

LEAP ACADEMY CHARTER SCHOOL  
Board of Trustees Meeting  
November 13, 2008  
Minutes

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Meeting was called to order by Dr. Gloria Bonilla-Santiago at 6:00 p.m.

**Attendance:**

***Present:***

Gloria Bonilla-Santiago  
Odessa Ingram-Edmond  
Dr. Margaret Marsh  
Hector Nieves  
Trevor Orthmann  
Maria Miranda  
Adam Szpreingel  
Jeremy Sunkett  
Vanessa Marquez  
Dr. Luis Garcia

***Not Present:***

Jennifer Young  
Mary Sheil  
Peter Burke

**Staff Present**

Dr. Deanna Burney, Lead Person  
Allan Ginsburg, Business Administrator  
Wanda Garcia, Board Liaison  
Anthony DePetris, Director of Personnel

***Guests***

Jack Daly, Bowman Associates  
Maryann Holloway, Bowman Associates

**I. Welcome/Declaration of Compliance with Open Public Meetings Act**

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

**II. STUDENT PRESENTATION:** Marco and Melanie Lopez played a classical music selection led by his cello and violin teacher. This program is part of an ongoing partnership with the Symphony in C.

**III. Approval of Minutes of September 11, 2008:** Hector Nieves presented a motion to approve the minutes as follows:

**Item 1:** Resolved that the Board of Trustees approves the minutes of the meetings of September 11, 2008 as prepared by Wanda Garcia, Board Liaison.

**Seconded by Luis Garcia. AYES: 8 NAY: 0 ABS: 0**

**IV. Chairperson's Report**

- **Playground Update:** Dr. Santiago provided an update on the playground. She indicated that now she is moving to install the marquee and that Board Counsel is working language for an easement with Camden County College that will allow access to the areas behind the building.
- **Pre-College Update** – Adam Greenman provided an update report to the Board regarding college acceptance of LEAP seniors and other programmatic initiatives of the office for Pre-college Services.
- **ATT Grant:** Hector Nieves presented the following resolution:

**Item 2:** Resolved that the Board of Trustees authorizes LEAP's participation in the Rutgers/LEAP High School Preparation Program funded through the AT&T Foundation.

It further authorizes the Director of Teaching and Learning to incorporate curricular elements included in the grant within the existing instructional framework and schedule, as well as integrating the professional development within the existing school plan.

**Seconded by Vanessa Marquez. AYES: 9 NAY: 0 ABS: 0**

- **ELRA Update:** Dr. Santiago indicated that an application for tax exempt financing was submitted to the Improvement and Authority and to the Local Finance Board. LEAP's application was approved at both levels.
- **Appointment of New Board Members:** Maria Miranda presented the following resolution:

**Item 3:** Resolved that the Board of Trustees appoints Dr. Eduardo Gomez as a Public Member for a term of 3 years through November 2011.

**Seconded by Hector Nieves. AYES: 109 NAY: 0 ABS: 0**

- **Renewal of Board Members:** Hector Nieves presented the following resolution:

**Item 4:** Resolved that the Board of Trustees re-appoints the following members to a term of three years through 11/2011:

Dr. Luis Garcia  
Mary Sheil

**Seconded by Odessa Edmond. AYES: 10 NAY: 0 ABS: 0**

#### **V. Finance Committee Actions**

- **Annual Financial Audit** – Jack Daly and Marianne Holloway from the auditing firm of Bowman Associated presented the Audit Report for 2007-2008. Materials were provided to all Board members.

Hector Nieves presented resolutions 5-16:

**Item 5:** Resolved that the board of Trustees accepts the Financial Audit Report and its recommendations.

It further directs the Lead Person (Dr. Burney) and the School Business Administrator to develop ad Corrective Action Plan to be presented to the Board at its January 2009 meeting.

- **Approval of Board Line Item Status Report**

**Item 6:** Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary's and Treasurer's Monthly Financial Reports for the periods ending June 2008 and have consulted with the SBA and Executive Director as they individually deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board's Secretary concerning "Budgetary Line Item Status" N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the District's financial obligations for the remainder of the fiscal year.

