



School Administrators:

Mr. Ian Fallstich, High School
Mrs. Lisely Mendez, Jr. High School
Mrs. Jovita Veuilla, Jr. High School
Ms. Kaitlyn McWilliams, Jr. High School
Mr. Scott Lunn, STEM Elementary
Mrs. Barbara Dunlap, LOWER Elementary

Dr. Alberto Rivera-Rivera, CAO/Lead Person

Grades K to 3: Remote Learning Expectations and Protocols

Daily Work Schedule

- Teachers log onto lower school staff video call at 7:45 am.
- Lower school staff Zoom meeting will begin at 7:50 am and conclude at 8:45 AM.
- Lower School teachers will check email and communicate with families during communication/grading time slots.
- Teachers will provide live lessons, target instructional support hours, attend grade level video calls/Zoom meetings and have an assigned meal period between 8:45 AM until 2:30 PM each day as assigned (see schedule below).
- Teachers will post these recorded live lessons to Google Classroom/Class DOJO and on their OnCourse classroom-message tab.
- Teachers will post times and login information for lessons (recorded via Zoom) on their OnCourse classroom-message tab and on the learning management platform they are utilizing (Google Classroom or Class Dojo).
- Teachers will post times and the information for scheduling on demand personal appointments for targeted instructional support on their OnCourse page and on the learning management platform they are utilizing (Google Classroom or Class Dojo).
- Teachers will have from 2:00 PM until 2:30 PM to respond to emails and other communications. All communications received by 2:00 pm from students/parents must be responded to by the end of that day.
- The six special area teachers will cycle through each of the cohorts based on their daily rotation schedule. Reminders are sent on Class Dojo daily).
- Teachers will have common planning time from 2:30 pm until 3:15 pm each day.

Master Schedule by Grade

See Grades K to 3 Remote Learning Schedule, page 15

Gradebook Requirements

- District grading requirements continue, including classwork, quizzes, projects, tests, etc.
- All assignments including daily 'exit ticket' assessments and uploaded portfolio assignments should be recorded in the OnCourse gradebook daily.
- Teachers will record daily attendance in the Remote Att class in OnCourse. Students who are absent are to be highlighted as missing to assist in the reporting process.

OnCourse Posting and Student/Family Communication

- Teachers will be communicating with students and parents via the Class Dojo app, phone and email.
- Teachers will utilize Zoom/Class Dojo/Google Classroom video conferencing to facilitate lessons (recorded), targeted instructional support, and individual video conference appointments. [Click here to see a video on setting up a Zoom video account - https://youtu.be/KBYZ-KVqfv0](https://youtu.be/KBYZ-KVqfv0)
- Teachers will post the following to their OnCourse classroom-message tab:
 - Teacher email address
 - Link to sign up for class dojo notifications
 - Time and link for daily lessons (recorded via Zoom/Class Dojo/Google Classroom)
 - Link to the teachers to view previously recorded lessons
 - Time and link for individual video conference appointments to be scheduled
 - Link to learning management platform - google classroom or class dojo (include class codes for google classroom)
 - Link to common online resources utilized in the course (i.e. imaginelearning.com)
- Listing of daily assignments posted through the OnCourse classroom-message tab.

Follow up on parents/students not completing daily requirements with 1-1 phone calls. Instructional Assistants* will be assigned as follows to assist grade level teachers:

 - Melissa Rivera: Clark, Hicks, Howell, Albright
 - Griseida DeJesus: Marrero, Tillman, Griffith, Meslar
 - Tonya McFadden: Hudock, Morales, Chambers, Merrill
 - Alisha Pondexter: Cloherty, McDowell, Dugary, Carpenter
 - Joan Rodríguez: Edwards, Chohan, Derenzo, Orlina
 - Chandra Barzay: Mauger, Jarrett, Stephens, Pierce

**IA's will assist with parent follow up calls regarding completion of daily expectations. Teachers will need to provide contact number, reason for call to be made and what needs to be completed each day for the student to get daily credit. Ex) expected time logged into Imagine Learning with assignments completed, daily exit ticket on Class Dojo or time logged into Envision.*

