

LEAP ACADEMY CHARTER SCHOOL

September 10, 2020

MINUTES

Meeting called to order by Dr. Gloria Bonilla-Santiago at 5:15 pm.

Attendance:

Present:

Dr. Gloria Bonilla-Santiago
Dr. Mathew Closter
Mathew Goodwin
John Hall
Cal Maradonna
Héctor Nieves
Gladys Novoa
Brenda Ortiz
Dr. Michael Palis
Omar Samaniego
Marianne Taylor
Margo Venable
Lisa Wright

Excused:

Israel Castro
Jonathan Gonzalez
Bette Mengesha

Staff Present

Stephanie Rogers
Dr. Murka Nieves
Yusein Durakov
Wanda Garcia

Public Count on Virtual Meeting: 51 people

- I. **Welcome/Declaration of Compliance with Open Public Meetings Act:** Dr. Santiago opened the meeting and indicated that the meeting was announced with the Open Public Meetings Act. Due to the COVID-19, the meeting was held using a virtual platform. The Governor and the Commissioner of Education have provided several flexibility measures for schools and boards to continue doing business while also complying with the social distance and building closure measures. An opportunity at the end of the meeting was provided for public comment. Dr. Santiago thanked everyone in the Board, the staff and the public for the support and flexibility in a very difficult time for all.

II. Approval of Minutes of July 15, 2020: Lisa Wright presented item 1 for Board approval:

Item 1: Resolved that the Board of Trustees approve the minutes of the meeting of July 15, 2020 as prepared by Wanda Garcia, Board Liaison.

Seconded by Dr. Matt Closter.

Roll Call:

| | |
|-----------------------------|-----|
| Dr. Gloria Bonilla-Santiago | YES |
| Dr. Matthew Closter | YES |
| Mathew Goodwin | YES |
| John Hall | YES |
| Cal Maradonna | ABS |
| Hector Nieves | YES |
| Gladys Novoa | YES |
| Brenda Ortiz | YES |
| Dr. Michael Palis | YES |
| Omar Samaniego | YES |
| Marianne Taylor | YES |
| Margo Venable | YES |
| Lisa Wright | YES |

II. Chairperson’s Report

John Hall presented items 2-7 for Board approval:

A. Board Appointment

Item 2: Resolved that appoints the following individual as Public Members for a three-year term effective October 2020 through September 2023:

- Dr. Yozmeris Roman (Director of Enrolment Communications, Rutgers Admissions Office)
- Dr. Anthony M. Lowan (Provost and Senior Vice President for Academic Affairs, Rowan University)

B. Modified Board Public Meeting Schedule

Item 3: Resolved that the Board approves the following modified meeting schedule for public meetings for 2020-2021. All meetings scheduled for 6:00 pm:

September 10, 2020
October 8, 2020
November 19, 2020
December 17, 2020
January 21, 2021

February 18, 2021
March 25, 2021
April 15, 2021
May 13, 2021
June 17, 2021

C. Revised COVID-19 Related Policies

Item 4: Resolved that the Board approves the following policies in compliance with COVID-19 related mandates.

Further resolved that the Board directs the COO/Led Person and the CAO to establish procedures to comply with these policies accordingly.

- 1648 – Restart and Recovery Plan
- 1648.02 REMOTE LEARNING OPTIONS FOR FAMILIES

D. LEAP Academy Restart and Re-entry Plan

Item 5: Resolved that the Board ratifies the LEAP Academy Restart and Re-entry as submitted and approved by the NJDOE.

E. 2020-2021 Strategic Goals

Item 6: Resolved that the Board adopts the following strategic goals for 2020-2021:

- 1) To strengthen the instructional program across grade levels from K-12.
- 2) To improve teaching and learning at all levels of the organization.
- 3) To align the Centers of Excellence programs to the instructional core of LEAP
- 4) To improve teaching and learning at all levels of the organization.
- 5) To improve organizational capacity in areas of operations, finance, technology.

F. Gift Announcement

Item 7: Resolved that the enthusiastically and gratefully accept the gift from Vernon Hill, President and CEO of Republic Bank to the schools to be allocated as follows:

- \$300,000 to support the Fabrication Lab projects and infrastructure
- \$50,000 to support Dr. Bonilla-Santiago's efforts in writing a book about the history and impact of LEAP Academy
- 2,000 computers to be used for the school's instructional program

Further resolved that Board approves renaming the Fab Lab in recognition of Vernon Hill as the Vernon Hill Fabrication Lab.