- **Approval of Expenditure Report/Bill List**

**Item 7:** Whereas, the Executive Director of the LEAP Academy University Charter School was granted authorization to pay (i) vouchers under \$10,000.00; (ii) prior authorized debt service payments; (iii) vouchers on approved contracts; (iv) pension obligations; and (v) various other necessary pre-approved expenditures; and,

Whereas, the Business Administrator certifies that there are sufficient funds to finance these costs,

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers in the amount of \$ 1,474,859.31 for July 2008 (\$264,062.83), August 2008 (\$214,133.49), September 2008 (\$131,285.09), October 2008 (\$513,964.66) and November 2008 through November 3<sup>rd</sup> (\$351,966.87) per the attached listing.

- **Budget Transfers**

**Item 8:** Resolved that the Board of Trustees approves budget transfers in the amount of \$209,207.81 for June 2008 per the attached listing.

**Motion:**                      **Seconded:**

**ROLL CALL**

Gloria Bonilla-Santiago	
Justin Dunn	
Dr. Luis Garcia	
Odessa Ingram-Edmond	
Dr. Margaret Marsh	
Hector Nieves	
Trevor Orthmann	
Mary Sheil	
Sandra Simkins	
Jeremy Sunkett	
Adam Szpreingel	
Vanessa Marquez	
Maria Miranda	
Jennifer Young	

- **Approval of Contracts**

**Item 9:** Resolved that the Board of Trustees authorizes the following service contracts for FY 2008-2009:

<b>Vendor</b>	<b>Scope of Services</b>	<b>Amount</b>	<b>Account Code</b>
Dr. Olga Goldfarb, MD Cooper Pediatric, A Division of Pediatric Neurology	Special Education Evaluations	\$350/evaluation	IDEA
Dr. Robert Guillard Cooper Learning Center	Psychological Evaluations	\$350/evaluation	IDEA

<b>Vendor</b>	<b>Scope of Services</b>	<b>Amount</b>	<b>Account Code</b>
NJ Academy for Aquatic Sciences	Ocean science education)	\$26,450 (through August 31, 2009)	21 <sup>st</sup> Century
Symphony in C	Violin and Cello Lessons	\$30,000 (though August 31, 2009)	21 <sup>st</sup> Century
Camden Settlement Music School	Music and Dance Education	\$10,500 (through August 31, 2009)	21 <sup>st</sup> Century
Rutgers-Camden Center for the Arts	dance, theater, music and visual arts instruction	\$26,450 (through August 31, 2009)	21 <sup>st</sup> Century
Rutgers CSUCL	(homework assistance, SAT preparation, NJASK preparation, graphic design and website)	\$31,750 (through August 31, 2009)	21 <sup>st</sup> Century
Boys and Girls Club-Camden	Swimming lessons	\$15,000 (through August 31, 2009)	21 <sup>st</sup> Century

- **Approval of Contracts with SES Providers**

**Item 10:** Resolved that the Board approves contracts for Supplemental Educational Services as follows:

<u>Name</u>	<u>Amount of students</u>	<u>Amount Per Student</u>	<u>Total</u>
Rutgers - YES	17	\$1,318 per student	\$22,406
Regional Enrichment & Learning Center	6	\$1,318 per student	\$7,908
American Tutor	4	\$1,318 per student	\$5,272
Arline Institute	12	\$1,318 per student	\$15,816
Stay on Top Tutoring	2	\$1,318 per student	\$2,636
E.nopi	3	\$1,318 per student	\$3,954
Education Futures Corporation	13	\$1,318 per student	\$17,134
Education Advance Corporation	2	\$1,318 per student	\$2,636