Teacher/Staff Attendance

- Teachers and Staff should clock in via the offsite kiosk application by 7:45 AM
- Administrators will take attendance at the daily staff video call at 7:45 AM each day
- After the daily video call each morning the principal will compare morning video call attendance to, the frontline clock in log, confirm all staff absences are reflected on the frontline employee absence report
- Any teacher absent who did not report an absence in frontline will be contacted by the principal
- The principal will maintain these written records on a daily basis.

Substitute Teacher Protocols

- Teachers are required to ensure online lessons are loaded into OnCourse and the corresponding learning management platform (I.e. Google Classroom/ Class Dojo) one week in advance
- On any given day a teacher is absent, the principal (or designee) will verify student work is loaded for the teacher's class and ready for student learning for that day. In the absence of a live lesson the principal (or designee) will ensure alternative instructional resources (I.e. alternative pre-recorded videos) are available.
- The principal will assign another teacher to support instruction on days when a teacher is absent
- This 'substitute' teacher will support students and families in the absence of the primary teacher. The 'substitute' teacher will complete student attendance for that day.

Student Attendance/Participation

- Teachers in grades K-3 will follow the following protocol:
 - All students will be marked as home instruction for daily attendance
 - Each teacher will enter attendance in gradebook using the Remove Att class.
- Each day the teacher will send a Class Dojo notification to the students/parents indicating that they didn't complete daily check/exit ticket questions and/or other assignments for that subject. Teacher will continue contact attempts throughout the day.
- If teacher is unable to reach parent, an email request will be sent to Principal, college access, parent office and office manager to gain assistance in contacting the parent until that parent is reached.
- Homeroom teachers will also call every parent every two days to review student's academic progress.
- College Access will contact students and parents based on the following priorities
 - Students not completing work in classes each day or logging into the technology platforms
 - Students identified as academically at risk by teachers
 - Students who need Spanish translation for lessons

Supporting IEP / 504 / ELL Students

- Modification and Accommodations will be provided as prescribed in in IEP, 504 Plan and/or ILP
- Teachers will modify assignments and assessments electronically
- Teacher will provide graphic organizers and guided notes electronically
- Teachers will record voice over video explaining instructions for assignments and assessments
- The special education teacher will work with the general education teacher on the modifications/accommodations of the lessons for each student. The special education teacher will provide additional instructional sessions for their assigned students to implement the modifications decided upon.
- Special education teachers will reach out to all assigned students' parents twice/week
- ESL students will be supported by the general education teacher in collaboration with Ms. Hoguet. Non-English speaking ELL students will be supported daily by Ms. Paduani for translation assistance.
- General education teachers will reach out to all 504 plan student's parents weekly.
- All modifications and accommodations will be filed in the OnCourse lesson planning system.

Direction on Live Lessons

- All teachers are to do daily live lessons as per the schedule provided.
- Live lessons are to be saved in Class Dojo/ Google Classroom and recorded via Zoom; then posted into OnCourse classroom-message tab.
- All teachers are to provide Principal with access to their live video technology (Zoom) and their technology platform (Dojo/Google Classroom)
- Teachers will utilize grading & communication/ targeted instructional support scheduled time as an opportunity to contact parent/students 1-1 daily to provide clarification on the daily lessons.

Reviewing Lesson Plans

- In addition to reviewing lesson plans, each week Principals will review each teacher's technology platform to ensure the lessons are meeting the expectations of the unit objectives is listed including all assignments, target instructional support times and recorded videos.
- Grades will be entered into the OnCourse grading system daily this includes daily exit tickets and work assigned via support links.
- Principals ensure up to date records are available to parents during weekly check.