Further resolved that the Board authorizes scheduling of a public event (within COVID-19 guideline) to accept the gift and recognize Mr. Hill for his support and efforts on September 22, 2020.

Seconded by Lisa Wright:

Roll Call:

| | Item 2 | Item 3 | Item 4 | Item 5 | Item 6 | Item 7 |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Dr. Gloria Bonilla-Santiago | YES | YES | YES | YES | YES | YES |
| Dr. Matthew Closter | YES | YES | YES | YES | YES | YES |
| Mathew Goodwin | YES | YES | YES | YES | YES | YES |
| John Hall | YES | YES | YES | YES | YES | YES |
| Cal Maradonna | YES | YES | YES | YES | YES | YES |
| Bette Mengesha | YES | YES | YES | YES | YES | YES |
| Hector Nieves | YES | YES | YES | YES | YES | YES |
| Gladys Novoa | YES | YES | YES | YES | YES | YES |
| Brenda Ortiz | YES | YES | YES | YES | YES | YES |
| Dr. Michael Palis | YES | YES | YES | YES | YES | YES |
| Omar Samaniego | YES | YES | YES | YES | YES | YES |
| Margo Venable | YES | YES | YES | YES | YES | YES |
| Lisa Wright | YES | YES | YES | YES | YES | YES |

Dr. Santiago thanked John Hall for his support and cultivations for the Vernon Hill’s gift. The funds will be deposited in a special account to ensure that the funds are reserved to be used as the donor directed.

G. Charter Renewal Update: Dr. Santiago provided an update on charter renewal. She indicated that application is October 15 and the visit is November 10. She will keep the Board updated of progress.

III. Personnel Committee: Hector Nieves presented items 8-15 for Board action:

A. New Appointments

Item 8: Resolved that the Board appoints the following individuals:

| Name | Position/Building Location | Contract/Start Date | Salary | Account Numbers |
|---------------------|---|----------------------------|---------------|------------------------|
| Mellina Bizzelle | Substitute Teacher for 5th Grade Math/Science (Schultice) | 8/24/20 | \$100/Day | 11-190-100-106-SB-043 |
| Indina Bussey | PT Ed. Safety Monitor | 8/24/20 | \$11.00/hour | 11-000-266-116-PT-066 |
| Lisandra Echeverria | PT Bus Driver | 8/24/20 | 22.00/hour | 11-000-270-160-00-066 |

| <u>Name</u> | <u>Position/Building Location</u> | <u>Contract/Start Date</u> | <u>Salary</u> | <u>Account Numbers</u> |
|-------------------|---------------------------------------|----------------------------|---------------|------------------------|
| Emiliana Peralta | PT Bus Driver | 8/24/20 | 22.00/hour | 11-000-270-160-00-066 |
| Patrick Gartland | HS Social Studies | 8/24/20 | \$ 58,000.00 | 11-140-100-101-04-043 |
| David Richardson | Third Grade Teacher | 8/24/20 | \$ 50,000.00 | 11-120-100-101-01-043 |
| Theresa Selover | HS English Teacher | 8/24/20 | \$ 50,000.00 | 11-130-100-101-02-043 |
| Natalia Tomassini | Part Time Learning Disability Teacher | 8/24/20 | \$ 40,000.00 | 20-258-200-104-00 |
| Savana Mai | Long Term Sub Theatre 4th - 8th | 8/24/20 | \$250/Day | 11-130-100-101-02-043 |
| | 4th - 8th Grade Theatre Teacher | 10/1/20 | \$ 55,000.00 | 11-130-100-101-02-043 |
| Sarah Wagner | HS English Teacher | 10/15/20 | \$ 55,000.00 | 11-130-100-101-02-043 |

B. Internal Promotions/Changes

Item 9: Resolved that the Board approves the following internal promotion and modifications as recommended by CAO:

| <u>Name</u> | <u>New Position</u> | <u>Effective Date</u> | <u>Revised Salary</u> | <u>FLSA- Grade Change</u> |
|---|--------------------------------------|-----------------------|-----------------------|---|
| Tugba Houget | Supervisor of ESL & Special Services | 8/17/20 | \$ 118,000.00 | 11-000-221-102-00-066 40% and 20-258-200-101-00 60% |
| Scott Lunn | Principal K-3 | 9/1/20 | \$ 95,000.00 | |
| Kaitlyn McWilliams (Building Change Only) | Instructional Principal 9-12 | 9/1/20 | NA | |