- **Ratification of Salary Charges in Grant Funded Programs - FY 08/FY09**

**Item 11:** Resolved that the Board of Trustees ratifies charging salaries to grant funded accounts as follows:

**FISCAL YEAR 2008**

<b>Employee Name</b>	<b>Title</b>	<b>Program</b>	<b>Salary Charged to Grant</b>
Mary Rivera	Project Director	21 <sup>st</sup> Century Program	\$50,000
Natalie Joseph	Site Coordinator	21 <sup>st</sup> Century Program	\$35,000
Lavonne Nichols	Site Coordinator	21 <sup>st</sup> Century Program	\$35,000
Arnitra Watkins	Data entry specialist	21 <sup>st</sup> Century Program	\$25,000
Gail Horak	Teacher	IDEA (20-250-100-100-00)	\$44,000
John Lavell	Supervisor of Special Education	IDEA (20-250-200-100-00)	\$65,000
Stephanie Aspenburg	Team Leader	NCLB/Title I	\$17,111
Sherdina Barnes	Team Leader	NCLB/Title I	\$17,111
Edward Evans	Team Leader	NCLB/Title I	\$17,111
Amanda Cherico	Team Leader	NCLB/Title I	\$17,111
Marie Green	Team Leader	NCLB/Title I	\$17,111
Maritza Lopez	Team Leader	NCLB/Title I	\$17,111
Steve Halla/ Michael DiNuova	Team Leader	NCLB/Title I	\$17,111
Peter Law	Team Leader	NCLB/Title I	\$17,111
Margaret Martinez	Vice Principal	NCLB/Title I	\$70,000
Karen McKinney	School Counselor	NCLB/Title I and Title IV	Title I - \$43,200 Title IV - \$8,000
Gerald Roberts	School Monitor	NCLB/Title I	\$18,411

**FISCAL YEAR 2009**

<b>Employee Name</b>	<b>Title</b>	<b>Program</b>	<b>Salary Charged to Grant</b>
Gail Horakh	Teacher	IDEA (20-251-100-100-00)	\$45,530
Jon Lavell	Supervisor of Special Education	IDEA (20-251-200-100-00)	\$66,300
Stephanie Aspenburg	Team Leader	NCLB/Title I	\$25,000
Michael DiNuova	Team Leader	NCLB/Title I	\$25,000
Edward Evans	Team Leader	NCLB/Title I	\$25,000
Ana Garcia	Team Leader	NCLB/Title I	\$25,000
Marie Green	Team Leader	NCLB/Title I	\$25,000
Maritza Lopez	Team Leader	NCLB/Title I	\$25,000
Barbara Dunlap	Vice Principal	NCLB/Title I	\$70,000

Employee Name	Title	Program	Salary Charged to Grant
Karen McKinney	School Counselor	NCLB/Title I and Title IV	Title I - \$33,794 Title IV - \$6,801
Gerald Roberts	School Monitor	NCLB/Title I	\$18,592

- **Authorization for Solicitation of Quotes for Food Service**

**Item 12:** Resolved that the Board of Trustees authorizes solicitation of proposals for food service management services for the 09-10 school year.

- **Special Education Medicaid Initiative (SEMI)**

**Item 13:** Resolved that the Board of Trustees authorizes the School Business Administrator to submit an application to recover a portion of costs for certain Medicaid covered services provided to Medicaid-eligible students through SEMI.

- **403 B Plan**

**Item 14:** Resolved that the Board of Trustees authorizes the School Business Administrator to submit a 403B Plan for adoption by the Board of Trustees.

- **Membership to the NJSIAA**

**Item 15:** Resolved that the Board approves joining the New Jersey State Interscholastic Athletic Association and authorizes payment of \$2,150 for membership.

- **Approval of Fee to Enter 2008 Holiday Basketball Classic**

**Item 16:** Resolved that the board approves \$375 to participate in the NJ Charter School Athletics League's 2008 Holiday Basketball Tournament to be held December 26-28, 2008 at New Community Neighborhood Center in Newark, NJ.