Grades 4 to 8: Remote Learning Expectations and Protocols

Daily Work Schedule

- Teachers log onto school staff video call at 7:45 am.
- Staff video call will begin at 7:50 am and conclude at 8:30 AM.
- Teachers will check email and communicate with families as scheduled throughout the day.
- Teachers will provide lessons, targeted instructional support, attend grade level video calls and have an assigned meal period between 9:00 am until 2:30 PM each day as assigned.
- Teachers will provide lessons (recorded via zoom) for each unique course they teach each day. Teachers will record these lessons and can link them to their learning management platform (google classroom, OnCourse Calendar or canvas).
- Teachers will post times and login information for lessons on their OnCourse page and on the learning management platform they are utilizing (Google Classroom or Canvas).
- Teachers will post times and login information for open targeted instructional support on their OnCourse page and on the learning management platform they are utilizing (Google Classroom or Class Dojo).
- Teachers will post times and the link for scheduling on demand personal appointments for targeted instructional support on their OnCourse page and on the learning management platform they are utilizing (Google Classroom or Canvas).
- Teachers will utilize calendly.com to provide on demand personal appointments for office hour scheduling of video conferences with parents and students. Appointments should be configured to for a duration of 10 minutes minimally and linked to the teacher's outlook account and Zoom account (as meeting location).
- Teachers will have scheduled time throughout the day to respond to emails and other communications. All communications received by 2:00 pm from students/parents must be responded to by the end of that day.
- Teachers will have common planning time from 2:30 pm until 3:15 pm each day.

Master Schedule by Grade

See Grades 4 to 8 Remote Learning schedule, page 16

Gradebook Requirements

- District grading requirements continue, including classwork, quizzes, projects, tests, etc.
- All assignments including daily 'exit ticket' assessments should be recorded in the gradebook

OnCourse Posting and Student/Family Communication

- Teachers will be communicating with students and parents via the remind app and email.
- Teachers will utilize zoom video conferencing to facilitate lessons (recorded), office hours, and individual video conference appointments. [Click here to see a video on setting up a zoom video account - https://youtu.be/KBYZ-KVqfv0](https://youtu.be/KBYZ-KVqfv0)
- Teachers will utilize calendly.com to schedule individual video conference appointments via an on demand basis. [Click here to see video on setting up 10 minute videos on Calendly.com and linking your new account to Office 365 and Zoom - https://www.youtube.com/watch?v=QUOTtgHjdj4](https://www.youtube.com/watch?v=QUOTtgHjdj4)
- Teachers will post the following to their OnCourse web page:
 - Teacher email address
 - Link to sign up for Remind notifications
 - Time and link for daily lessons
 - Time and link for daily group office hours - include the call in phone number
 - Time and link for individual video conference appointments to be schedule via an on demand basis (calendly.com)
 - Link to learning management platform - google classroom or Edmodo (include class codes for google classroom)
 - Link to common online resources utilized in the course (I.e. Pearson Realize)
 - Listing of daily assignments posted through the OnCourse homework tab

Teacher/Staff Attendance

- Teachers and Staff should clock in via the offsite kiosk application by 7:45 AM
- Administrators will take attendance at the daily staff video call at 7:45 AM each day
- After the daily video call each morning the principal will compare morning video call attendance to, the frontline clock in log, confirm all staff absences are reflected on the frontline employee absence report
- Any teacher absent who did not report an absence in frontline will be contacted by the principal
- The principal will maintain these written records on a daily basis.

Substitute Teacher Protocols

- Teachers are required to ensure online lessons are loaded into OnCourse and the corresponding learning management platform (I.e. google classroom / canvas) one week in advance
- On any given day a teacher is absent, the principal (or designee) will verify student work is loaded for the teacher's class and ready for student learning for that day. In the absence of a live lesson the principal (or designee) will ensure alternative instructional resources (I.e. alternative pre-recorded videos) are available.
- The principal will assign another teacher to support instruction on days when a teacher is absent.
- This 'substitute' teacher will support students and families in the absence of the primary teacher. The 'substitute' teacher will complete student attendance for that day.