C. Revised Budgetary Salary Appropriation

Item 10: Resolved that the Board approves the following salary re-allocations as recommended by the CAO and CFO:

| <u>Name/Budgetary Source</u> | <u>Position</u> | <u>Effective Date</u> | <u>Amount</u> | <u>Account</u> | <u>Source</u> |
|---|-----------------|-----------------------|---------------|-------------------|---------------|
| Carmen Cintron from General to Cares | Custodian | 7/1/20 | \$28,138.25 | 20-477-200-100-00 | CARES |
| Eduardo Cruz Villa from General to Cares | Custodian | 7/1/20 | \$28,644.30 | 20-477-200-100-00 | CARES |
| Luis DeJesus from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |
| Roland Granger from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |
| Nilsa Guzman-Martinez I from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |

| Name/Budgetary Source | Position | Effective Date | Amount | Account | Source |
|---------------------------------------|-----------------|-----------------------|---------------|-------------------|---------------|
| Roberto Ledezma from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |
| Deborah Ortiz from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |
| Jose Ortiz from General to Cares | Custodian | 7/1/20 | \$34,552.38 | 20-477-200-100-00 | CARES |
| Luz Otereo M from General to Cares | Custodian | 7/1/20 | \$27,864.59 | 20-477-200-100-00 | CARES |
| Griselda Oviedo from General to Cares | Custodian | 7/1/20 | \$26,897.00 | 20-477-200-100-00 | CARES |
| Giovanni Torres from General to Cares | PT Custodian | 7/1/20 | \$11.00/Hour | 20-477-200-100-00 | CARES |

D. Renewal of Treasurer

Item 11: Resolved that the Board approves the renewal of the School Treasurer as follows:

| Name | Position | Effective Day | Amount | Account Code |
|-------------|-----------------|----------------------|---------------|---------------------|
| Terry Henry | Treasurer | 7/2/20 | \$ 12,000.00 | |

E. Teacher P4P Salary Adjustments

Item 12: Resolved that the Board approves the following salary adjustments to correct calculation errors.

| Name | Revised 2020-2021 Salary | Account Code |
|----------------|---------------------------------|------------------------|
| Schultice, Amy | \$61,129.38 | 11-120-100-101-03-043- |
| Gartland, Erin | \$62,642.88 | 11-130-100-101-02-043- |

F. Resignations

Item 13: Resolved that the Board accepts the following resignations:

| <u>Resignation/Termination</u> | Position | Effective Day |
|---------------------------------------|--|----------------------|
| Tameka Matthews | Dir of Principal L'ship & Special Services | 8/14/20 |
| Melissa Rivera | Instructional Aid | 6/26/20 |
| Tia Wilson | Custodian | 7/30/20 |
| Maria Correa | Part-Time Custodian | 7/15/20 |
| Maria McGovern | 1st Grade Teacher | 8/24/20 |

G. Leaves of Absence

Item 14: Resolved that the Board approves the following leaves of absence:

| Name | Type of Leave | Effective Day |
|-------------------|----------------------|------------------------|
| Christine Hughes | FFCRA | 8/23/2020 - 11/16/2020 |
| Amy Schultice | Maternity Leave | 10/12/2020 - 2/22/2021 |
| Brook Bivona | Maternity Leave | 10/9/2020 - 1/1/2021 |
| Donna-Lee Jarrett | Maternity Leave | 9/18/2020 - 1/11/2021 |
| Matthew Allen | Bonding Leave | 10/19/2020 - 1/11/2021 |

H. Mentor Appointments

Item 15: Resolved that the Board approves the following mentoring assignments:

| Mentors for New Appointments | |
|-------------------------------------|-------------------------|
| Michael Rhea/Patrick Gartland | HS Social Studies |
| Donna Lee Jarrett/David Richardson | 3rd Grade Teacher |
| Stephanie DePew/Theresa Selover | HS English |
| Erin Gartland/Savana Mai | 4th - 8th Grade Theatre |

Seconded by Margo Venable.

