 7:** The Board approved professional service contracts as follows: John Ortiz (Math/STEM Curriculum Consulting) and Dr. Alessia Marigo (Math Curriculum Alignment and STEM Teacher Criteria and Selection).
- Item 8:** The Board approved a three-year technology budget through 2013.
- Item 9:** The Board approved the Summer School proposal as presented by the Chief Learning Officer and Dean of STEM and approved a total budget of \$55,746 to cover related expenditures, as follows: REGULAR SCHOOL (\$41,040) and STEM PROGRAM (\$14,706).
- Item 10:** The Board approved the School Calendar for 2010-2011.
- Item 11:** The Board authorized submittal for the Comprehensive Equity Plan Annual Statement of Assurances for 2010-2011.
- Item 12:** The Board approved several field trips as presented by the administration.
- Item 13/14:** The Board closed the meeting to the public to discuss personnel matters. It closed at 6:50 p.m. and re-opened to the public at 7:25 p.m.
- Item 15:** The Board recommended teachers for renewal based on recommendations from the Chief Learning Officer and the Personnel Committee.

- Item 16:** The Board approved the appointment of the following individuals as substitutes: Jennica Kwak.
- Item 17:** The Board authorized part-time employment and other compensation for various assignments.
- Item 18:** The Board approved a revised Vacation/Holiday Policy for non-instructional personnel.

**Reports:**

Dr. Suarez provided an update report on the progress with the STEM Program.

**Public Comment:**

Stephanie Aspenburg addressed the Board on behalf of the LEAP Academy Teachers Association to acknowledge the teachers on their work and urge the Board to support teachers and make decisions that are based on the best interests of the children.

Dr. Santiago thanked the teachers and confirmed that the Board is working hard to keep the best teachers and is committed to continue to support teachers.

Thanks.

acknowledge the teachers on their work and urge the Board to support teachers and make decisions that are based on the best interests of the children.

Dr. Santiago thanked the teachers and confirmed that the Board is working hard to keep the best teachers and is committed to continue to support teachers.

**X. Adjournment:** Hector Nieves presented a motion to adjourn. **Seconded by Jennifer Young.**  
**AYES: 10                      NAY: 0                      ABS: 0**

Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Wanda Garcia  
Board Liaison