

LEAP ACADEMY CHARTER SCHOOL
Board of Trustees Meeting
July 17, 2008
Minutes

Meeting was called to order by Dr. Gloria Bonilla-Santiago at 4:10 p.m.

Attendance:

Present:

Gloria Bonilla-Santiago
Odessa Ingram-Edmond
Hector Nieves
Trevor Orthmann
Mary Sheil
Sandra Simkins
Vanessa Marquez
Jennifer Young
Peter Burke

Not Present:

Justin Dunn
Dr. Luis Garcia
Dr. Margaret Marsh
Jeremy Sunkett
Adam Szpreingel
Maria Miranda

Staff Present

Gloria Hancock, CSA
Allan Ginsburg, Business Administrator
Leatrice Malec, Principal
Margaret Martinez, Vice Principal
Wanda Garcia, Board Liaison

Guests:

Nick Repecci, Board Counsel

I. Welcome/Declaration of Compliance with Open Public Meetings Act

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public

Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

II. Approval of Minutes of June 27, 2008: Hector Nieves presented the following resolution:

Item 1: Resolved that the Board of Trustees approves the minutes of the meetings of June 27, 2008 as prepared by Wanda Garcia, Board Liaison.

Seconded by Odessa Edmond. AYES: 8 NO: 0 ABSTAIN: 0

III. Chairperson's Report

- **Playground Update:** Dr. Santiago announced that all playground permits have been secured and that construction is scheduled to begin in August. She also announced that the Tree Foundation of New Jersey has approved trees to be planted in the new playground to provide shade and green spaces. A Community Tree Planting Day has been scheduled for September 27th and will involve students, parents, teachers and community members. Dr. Santiago acknowledged Wanda Garcia's efforts in coordinating the approvals and arrangements to complete this project.
- **Status of Curriculum and Instruction Audit:** Dr. Santiago indicated that the audit process has been completed and that the draft report will be reviewed with the Executive Committee of the Board and the shared with the administration and staff.

IV. Finance Committee Actions: Peter Burke provided an overview of the Finance Actions. Hector Nieves presented a motion to approve items 2-10. Odessa Edmond seconded.

- **Approval of Board Line Item Status Report**

Item 2: Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary's and Treasurer's Monthly Financial Reports for the periods ending April 2008 and have consulted with the SBA and Executive Director as they individually deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board's Secretary concerning "Budgetary Line Item Status" N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the District's financial obligations for the remainder of the fiscal year.

- **Approval of Expenditure Report/Bill List**

Item 3: Whereas, the Executive Director of the LEAP Academy University Charter School was granted authorization to pay (i) vouchers under \$10,000.00; (ii) prior authorized debt service payments; (iii) vouchers on approved contracts; (iv) pension obligations; and (v) various other necessary pre-approved expenditures; and,

Whereas, the Business Administrator certifies that there are sufficient funds to finance these costs,

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers in the amount of \$ 555,445.53 for June 2008 per the revised listing.

- **Unemployment Reimbursement Payment**

Item 4: Resolved that the Board of Trustees approves payment in the amount of \$62,433.03 to reimburse the State of New Jersey for Unemployment insurance.

- **Budget Transfers**

Item 5: Resolved that the Board of Trustees approves budget transfers in the amount of \$114,051.27 for April 2008 per the attached listing.

- **Approval of Contracts**

Item 6: Resolved that the Board of Trustees authorizes the following service contract:

- Fran Mazza, Inc. for installation of VTC tiles for the Lower School in the amount of \$96,000
- Interstate Maintenance Corporation for cleaning services in the amount of \$262,740 for the period of September 1, 2008 until August 31, 2009, including initial cleaning. (Account: 11-000-262-420-01)

The selection of these contractor resulted from an open bid.

- **RESOLUTION BINDING THE LEAP ACADEMY TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid**

Item 7: WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric

generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the LEAP Academy is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2009, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and,

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service for no more than two years at a time in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall not exceed two-years;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing

System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), provided that no single contract shall have a term exceeding two years, and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2009 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission.