Roll Call:

| | Item 8 | Item 9 | Item 10 | Item 11 | Item 12 | Item 13 | Item 14 | Item 15 |
|-----------------------------|---------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Dr. Gloria Bonilla-Santiago | YES | YES | YES | YES | YES | YES | YES | YES |
| Dr. Matthew Closter | YES | YES | YES | YES | YES | YES | YES | YES |
| Mathew Goodwin | YES | YES | YES | YES | YES | YES | YES | YES |
| John Hall | YES | YES | YES | YES | YES | YES | YES | YES |
| Cal Maradonna | YES | YES | YES | YES | YES | YES | YES | YES |
| Bette Mengesha | YES | YES | YES | YES | YES | YES | YES | YES |
| Hector Nieves | YES | YES | YES | YES | YES | YES | YES | YES |
| Gladys Novoa | YES | YES | YES | YES | YES | YES | YES | YES |
| Brenda Ortiz | YES | YES | YES | YES | YES | YES | YES | YES |
| Dr. Michael Palis | YES | YES | YES | YES | YES | YES | YES | YES |
| Omar Samaniego | YES | YES | YES | YES | YES | YES | YES | YES |
| Margo Venable | YES | YES | YES | YES | YES | YES | YES | YES |
| Lisa Wright | YES | YES | YES | YES | YES | YES | YES | YES |

IV. Chief Operations Officer Updates – Stephanie Rogers presented an update report that cover the following areas:

- Operations Update
- Enrollment Update
- Health Center Update Report
- Transportation Enterprise
- Risk Management
- Food and Nutrition and food distribution during remote learning
- SOP will be provided in October
- Renovation of 527 Cooper Building -timetable to be provide in October

V. Finance Committee Actions: John Hall presented items 16-21 for Board approval:

A. LEAP Cramer Hill LLC Financials

Item 16: Resolved that the Board approve the Financial Reports for the LEAP Cramer Hill LLC for the period of June 2020 as provided by the Chief Financial Officer/SBA. Further resolved the Board approve payments as provided in the report.

Further resolved that the Board authorizes payment of \$1,015.84 to Panera Bread from for FY 2020 to cover meals for staff and teacher trainings and \$500 for FY21 for meals for new teacher orientation.

B. LEAP Financial Reports

Item 17: Approval of Board Line Item Status Report

Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary’s and Monthly Financial Reports for the month of June 2020 and have consulted with the Chief Financial Officer/SBA as deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board’s Secretary concerning “Budgetary Line Item Status” N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the School’s financial obligations for the remainder of the fiscal year.

C. Approval of Budget Transfers

Item 18: Resolved that the Board approves budget transfers for June 2020 as provided by the CFO/SBA.

D. Approval of Expenditure Report/Bill List

Item 19: Whereas, the Business Administrator certifies that there are sufficient funds to pay bills and payroll for June and July 2020.

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers and payroll as provided by the Chief Financial Officer.

E. Contracts

Item 20: Resolved that the Board approves the following contracts:

1. Pursuant RFP21-3: To award contract for Occupational Therapist Service to EBS Educational Services at a rate of \$72.85/hour not to exceed \$23,312 for FY21 to be funded through IDEA.
2. Pursuant RFP21-4 : To award contract for Speech Therapist Service to EBS Educational Services at a rate of \$72.85/hour not to exceed \$69,936 for FY21 to be funded through IDEA.
3. Pursuant RFP21-6: To award contract for School Psychologist Service to Delta-T Group at a rate of \$65/hour not to exceed \$62,400 for FY21to be funded through general fund.
4. Pursuant RFP21-8: To award contract with Rutgers CLC Center to provide tutoring services in the amount of \$215,000 for the 2020-2021 school year to be funded with FY21 ESEA Title I funds.
5. Pursuant RFP21-9: To award to Delta-T Group to provide substitute services at the following rates:

| Service | Rate |
|---|----------|
| Substitute Teacher-7hrs. day | \$121.50 |
| Substitute Teacher-3.5hrs. day | \$60.75 |
| Long Term Certified Teacher-7hrs. day | \$189.00 |
| Highly Qualified Paraprofessional - 7hrs. day | \$144.00 |
| Highly Qualified Paraprofessional-3.5hrs. day | \$72.00 |
| Substitute Nurse Paraprofessional- 7hrs. day | \$288.75 |
| Substitute Nurse - 3.5hrs. day | \$153.13 |