**Seconded by Dr. Luis Garcia**

**ROLL CALL**

Gloria Bonilla-Santiago	YES (abstain for items 7 and 9)
Dr. Luis Garcia	YES (abstain for items 7, 9, 11)
Odessa Ingram-Edmond	YES
Dr. Margaret Marsh	YES (abstain for items 7 and 9)
Hector Nieves	YES
Trevor Orthmann	YES (abstain for item 9)
Jeremy Sunkett	YES
Adam Szpreingel	YES
Vanessa Marquez	YES

Maria Miranda	YES
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**VI. Parent Affairs Committee**

- **Breakfast/Lunch/Playground Aides Proposal** : Vanessa Marquez presented the following resolution:

**Item 17:** Resolved that the Board approves the proposal submitted by the parent affairs Committee to provide adequate coverage for the Breakfast and Lunch periods at the Elementary School by hiring five part-time assistants, as follows:

138 days x 5 hrs a day = 690 hrs x \$8.00/hr = \$5,520.00 x 5 aides = \$27,600/SY

Further resolved that the Board directs the SBA to identify funds in the school budget to cover the costs stated above.

**Seconded by Hector Nieves      AYES: 10      NAY: 0      ABS: 0**

**VII. Curriculum Committee:** Dr. Luis Garcia presented items 18-21:

- **ESL Curriculum**

**Item 18:** Resolved that the Board of Trustees approves the ESL I, II and III as prepared by the school’s instructional team.

- **Professional Development Consultants**

**Item 19:** Resolved that the Board of Trustees approves the following professional development consultants:

Penn Literacy	\$12,900
Children’s Literacy Initiative	\$51,870

- **Field Trips**

**Item 20:** Resolved that the Board of Trustees approves the following field trips:

1. Pearl Harbor Day at Battleship New Jersey (Monday December 8, 2008) – 5<sup>th</sup> Grade

- **Placement of Rutgers Fellows and Interns**

**Item 21:** Resolved that the Board of Trustees approves the placement of the following Rutgers students for SY 08-09:

Name	Placement/Program
Bouve, Michael	Jump Start

<b>Name</b>	<b>Placement/Program</b>
Brach, Michelle	Jump Start
Chau, Mai	Jump Start
Dunham, Ashley	Jump Start
Green, Tiara	Jump Start
Evans, Amber	Jump Start
Fabian, Evelyn D	Jump Start
Fulton, Rosemary	Jump Start
Gozales, Jenai	Jump Start
Ibeneche, Linda	Jump Start
Johnson, Krystl	Jump Start
Layton, Andrea	Jump Start
Neconchuk, Courtney	Jump Start
Nickerson, Courtney M	Jump Start
Nwanoruo, Chioma	Jump Start
Nwanosike, Ihuoma	Jump Start
Perez, Jonathan	Jump Start
Reutter, Karl W	Jump Start
Rodriguez, Natasha	Jump Start
Rozell, Samantha	Jump Start
Sampson, Bianca M	Jump Start
Stens, Kristoff J	Jump Start
Vanmorter, Sheri	Jump Start
Williams, Clarissa T	Jump Start
Dauphin, Stephanie	Family Support Ctr.
Smith, Nakia	Pre-College
Link, Nathan	Jump Start
Elder, Brittany	School Nurse
Simeon, Sheayna	School Nurse
Lewis, Cecilia	Early Childhood
Salas, Luis	Health Center
Pan, Young	Pre-College/Math Tutoring
Edwards, Dorothy	Pre-College
Azeez, Morili	Jump Start
Ramos, Minerva	Jump Start
Rosa, Qimmiq	Jump Start
Kelly A. McLoughlin	Childhood Studies

**Seconded by Maria Miranda. AYES: 10 NAY: 0 ABS: 0**

### **VIII. Personnel Committee**

- **Closed Executive Session:** Dr/ Luis Garcia presented the following motion:

**Item 22:** Resolved that the Board of Trustees authorizes closing the meeting to the public to enter into a confidential executive session to address personnel matters.

**Seconded by Adam Szpreingel. AYES: 10 NAY: 0 ABS: 0**

<b><u>Items for discussion in Executive Session</u></b>
1) <u>Administrative Re-Organization</u>

**Meeting Closed at 6:45 p.m.**

**Dr. Luis Garcia presented the following motion:**

**Item 23:** Resolved that the Board of Trustees re-opens the meeting to the public.

**Seconded by Adam Szpreingel. AYES: 10 NAY: 0 ABS: 0**

**Meeting Opened at: 7:45 p.m.**

- **Proposal for Re-organization:** Dr. Burney presented an administrative with key recommendations to the Board. Based on her recommendations, the board moved to adopt a number of administrative changes all geared at improving efficiency, effectiveness and academic improvement.