Student Attendance/Participation

- Teachers in grades 4 to 8 will follow the Online Home Instruction attendance protocol listed below. Through this protocol all students will be marked as home instruction for daily attendance, and each teacher will enter period attendance for their specific class for the prior day by 12 noon.
- Student will be marked absent for period attendance if they do not complete any assignments in that class for that day.
- After one day of being marked absent in a teacher's class the teacher will send a remind notification to the students indicating that they didn't complete daily check/exit ticket questions and/or other assignments for yesterday.
- After the 2nd day in a row of not completing work, or 3 days of total missing assignments, the teacher will email the parent.
- After the 3rd day in a row of not completing work or 5 days of total missing assignments, the teacher will call the parent.
- After the 4th day in a row of not completing work or 7 days of total missing assignments, the teacher will email the parent again, call the parent and schedule a zoom video call with college access.
- Homeroom teachers will also call every parent every week to review students' academic progress when necessary.
- College access will reach out to all families where students completed less than half of their assignments for the prior day.
- College access will contact students and parents based on the following priorities:
 - Students completing less than 50% of their work the day prior
 - Students not completing work in classes for two or more consecutive days
 - Students identified as academically at risk by teachers
 - Students who appear on the D/F report

Supporting IEP / 504 / ELL Students

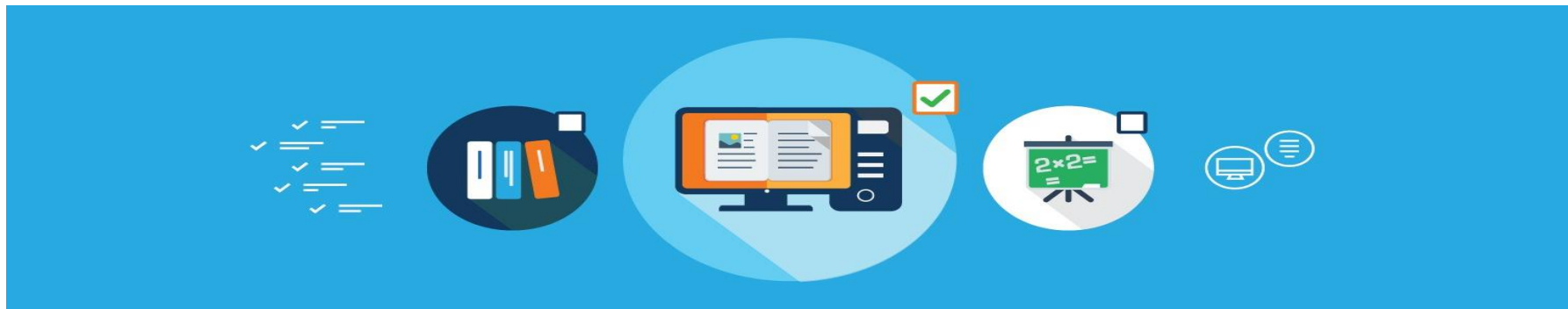
- Modification and Accommodations will be provided as prescribed in in IEP, 504 Plan and/or ILP.
- Teachers will modify assignments and assessments electronically.
- Teacher will provide graphic organizers and guided notes electronically.
- Teachers will record voice over video explaining instructions for assignments and assessments.
- The general education teacher will be responsible for these modifications and accommodations, except in the case of pull out replacement special education classes, where the special education teacher is responsible for modifications and accommodations.
- Special education teachers will reach out to all assigned student's parents weekly.
- ESL teachers will reach out to all assigned student's parents weekly.
- General education teachers will reach out to the parents of students with 504 Plans weekly.
- All modifications and accommodations will be filed in the OneDrive notebook under the teacher's name.

Direction on Live Lessons

- All teachers are to do daily live lessons as per the schedule provided.
- Live lessons are to be saved in Class Dojo, Google Classroom or Zoom and posted into OnCourse Lesson Plan template.
- All teachers are to provide Principal with access to their live video technology platform
- Teachers will utilize grading & communication scheduled time as an opportunity to contact parent/students 1-1 daily to provide clarification on the daily lessons.