6. Pursuant per RFP21-10 527: To award contract with PDK Architects, Inc. to provide architectural and engineering services for 527 Cooper St. Renovation in the amount of \$93,500.
7. To retroactively approve contract to purchase desk partitions from Charles J Becker & Bro, INC.(co-op contract Ed-Data 9834), in the amount of \$64,694.12 to be paid with FY21 CARES funds.
8. To retroactively approve contract to purchase envision math courseware in the amount of \$50,300.
9. To retroactively approve contract with Alber Service Co in the amount of \$117,441 for the emergency repair and replacement of hvac systems at 639 Cooper and 549 Cooper.
10. To approve contract with New Sussex, LLC in the amount of \$18,000 for FY21ESAE grants consulting services, to be paid with FY21ESAE funds.

11. To award contract to the lowest responsible bidder for the Bid21-2 Windows Replacement 130 N Broadway building to Premier Group, Inc of New Jersey in the amount of \$195,000.
12. To retroactively approve contract with Nickolaus Construction Co, INC in the amount of \$25,660 for the 639 Copper playground repairs.

Further Resolved that the Board invokes emergency procurement procedures for the following:

- HVAC Systems failure at 639 and 549 Cooper St. buildings- need to be replaced immediately due to COVID-19 need for air circulation and;
- Hazardous Windows at 130 N Broadway building (architects opinion letter attached)

Further resolved that the Board upon the recommendation of the Board Chair, the Board of Trustees approves the rejection of all bids for Bid21-1 HVAC replacement because the lowest responsive bid exceeded the appropriation and the cost estimate for the project.

F. Grants

Item 21: Resolved that the Board authorizes submittal of grant requests as follows:

- Digital Divide (\$309,692 plus) for laptops and devices – released that amount from general operating.
- Open Doors Grant competition for \$100,000 to support costs related to COVID-19 strategies in teaching, learning and operations.

Seconded by Hector Nieves.

Roll Call:

| | Item 16 | Item 17 | Item 18 | Item 19 | Item 20 | Item 21 |
|-----------------------------|----------------|----------------|----------------|--|----------------|----------------|
| Dr. Gloria Bonilla-Santiago | YES | YES | YES | YES Abstain on payments to Rutgers and Metz | YES | YES |
| Dr. Mathew Closter | YES | YES | YES | YES | YES | YES |
| Mathew Goodwin | YES | YES | YES | YES | YES | YES |
| John Hall | YES | YES | YES | YES Abstain on payments to Republic | YES | YES |
| Cal Maradonna | YES | YES | YES | YES Abstain on payments to Rutgers | YES | YES |
| Héctor Nieves | YES | YES | YES | YES | YES | YES |
| Gladys Novoa | YES | YES | YES | YES | YES | YES |
| Brenda Ortiz | YES | YES | YES | YES Abstain | YES | YES |

| | Item 16 | Item 17 | Item 18 | Item 19 | Item 20 | Item 21 |
|-------------------|---------|---------|---------|--|---------|---------|
| | | | | on payments to Rutgers | | |
| Dr. Michael Palis | YES | YES | YES | YES Abstain on payments to Rutgers | YES | YES |
| Omar Samaniego | YES | YES | YES | YES | YES | YES |
| Margo Venable | YES | YES | YES | YES | YES | YES |
| Lisa Wright | YES | YES | YES | YES | YES | YES |

VI. Chief Academic Officer Update (Dr. Nurka Nieves)/Curriculum Committee:

- a. **Updates :** Dr. Nieves provided a progress report on academic issues that included the following areas:
 - b. Re-organization of Instructional Leadership \
 - c. Plan for Teacher Evaluations
 - d. Summer School Update
 - e. Data Improvements/Plan/Introduction of Dash Board - Dr. Sara Yeganeh
 - f. Supporting Teachers

Dr. Mathew Closter presented items 22-24 for Board approval:

i. PDI Plan and Budget

Item 22: Resolved that the Board approves the Professional Development Plan as submitted by CAO including the budget allocation to implement.

g. Remote Learning Plan

Item 23: Resolved that the Board approves the Remote Learning Plan, with the following changes:

- i. In- person instruction to be offered to families after October 5th.
- ii. Calendar revisions are approved to provide for more teacher PD
- iii. Revised Assessment Plan for remote assessment

h. School Improvement Plan

Item 24: Resolved that the Board approves the School Improvement Plan as submitted by the CAO.