**Vanessa Marquez presented items 24-34:**

**Item 24:** Resolved that the Board of Trustees approves the re-organization plan presented by Dr. Burney, including the following:

- Eliminating the Superintendent formerly occupied by Dr. Gloria Hancock
  - Eliminating the Manager for District Accountability and Administration formerly occupied by Letitia Logan.
  - Eliminating one counseling position from the Upper School currently occupied by Karen McKinney.
  - Redefining existing positions to ensure that their roles are better focused and their work more efficient.
  - The reduction of 3 positions produces a savings of \$300,000 for positions that will be eliminated and duties re-assigned to existing personnel.
- **New Appointments**

**Item 25:** Resolved that the Board of Trustees approves hiring of the following individuals:

<b><u>New Hires</u></b>	<b><u>Position</u></b>	<b><u>Start</u></b>	<b><u>Salary</u></b>	<b><u>Account Number</u></b>
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		<b>Date</b>		
Joseph O'Donnell III	Long Term Substitute-Math	10/20/2008 - 5/01/2009	\$150/day	11-140-100-101-00
Joanne Bark	LT Substitute (3rd grade - ES)	10/08/2008 - 3/01/2009	\$150/day	11-120-100-101-00

- **Approval of Substitute Teachers**

**Item 26:** Resolved that the Board of Trustees approves the following individuals as substitute teachers:

<b>Substitute Teachers</b>	<b>Start Date</b>	<b>Rate</b>	<b>Account Number</b>
Joseph O'Donnell III	13-Oct-08	\$100/day	11-140-100-110-02
Helena Nieman	30-Oct-08	\$100/day	11-140-100-110-02
Dana Petrongolo	20-Oct-08	\$100/day	11-140-100-110-02
Joshua Neuman	15-Nov-08	\$100/day	11-140-100-110-02
Melanie Condran	27-Oct-08	\$100/day	11-140-100-110-02
David Carney	31-Oct-08	\$100/day	11-140-100-110-02
Joanne Bark	28-Sep-08	\$100/day	11-140-100-110-02
Franjee Hay	14-Nov-08	\$100/day	11-140-100-110-02
Kenneth Foran	3-Nov-08	\$100/day	11-140-100-110-02
Margarita David	13-Oct-08	No compensation	11-140-100-110-02
Anita Mock	14-Nov-08	\$100/day	11-140-100-110-02
Edwin Porrata, Jr.	14-Nov-08	\$100/day	11-140-100-110-02

- **Approval of Part-time/Hourly Personnel**

**Item 27:** Resolved that the Board of Trustees approves contracting the following hourly personnel:

<b>Name</b>	<b>Duty</b>	<b>Effective Day</b>	<b>Compensation</b>	<b>Account Code</b>
Adam Griscom	Men's Basketball Coach	1-Oct-08	\$5,000	11-402-100-100-01
Guliero Cruz	21st Century/Driver	1-Oct-08	\$20/hour	20-298-100-100-06
Ivonne Vargas	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Shaheed Ingram	Custodial Helper	27-Aug-08	\$7.15/hour	11-000-262-100-00
Linette Estremera	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Samantha Vadell	21st Century/Site Assistant	1-Dec-08	\$15/hour	20-232-200-100-02
Joshua Neumann	Music Lesson Assistance	10-Nov-08	\$100/day	11-140-100-110-01

- **Salary Adjustments**

**Item 28:** Resolved that the Board of Trustees approves the following salary adjustments effective September 1, 2008:

<b>Name</b>	<b>Title</b>	<b>New Salary</b>	<b>Account Code</b>
Natalie Joseph	Program Site Coordinator/21 <sup>st</sup> Century	\$37,500 (annualized salary)	20-298-200-100-03
Lavonne Nichols	Program Site Coordinator/21 <sup>st</sup> Century	\$37,500 (annualized salary)	20-298-200-100-03