Reviewing Lesson Plans

- In addition to reviewing lesson plans, each week principals will review each teachers OnCourse page to ensure required content (outlined above) is listed including all assignments, links to Calendly appointments, office hours and recorded videos.
- Principals will check teacher availability via Calendly during weekly check.
- Principals ensure up to date records are available to parents during weekly check.



Grades 9 -12: Remote Learning Expectations and Protocols

Daily Work Schedule

- Teachers log onto high school staff video call at 7:45 AM <https://us04web.zoom.us/j/8966453028>
- High school staff video call will begin at 7:50 am and conclude at 8:15 AM.
- High school teachers will check email and communicate with families from 8:15 AM until 9:00 AM.
- Teachers will provide Lessons, targeted instructional support, attend grade level video calls and have an assigned meal period between 9:00 AM until 2:00 PM each day as scheduled.
- Teachers will provide lessons for each unique course they teach each day. Teachers will record these lessons and can post them their private YouTube channel and link them to their learning management platform (Google Classroom or Canvas)
- Teachers will post times and login information for Lessons on their Oncourse page and on the learning management platform they are utilizing (Google Classroom or Canvas).
- Teachers will provide 60 minutes of targeted instructional support via zoom video conference throughout the day.
- Teachers will post times and login information for open office hours on their OnCourse page and on the learning management platform they are utilizing (google classroom or class dojo).
- In addition to conducting targeted instructional support via zoom video conference each day, the teacher will provide opportunities for students/parents to schedule on demand personal appointments for office hours with the teacher for a minimum window of 60 minutes each day.
- Teachers will post times and the link for scheduling on demand personal appointments for targeted instructional support on their OnCourse page and on the learning management platform they are utilizing (Google Classroom or Canvas).
- Teachers will utilize 9alendly.com to provide on demand personal appointments for office hour scheduling of video conferences with parents and students. Appointments should be configured to for a duration of 10 minutes and linked to the teacher's outlook account and zoom account (as meeting location).
- Teachers will have from 2:00 pm until 2:30 pm to respond to emails and other communications. All communications received by 2:00 pm from students/parents must be responded to by the end of that day.

- Teachers will have common planning time from 2:30 pm until 3:15 pm each day.

Master Schedule by Subject Areas

See Grades 9 to 11 Remote Learning Schedule, page 17

Daily Lesson Requirements

- The daily lesson/direct instruction should be followed by 5 to 10 minutes of guided practice / checking for understanding. The recording of the lesson should be posted to the teachers private you-tube channel. The recording of the lesson should not exceed 30 minutes.
- Supporting instructional resources including articles, textbook excerpts, ancillary videos and additional readings should be utilized.
- Students should be provided an opportunity for independent practice and learning activities that support the learning objective. The opportunities include class discussions, writing prompts and projects.
- Teachers should provide a brief 'exit ticket' assessment opportunity ranging from 1 to 3 questions that can be posted/and answered via your learning platform that is easily accessed and answered via a smartphone. This exit opportunity will be used to determine student daily attendance.

Gradebook Requirements

- District grading requirements continue, including classwork, quizzes, projects, tests, etc.
- All assignments including daily 'exit ticket' assessments.

OnCourse Posting and Student/Family Communication

- Teachers will be communicating with students and parents via the remind app and email.
- Teachers will utilize zoom video conferencing to facilitate lessons (recorded) and individual video conference appointments. [Click here to see a video on setting up a zoom video account - https://youtu.be/KBYZ-KVqfv0](https://youtu.be/KBYZ-KVqfv0)
- Teachers will utilize calendly.com to schedule individual video conference appointments via an on demand basis. [Click here to see video on setting up 10 minute videos on Calendly.com and linking your new account to Office 365 and Zoom - https://www.youtube.com/watch?v=QUOTtqHjdj4](https://www.youtube.com/watch?v=QUOTtqHjdj4)
- Teachers will post the following to their OnCourse web page:
 - Teacher email address.
 - Link to sign up for respond notifications.
 - Time and link for daily lessons (recorded via zoom).
 - Link to the teachers private YouTube channel to view previously recorded lessons.
 - Time and link for daily group office hours - include the call in phone number.