Seconded by Héctor Nieves.

Roll Call:

| | Item 22 | Item 23 | Item 24 |
|-----------------------------|----------------|----------------|----------------|
| Dr. Gloria Bonilla-Santiago | YES | YES | YES |
| Dr. Matthew Closter | YES | YES | YES |
| Mathew Goodwin | YES | YES | YES |
| John Hall | YES | YES | YES |
| Cal Maradonna | YES | YES | YES |
| Bette Mengesha | YES | YES | YES |
| Hector Nieves | YES | YES | YES |
| Gladys Novoa | YES | YES | YES |
| Brenda Ortiz | YES | YES | YES |
| Dr. Michael Palis | YES | YES | YES |
| Omar Samaniego | YES | YES | YES |
| Margo Venable | YES | YES | YES |
| Lisa Wright | YES | YES | YES |

VII. Public Comment

Item 25: **Hector Nieves** presented a motion to open the meeting for public comment.

Seconded by Brenda Ortiz.

Roll Call:

| | Item 25 |
|-----------------------------|----------------|
| Dr. Gloria Bonilla-Santiago | YES |
| Dr. Matthew Closter | YES |
| Mathew Goodwin | YES |
| John Hall | YES |
| Cal Maradonna | YES |
| Hector Nieves | YES |
| Gladys Novoa | YES |
| Brenda Ortiz | YES |
| Dr. Michael Palis | YES |
| Omar Samaniego | YES |
| Marianne Taylor | YES |
| Margo Venable | YES |
| Lisa Wright | YES |

Dr. Santiago opened the meeting for public comment.

No comment from the public were offered.

VIII. Adjournment

Item 26: Lisa Wright presented a motion to adjourn.

Seconded by Mathew Goodwin.

Roll Call:

| | Item 26 |
|-----------------------------|----------------|
| Dr. Gloria Bonilla-Santiago | YES |
| Dr. Matthew Closter | YES |
| Mathew Goodwin | YES |
| John Hall | YES |
| Cal Maradonna | YES |
| Hector Nieves | YES |
| Gladys Novoa | YES |
| Brenda Ortiz | YES |
| Dr. Michael Palis | YES |
| Omar Samaniego | YES |
| Marianne Taylor | YES |
| Margo Venable | YES |
| Lisa Wright | YES |

Meeting adjourned at 6:35 pm

Respectfully Submitted,

Wanda Garcia, Board Liaison





LEAP Academy
UNIVERSITY SCHOOL

Chief Academic Officer

ACADEMIC UPDATE
SEPTEMBER 2020

Re-Organization of Instructional Leadership

Mrs. Kaitlin McWilliams-Instructional Principal STEAM HS

Mr. Ian Fallstitch-Instructional Principal

Mrs. Lisely Mendez-Rivera-Instructional Principal STEM 4-5 & UPPER SCHOOLS

Mr. Christian Galietta-Vice-Principal STEM & UPPER SCHOOLS

Ms. Barbara Dunlap-Building Principal Lower School

Mr. Scott Lunn-Instructional Principal Lower School (*pending board approval*)

PLAN FOR TEACHER EVALUATIONS

INCREASING RIGOR

3 Types of Objectives

Direct & Targeted Instruction

Modified Assessments

DATA DRIVEN INSTRUCTION

Dashboard Data for Intervention

Learning Gains & Losses

ENRICHMENT

Summer School Update Data

- 6 week intensive remote summer program for remediation (K-8): ELLs, Special Education, and any general education students who are struggling or behind grade level
- Offers diagnostic aggregate reports across schools and students to compare student growth and track trends
- *"Let's Go Learn"* English Language Arts and Math, a response to intervention progress monitoring and assessment interactive online tool
- 3 hours per day, 4 days per week
- Maximum of 70 hours of summer remediation by August 13th
- Use this program throughout the school year for ESL, RTI, Special Education, and any at risk students through Algebra 1, in grades K-9 for targeted instruction