- **Resolution Authorizing the LEAP Academy to Enter into A Cooperative Pricing Agreement for the Purchase of Electricity**

Item 8: **WHEREAS**, “The Electric Discount and Energy Competition Act,” P.L. 1999, c. 23 authorizes the New Jersey School Boards’ Association to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 authorizes local district boards of education to enter into cooperative pricing agreements; and

WHEREAS, the Alliance for Competitive Energy, hereinafter referred to as “ACES,” has offered voluntary participation in a cooperative pricing system for the group purchase of electricity; and

WHEREAS, the LEAP Academy in the county of Camden, State of New Jersey, desires to participate in the ACES Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 17th of July, 2008 by the LEAP Academy Board of Trustees, county of Camden, State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the “ACES Cooperative Pricing Resolution of the LEAP Academy University Charter School.”

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11, Dr. Gloria Hancock is hereby authorized to enter into the ACES Cooperative Pricing System Agreement.

CONTRACTING UNIT

The New Jersey School Boards Association, through ACES, shall be responsible for complying with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 *et seq.* and all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with the ACES Cooperative Pricing System.

- **A RESOLUTION BINDING THE LEAP Academy TO PURCHASE NATURAL GAS SUPPLY SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid**

Item 9: WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the LEAP Academy is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain Natural Gas Supply Services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for Natural Gas Supply Services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2009, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for Natural Gas Supply Services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service for no more than two years at a time in each service territory to one or more natural gas suppliers that submit bids which are

reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall not exceed two-years;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for Natural Gas Supply Services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all Natural Gas Supply Services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for Natural Gas Supply Services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase Natural Gas Supply Services at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), provided that no single contract shall have a term exceeding two years, and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain Natural Gas Supply Services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2009 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Natural Gas Supply Services contract entered into prior to such rescission.

- **Annual Corrective Action Plan for 07-08**

Item 10: Resolved that the Board of Trustees certifies that is has reviewed the final progress report on the implementation of the Financial Corrective action Plan and that it acknowledges that all corrective actions have been implemented accordingly.

Roll Call

Gloria Bonilla-Santiago	YES with abstention on item 3
Odessa Ingram-Edmond	YES
Hector Nieves	YES
Trevor Orthmann	YES
Mary Sheil	YES
Sandra Simkins	YES with abstention on item 3
Vanessa Marquez	YES
Maria Miranda	YES
Jennifer Young	YES

V. Curriculum Committee: Jennifer Young presented a motion to approve items 11-13:

- **Professional Development Plan**

Item 11: Resolved that the Board of Trustees ratifies approval of the Professional Development Plan for 08-09.

Further resolved that the Board acknowledges that based on the recommendations of the External Audit of Curriculum and Instruction and final state testing results, the overall plan will be reviewed and revised to meet emergent needs.

Further resolved that based on teacher input, the Board ratifies the appointment of the following members to the Professional Development Committee:

- Marie Green, Teacher - Elementary School
- Maritza Lopez, Teacher - Elementary School
- Katurah Godard, Technology Teacher
- Ana Garcia, Chair - World Languages
- Jeffrey Phillips, Art Teacher
- Dr. Gloria Hancock, Chief School Administrator
- H. Elayne Sama, Non- Supervisory Coordinator of Curriculum & Instruction
- Leatrice Malec, HS Principal
- Margaret Martinez, Elementary Principal
- Wanda Garcia, Rutgers/LEAP Centers of Excellence

- **Revised Homework Policy**

Item 12: Resolved that the Board of Trustees approves the revised Homework Policy:

Homework has been part of the educational process for many generations. It is still an important extension of classroom instruction. Accordingly, students are expected to complete homework assignments on time and thoroughly. Homework will represent 10% of the course grade and will be given, daily, in language arts and mathematics. Other subject area teachers have the option of assigning homework and/or projects to course requirements. As a general rule, the following grade level, time guidelines are recommended for each subject of math and language arts:

K-1st 10 minutes each
2nd-3rd 15 minutes each
4th-6th 25 minutes each
7th-12th at the discretion of the teacher

All homework should be relevant to the material presented in class in an effort to broaden, deepen, and reinforce the student's knowledge. Homework shall not be used for punitive reasons. Students absent for any reason must make up assignments, homework, and class work and tests within a reasonable length of time. In most cases, a reasonable length of time shall be the same number of school days missed.

Course grades will be distributed as follows:

60% Tests and Quizzes
30% Class Projects (based on approved rubric for grading)
10% Homework (based on teacher review of homework and appropriate grading)

- **NJ CAP Program**

Item 13: Resolved that the Board of Trustees authorizes the administration to submit an application for funds to the NJ Department of Children and Families for the NJ CAP (Child Abuse Prevention) Program and the NO More Bullies, NO More Victims Program in the amount of \$6,352. These funds will be used to implement professional development, parent training and student workshops addressing issues of bullying.

Seconded by **Sandra Simkins.**

AYES: 8 NO: 0 ABSTAIN: 0

VI. Personnel Committee: Mary Sheil presented items 14-23 for Board approval.

- **New Appointments**

Item 14: Resolved that the Board of Trustees approves hiring of the following individuals:

Name	Position	Effective Date	Annualized Salary	Account Number
April Simeone	Elementary Teacher	September 1, 2008	\$41,500	11-120-100-101-00
Dawn Hare	Elementary Teacher	September 1, 2008	\$40,000	11-120-100-101-00
Theresa Sanchez	Elementary Teacher	September 1, 2008	\$41,500	11-120-100-101-00
Carmen Rodriguez	Teacher of Chemistry	September 1, 2008	\$55,000	11-140-100-101-00
Isis Wade	Teacher of Spanish	September 1, 2008	\$46,000	11-140-100-101-00
Timothy Edmeads	Teacher of Health and Physical Education	September 1, 2008	\$40,000	11-120-100-101-00
Amanda Cherico	Teacher of Literacy and Library Sciences	September 1, 2008	\$49,317	11-120-100-101-00
Yong Zhang	Teacher of Chinese	September 1, 2008	\$46,000	11-140-100-101-00
Gina Medori	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Veronica Bishop	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Matthew White	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Khurram Malik	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Anne DePetris	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Saba Kennedy-Flomo	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Vanessa Intriago	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Sara Vasquez	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Louise Thomas	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Terronie Ortiz	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Anisha Chaudhari	Substitute Teacher	September 1	\$100/day	20-299-100-100-00
Manuella Katt	21 st Century – Summer Instructor	7-Jul-08	\$12/hour	20-299-100-101-02
Trish Dean	21 st Century – Summer Instructor	7-Jul-08	\$15/hour	20-299-100-101-02

- **Teacher Renewal**

Item 15: Resolved that the Board of Trustees renews George Byrd as Music Teacher effective September 1, 2008 at the annualized salary of \$42,270 (Account 11-140-100-101-00)

- **Co-Curricular Appointments**

Item 16: Resolved that the Board of Trustees approves the following co-curricular appointments:

Name	Assignment	Effective Day	Stipend Amount	Account Number
Michael DiNuova	Teen PEP	1-Jun-08	\$30/hour	20-299-100-100-00
Nina Speart	21 st Century – Summer	7-Jul-08	\$25/hour	20-299-100-101-02
Scott Lunn	21 st Century – Summer	7-Jul-08	\$25/hour	20-299-100-101-02
Angela Mollett	21 st Century - Summer	7-Jul-08	\$25/hour	20-299-100-101-02
Maritza Lopez	21 st Century - Summer	7-Jul-08	\$25/hour	20-299-100-101-02