- Time and link for individual video conference appointments to be schedule via an on demand basis (Calendly.com).
- Link to learning management platform - google classroom or canvas (include class codes for google classroom).
- Link to common online resources utilized in the course (I.e. OPEN-LIT).
- Listing of daily assignments posted through the OnCourse homework tab.

Teacher/Staff Attendance

- Teachers and Staff should clock in via the offsite kiosk application by 7:45 am
- Administrators will take attendance at the daily staff video call at 7:45 am each day
- After the daily video call each morning the principal will compare morning video call attendance to, the frontline clock in log, confirm all staff absences are reflected on the frontline employee absence report
- Any teacher absent who did not report an absence in frontline will be contacted by the principal
- The principal will be in contact with any employee reporting illness and will communicate information with the school nurse and school physician.
- The principal will maintain these written records on a daily basis

Substitute Teacher Protocols

- Teachers are required to ensure online lessons are loaded into OnCourse and the corresponding learning management platform (I.e. google classroom / canvas) one week in advance.
- On any given day a teacher is absent, the principal (or designee) will verify student work is loaded for the teachers 'class and ready for student learning for that day. In the absence of a live lesson the principal (or designee) will ensure alternative instructional resources (I.e. alternative pre-recorded videos) are available.
- The principal will assign another teacher to support instruction on days when a teacher is absent.
- This 'substitute' teacher will support students and families in the absence of the primary teacher. The 'substitute' teacher will complete student attendance for that day.

Student Attendance/Participation

- Teachers in grades 9 to 12 will follow the High School Online Home Instruction attendance protocol listed below. Through this protocol all students will be marked as home instruction for daily attendance, and each teacher will enter period attendance for their specific class for the prior day by 12 noon.
- Student will be marked absent for period attendance if they do not complete any assignments in that class for that day.
- After one day of being marked absent in a teacher's class the teacher will send a remind notification to the students indicating that they didn't complete daily check/exit ticket questions and/or other assignments for yesterday.
- After the 2nd day in a row of not completing work, or 3 days of total missing assignments, the teacher will email the parent.
- After the 3rd day in a row of not completing work or 5 days of total missing assignments, the teacher will call the parent.

- After the 4th day in a row of not completing work or 7 days of total missing assignments, the teacher will email the parent again, call the parent and schedule a zoom video call with college access.
- Homeroom teachers will also call every parent every week to review student's academic progress.
- Each day 'the school office' (I.e. office manager or principal) will email the parents of all students indicating how many classes the student had missing assignments in the day before, and/or indicating if the student complete at least one assignment in every class.
- College Access/Dean's office will reach out to all families where students completed less than half of their assignments for the prior day.
- College Access/Dean's office will contact students and parents based on the following priorities
 - Students completing less than 50% of their work the day prior
 - Students not completing work in classes for two or more consecutive days
 - Students identified as academically at risk by teachers
 - Students who appear on the D/F report

Supporting IEP / 504 / ELL Students

- Modification and Accommodations will be provided as prescribed in in IEP, 504 Plan and/or ILP.
- Teachers will modify assignments and assessments electronically.
- Teacher will provide graphic organizers and guided notes electronically.
- Teachers will record voice over video explaining instructions for assignments and assessments
- The general education teacher will be responsible for these modifications and accommodations, except in the case of pull out replacement special education classes, where the special education teacher is responsible for modifications and accommodations.
- Special education teachers will reach out to all assigned student's parents weekly.
- ESL teachers will reach out to all assigned student's parents weekly.
- General education teachers will reach out to parents of students with a 504 Plan weekly.
- All modifications and accommodations will be filed in the OneDrive notebook under the teacher's name.