- **Co-Curricular Appointments**

**Item 29:** Resolved that the Board of Trustees approves the following co-curricular appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Start Date</u></b>	<b><u>Salary</u></b>	<b><u>Account Number</u></b>
Helen Redmond	Freshman Class Advisor	1-Sep-08	\$250	11-401-100-100-00
Michael DiNuova	Sophomore Class Advisor	1-Sep-08	\$500	11-401-100-100-00
Siomara Perez	Junior Class Advisor	1-Sep-08	\$500	11-401-100-100-00
Stacy Stiehl	Senior Class Advisor	1-Sep-08	\$750	11-401-100-100-00
Dana Kaufman	Women's Basketball Coach	1-Oct-08	\$5,000	11-402-100-100-00
Timothy Edmeads	Men's Baseball Coach	1-Oct-08	\$5,000	11-402-100-100-01
Angela Mollet	Yearbook	1-Oct-08	\$2,250	11-401-100-100-00
Angela Mollet	Cheerleading Coach	1-Oct-08	\$3,750	11-402-100-100-01
Scott Lunn	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Sanoussi Traore	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Richard Marino	21st Century/Instructor	14-Oct-08	\$25/hour	20-298-100-100-00
Stacy Stiehl	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Nina Speart	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Brett MacMinn	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Maritza Lopez	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Gail Horakh	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Katurah Godard	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Michael DiNuova	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Randy Smith	Scheduling Tasks	1-Aug-08	\$2,175	11-140-100-101-00
Amanda Cherico	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Alexandra Almestica	21st Century/Instructor	1-Oct-08	\$25/hour	20-298-100-100-00
Michael DiNuova	Teen Pep	1-Sep-08	\$30/hour	20-299-100-100-00

- **Medical Leave Request**

**Item 30:** Resolved that the Board of Trustees approves medical leave for Arnitra Watkins effective October 24, 2008.

- **Resignations**

**Item 31:** Resolved that the Board of Trustees accepts the resignation of the following teachers and staff for personal reasons:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Reason</b>
Letitia Logan	Director of Accountability, Pro. Dev. & Recruitment	1-Oct-08	Personal
Dawn Hare	Elementary School Teacher	1-Nov-08	Personal
Francis Limper, Jr.	Teacher of Technology	23-Dec-08	Personal
Leatrice Malec	Principal, HS	14-Nov-08	Personal

- **Teacher/Mentor Agreements**

**Item 32:** Resolved that the board approves the following Teacher/Mentor Agreements:

<b><u>Teacher</u></b>	<b><u>Mentor</u></b>
Timothy Edmeads	John B. Smulkis
Gloria Duany	Maritza Lopez
Michael Kelly	Yvette Hernandez
Melissa Sparacino	Carmen Rodriguez
Theresa Sanchez	Stephanie Aspenburg
Anisha Chadhari	Ana Garcia
Dawn Hare	Marie Green
Yong Zhang	Carole Pearson

- **Extension of Contract with Dr. Deanna Burney**

**Item 33:** Resolved that the Board extends the contract with Dr. Deanna Burney through August 31, 2009.

- **Ratification of Suspension with Pay**

**Item 34:** Resolved that the Board of Trustees ratifies suspension with pay for HG pending investigation from DYFS.

**Seconded by Adam Szpreingel.**

**ROLL CALL**

Gloria Bonilla-Santiago	YES
Dr. Luis Garcia	YES
Odessa Ingram-Edmond	YES
Dr. Margaret Marsh	YES
Hector Nieves	YES
Trevor Orthmann	YES

Jeremy Sunkett	YES
Adam Szpreingel	YES
Vanessa Marquez	YES
Maria Miranda	YES

IX. **Public Comment:** Vanessa Marquez presented a motion to open the meeting to the public. Seconded by Hector Nieves. Approved unanimously.

No Public Comment was presented

X. **Adjournment:** Dr. Luis Garcia presented a motion to adjourn. Seconded by Vanessa Marquez. Approved unanimously.

Meeting adjourned at 7:51 .pm.

Respectfully Submitted,

Wanda Garcia  
Board Liaison