- **Appointment of Team Leaders**

Item 17: Resolved that the Board of Trustees appoints the following team leaders for 08-09 for stipend in the amount of \$1,500:

Ana Garcia	11th/12th Grades
Marie Green	5th/6th Grades
Michael DiNuova	9th/10th Grades
Edward Evans	7th/8th Grades
Stephanie Aspenburg	3rd/4th Grades
Maritza Lopez	K/1st/2nd Grades

- **Maternity Leave Request**

Item 18: Resolved that the Board of Trustees approves maternity leave for Nicole Maener in accordance with the NJ Family Leave Act and the Federal Family Leave Act effective October 19, 2008.

- **Resignations**

Item 19: Resolved that the Board of Trustees accepts the resignation of the following teachers effective June 30, 2008 for personal reasons:

Hollie Hartman
 Maria Perez-Sutton
 Joseph Titano

- **Appointment of Lead Person**

Item 20: Resolved that the Board re-appoints Dr. Gloria Hancock as Lead Person for the LEAP Academy University for the 2008-2009 School Year.

- **Appointment of Affirmative Action Office**

Item 21: Resolved that the Board appoints Margaret Martinez as Affirmative Action Office for the LEAP Academy University for the 2008-2009 School Year.

- **Appointment of Section 504 Officer**

Item 22: Resolved that the Board appoints John Lavell as Section 504 Officer for the LEAP Academy University for the 2008-2009 School Year.

- **Appointment of Title IX Coordinator**

Item 23: Resolved that the Board appoints Leatrice Malec as Title IX Coordinator for the LEAP Academy University for the 2008-2009 School Year.

Seconded by Hector Nieves.

Roll Call:

Gloria Bonilla-Santiago	YES on items 14- 22 No on item 23
Odessa Ingram-Edmond	YES
Hector Nieves	YES
Trevor Orthmann	YES
Mary Sheil	YES
Sandra Simkins	YES
Vanessa Marquez	YES
Maria Miranda	YES
Jennifer Young	YES

VII. CSA-General Administrative Reports

- **End-of-Year Report:** Dr. Hancock presented an end-of year report. Copies were provided to Board members. Dr. Hancock provided highlights of accomplishments for the 07-08 school year in instruction, systemic improvements, student support programs, community service learning and student participation, parent and family engagement and facilities management. Board thanked Dr. Hancock for this update. Dr. Santiago requested that the report also include the pre-school program, the improved Health Center and other accomplishments for the Rutgers/LEAP Centers of Excellence. Dr. Hancock agreed.
- **Annual Report:** Copies of Annual Report were provided. Mary Sheil presented the

following resolution:

Item 24: Resolved that the Board of Trustees approves submittal of the 2007-2008 Annual Report as presented by Dr. Gloria Hancock

Seconded by Hector Nieves. AYES: 8 NO: 0 ABSTAIN: 0

VIII. Executive Session

Item 25: Sandra Simkins presented a motion to enter into a closed Executive Session to discuss a confidential personnel matter.

Seconded by Vanessa Marquez. AYES: 8 NO: 0 ABSTAIN: 0

Item 26: Hector Nieves presented a motion to re-open the meeting to the public.

Seconded by Vanessa Marquez. AYES: 8 NO: 0 ABSTAIN: 0

Dr. Santiago indicated that during the closed executive session, the Board conducted a hearing related to a discipline matter. The Board allowed for the teacher to make a statement. Following their private discussion, the Board took appropriate action. Teacher was notified accordingly.

IX. Public Comment: Hector Nieves presented a motion to open the meeting for public comment.
Seconded by Vanessa Marquez. AYES: 8 NO: 0 ABSTAIN: 0

No public comment was presented.

X. Adjournment: Mary Sheil presented a motion to adjourn. **Seconded by Vanessa Marquez**
AYES: 8 NO: 0 ABSTAIN: 0

Respectfully Submitted,

Wanda Garcia
Board Liaison