Direction on Live Lessons

- Teachers should always have student to student chat turned off and should only record videos when student cameras are turned off.
- We can start recording lessons static (without an audience) in March 2020.
- Teacher camera is not required to be turned on - the focus is on whiteboard.
- Once teachers develop a level of comfort, their instruction will migrate from static to live and eventually to engaging students with instructional practices such as polling (i.e. Socrative).
- Students will be incentivized for attending live lesson and open office hours.
- Teachers will utilize office hours as an opportunity to review homework.

Remote Learning Schedules

Grades Kindergarten to 3rd

	Kindergarten	1 st grade	2 nd grade	3 rd grade	Specials*	
7:50 to 8:45	Morning Staff Meetings					
8:45 to 9:00	Targeted Inst. Support/ Comm.	Targeted Inst. Support/ Comm.	Targeted Inst. Support/ Comm.	Targeted Support	K-1 Lesson 8:45-9:15	
9:00 to 9:30	Grading & Communication	Grading & Communication	ELA Lesson	SS Lesson (Math/Science grading & comm.)	Targeted Inst. Support	
9:30 to 10:00	ELA Lesson	ELA Lesson	Targeted Inst. Support			
10:00 to 10:30	Targeted Inst. Support	Targeted Inst. Support	Grading & Communication	ELA Lesson	Targeted Inst. Support	
10:30 to 11:00			Targeted Inst. Support	(Math/Sc grading & comm. & Lunch)		
11:00 to 11:30	Lunch	Lunch	Lunch	Targeted Support	Lunch	
11:30 to 12:00	Sc/ SS Lesson	Science/SS Lesson	Math Lesson	Science Lesson	Grading/Communication	
12:00 to 12:30	Targeted Inst. Support	Targeted Inst. Support	Targeted Inst. Support	(ELA/SS grading & comm. & Lunch)	Targeted Inst. Support	
12:30 to 1:00			Science/SS Lesson	Math Lesson		
1:00 to 1:30	Math Lesson	Math Lesson	Targeted Inst. Support	(ELA/SS grading & comm.)	Grading/Communication	
1:30 to 2:00	Targeted Support	Targeted Inst. Support		Targeted Inst. Support	Targeted Inst. Support	Grades 2-3 Lessons
2:00 to 2:30	Grading/Communication	Grading/Communication		Grading/Communication	Targeted Inst. Support	Targeted Inst. Support
2:30 to 3:15	CPT					

Remote Learning Schedules

Grades 4th to 8th

	4 th grade	5 th grade	6 th grade	7 th grade	8 th grade	Specials
7:45 to 8:30	Morning Staff Meetings					
8:30 to 9:00	Grading & Comm.	Literacy Lesson (Ms. Skalka, Ms. DeFrance, Ms. Mason, & Ms. Khan)	Grading & Comm	Grading & Comm.	Math Lesson (Ms. Heintz, Ms. Kogan)	Grading & Comm.
9:00 to 9:30	4 th grade planning	Math Lesson (Ms. Nazzario, Ms. Green & Ms. Stoneback)	Math Lesson (Mrs. Schultice, Ms. Stoneback & Ms. Kogan)	ESL & SPED Targeted Instruction (Ms. Kogan, Ms. Mason, Ms. Kahn)	ELA Lesson (Ms. Gartland & Ms. Caione)	Targeted Inst. Support Core classes
9:30 to 10:00	Creative Writing Lesson (Mrs. Vecino)	5 th grade planning	Targeted Inst. Support Core classes	ESL & SPED Targeted Instruction (Ms. Kogan, Ms. Mason, Ms. Kahn)	Project Based Math & Spanish	5 th Grade Lesson
10:00 to 10:30	Literacy Lessons (Mrs. Maenner & Mason)	Grading & Comm.	Literacy Lesson (Mrs. Aspenburg, Mrs. Caione & Mrs. Mason)	7 th grade planning	Targeted Inst. Support Core classes	Targeted Inst. Support
10:30 to 11:00	(Mrs. Coles & Khan)	Targeted Inst. Support Core classes	Creative writing Lesson (Ms. Mungiole)	Targeted Inst. Support Core classes	Targeted Inst. Support Core classes	4 th Grade Lesson
11:00 to 11:30	Lunch	Lunch	6 th grade planning	Lunch	Science Lesson (Ms. Booker & Ms. Kahn)	Lunch
11:30 to 12:00	Math Lesson (Ms. Perrine, Ms. Long)	Grading & Comm.	Lunch	ELA Lesson (Ms. Harkins, Ms. Mason)	Lunch	6 th Grade Lesson
12:00 to 12:30	Science Lesson (Ms. Perrine, Ms. Long)	Science Lesson (Mr. Nazzario & Ms. Green)	Science Lesson (Mr. Steen & Ms. Kahn)	Math Lesson (Mrs. Jenkins)	8 th grade meeting	Targeted Inst. Support Core classes
12:30 to 1:00	Social Studies (Ms. Q)	Social Studies Lesson (Mr. Byrd)	Social Studies Lesson (Mr. Durney, Ms. Kahn)	Science Lesson (Mr. Leftwich)	Grading & Comm.	8 th Grade Lesson
1:00 to 1:30	Targeted Instructional Support with teachers (Ms. Stoneback)	Spanish Lesson (Ms. McKeown)	Project Based Math Lesson (Ms. Fisher)	Creative Writing Lesson (Mrs. Perrone)	History Lesson (Ms. Bivona)	Targeted Inst. Support Core classes
1:30 to 2:00	(Ms. Mason)	Math Targeted Lesson (Ms. Stoneback)	Targeted Inst. Support	Social Studies Lesson (Ms. Kaur)	Grading & Comm.	Targeted Inst. Support Core classes
2:00 to 2:30	Grading & Comm	Literacy Targeted Lesson (Ms. Mason)	Grading & Comm	Targeted Inst. Support Core classes	Creative Writing/CCR Lesson (Ms. Perks)	7 th Grade Lesson
2:30 to 3:15	CPT					

Remote Learning Schedules

Grades 9th to 11th

	9th Grade				10th Grade				11th Grade					
7:45 -8:15	Morning Staff Meeting													
8:15-8:30	Grading & Communication				Drivers Education - Hughes, Crump				Grading & Communication					
8:30 -9:00	Targeted Instructional Support								Targeted Instructional Support					
9:00-9:30	Writing 9 - H. Kelsey				Targeted Instructional Support				English 11 - Selover					
9:30-10:00	English 9 - Irizarry, Kaufmann				English 10 - Allen, Kaufmann				Writing 11 - Perez					
10:00-10:30	Survey Engineering - Sarno, Rossi,				Computer Science - Goss				Targeted Tutoring					
10:30-11:00	World Civilizations - Koch, DeClet				US History I - Bear, Schide				US History II - Rhea					
11:00-11:30	Comp Sci	Pri Bus	Civil Society	Health	Comp Sci	Robotics		Dance	Comp Sci	Bus Strat	Sociology	Dance	Health	
11:30-12:00	Biomedical	Intro Engin.	Health		Biomedical	Econ	Econ	Art	Biomedical	Intro Engin.	Civil Society	Art	Health	
12:00-12:30	Financial Lit - Koch, Bear		Targeted Inst. Support		Spanish - Estevez				Latin American Studies - Decler					
12:30-1:00	Algebra I Butterworth, Uttarotai, Kaufmann				Geometry - Jankowski, Kaufmann				Lunch					
1:00-1:30	Diverse Perspectives		Lunch		Lunch				Algebra II - Jankowski, Butterworth, Uttarotai, Kaufmann					
1:30-2:00	Biology - Sarno, Thomas, Smith				Chemistry - Romano				Biology - Sarno, Thomas, Smith					
2:00-2:30	Grading & Communication				Grading & Communication				Grading & Communication					
2:30-3:15					CPT									