Data Improvements, Plan
&
Introduction of Dash Board

Dr. Sara Yeganeh

Supporting Teachers

New Teacher Training

PD Training

PDI Plan & Budget

50+ Walkthroughs

9/14/20-Pre-conferences 9/21/20-Observations & Evaluations

REMOTE LEARNING INSTRUCTIONAL PRACTICES

Remote pedagogy:

- Instructional technology “*Schoology*” platform
- Multiple methods to engage students in learning
- Project-Based Learning
- Assessing in different modalities

Equitable Practices

- **Closing Digital Divide**
- **Culturally Responsive Teaching**
- **Linguistically Diverse Students (SIOP)**
- **Anti-Bias-Anti-Racism**
- **African-American, Latinx & LGBTQ+ texts**
- **Accommodations**

Hispanic Heritage Month



Hispanic Americans:

A History of Serving Our Nation - invites us to reflect on Hispanic Americans' service and contributions to the history of our Nation

Teacher Lessons:

-  Latin American History
-  Language Codes
-  Culture & Traditions
-  Contributions
-  Heritage



LEAP

Data-Driven Instruction



What Data Can Do

- Empowers teachers to maximize every student's academic growth.
 - It helps guide instruction for students at all levels, including Gifted and Talented, Title I, and English Language Learners (ELL).
- Supports personalized learning paths.
 - It enables teachers to easily scaffold instruction for all students.
- Informs instructional time and flexible grouping.
 - It makes it simpler for teachers to support students struggling with grade-level content and permits challenge high performance students with new and more complex material.
- Aids in curriculum planning.
 - It serves as a resource when developing curriculum, refining pacing, or revising programs.
- Offers insight relevant to school improvement planning.
 - It informs placement, grade-level planning, content area planning, and staffing priorities.
- Provides discussion points for parent-teacher conferences.
 - It connects a student's MAP Growth test scores to concrete skills and concepts, making it easier for parents to reinforce goals.

DAILY LESSON PLAN TEMPLATE – GENERAL

| | | | |
|---|------------------------------|------------------------------------|--|
| Teacher: | | Subject: | |
| Date: | | Topic: | |
| Standards: | | | |
| Educational Technology apps/ platforms utilized during lesson: | | | |
| Materials/Resources: | | | |
| Prerequisite Knowledge: | | Targeted Vocabulary: | |
| Today's Content Objective: | Behavioral Objective: | Today's Language Objective: | |
| Blooms HOTs Verbs: | | Summative Assessment: | |
| Accommodations for Diverse Learners: | | | |
| Opening- Do now: (5 mins) | | | |
| Building Background: | | | |
| Direct Instruction: (10 mins) | | | |
| Guided Instruction: (10 mins) | | Formative Assessment | |
| Targeted Practice: (20 mins) | | | |
| Tier 1 | Tier 2 | Tier 3 | |
| Student Initials | Student Initials | Student Initials | |
| Learning Statements | Learning Statements | Learning Statements | |
| Closure: (5 mins) | | | |
| Homework: | | | |

DAILY LESSON PLAN TEMPLATE – GENERAL

| | |
|-----------------|-----------------|
| Teacher: | Subject: |
| Date: | Topic: |

Standards:

Educational Technology apps/ platforms utilized during lesson:

Materials/Resources:

Prerequisite Knowledge:

Targeted Vocabulary:

| | | |
|-----------------------------------|------------------------------|------------------------------------|
| Today's Content Objective: | Behavioral Objective: | Today's Language Objective: |
|-----------------------------------|------------------------------|------------------------------------|

| | |
|---------------------------|------------------------------|
| Blooms HOTs Verbs: | Summative Assessment: |
|---------------------------|------------------------------|

Accommodations for Diverse Learners:

Opening- Do now: (5 mins)

Building Background:

Direct Instruction: (10 mins)

| | |
|--------------------------------------|-----------------------------|
| Guided Instruction: (10 mins) | Formative Assessment |
|--------------------------------------|-----------------------------|

Targeted Practice: (20 mins)

| Tier 1 | Tier 2 | Tier 3 |
|----------------------------|----------------------------|----------------------------|
| Student Initials | Student Initials | Student Initials |
| Learning Statements | Learning Statements | Learning Statements |

Closure: (5 mins)

Homework:



LEAP Teacher Dashboard

Student Information

| Full Name | OnCourse Id | Birth Date | GPA |
|--------------------|-------------|------------|------|
| Adavia Brown | 12273175 | 7/26/2005 | 2.26 |
| Ah'Myah Lewis | 13283884 | 3/5/2006 | |
| Alana Serrano | 13183517 | 5/28/2005 | 2.57 |
| Alanis Crespo | 12571034 | 12/8/2006 | |
| Alayah McCargo | 12273150 | 4/20/2005 | 2.91 |
| Alberto Mercado | 12273301 | 2/16/2006 | |
| Aleah Davis-Gibson | 13416386 | 3/3/2005 | 3.20 |
| Alerianna Jimenez | 14247894 | 4/13/2005 | 2.28 |

Average Course Performance

Last Semester's Grades & Courses

| ELA | Math | Science |
|-------|-------|---------|
| 84.59 | 80.99 | 82.70 |

| Foundations For College Writing - Dual Credit | HS_ALG2RP1 | Biology Honors |
|---|-------------|----------------|
| | HS_ALG01RP1 | Biology Honors |

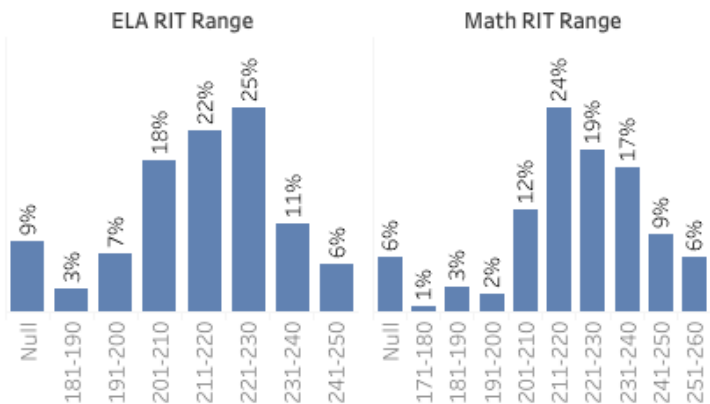
Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill | |
|---------|---------------------|----------------------------|-----------|---|---|---|
| ELA | Foundational Skills | Phonics and Word Recogni.. | 181-190 | RF.3.3.D: Read grade-appropriate irregularly spelled words. | Decodes irregularly spelled single-syllable words | 4 |
| | | Phonological Awareness | 181-190 | RF.1.2.A: Distinguish long from short vowel sounds in spoken single-syllable words. | Distinguishes spoken words with long vowel sounds | 4 |
| | Informational | Draw | 181-190 | RI.2.1: Ask and answer such | Distinguishes spoken words with short vowel sounds | 4 |
| | | | | | Determines logical order of ideas or events in informational text | 4 |

Average Assessment Performance

Based on NWEA Winter Test Scores

| Students | ELA RIT | ELA Projected Growth | ELA Observed Growth | Math RIT | Math Projected Growth |
|----------|---------|----------------------|---------------------|----------|-----------------------|
| | 141.0 | 217.9 | 1.89 | 3.72 | 223.7 |



Class:

Student:

| | |
|-------------------|----|
| English 9 - 9A1 | 31 |
| English 9 - PO9 | 5 |
| English 10 - 10B6 | 30 |
| English 10 - 10D8 | 23 |
| English 10 - 10E2 | 26 |
| English 10 - 10F3 | 27 |
| HomeRoom - 9A-R | 31 |

| | |
|-------------------|---|
| Special Education | 5 |
|-------------------|---|

| | |
|---------|-----|
| ELL | 8 |
| Non-ELL | 133 |

| | |
|--------------------|----|
| Chronically Absent | 20 |
|--------------------|----|

ELA RIT

Math RIT

Subject

Goal

Sub-Goal

Standard

Skill

Student Information

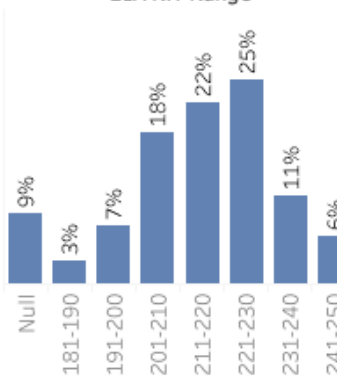
| Full Name | OnCourse Id | Birth Date | GPA |
|--------------------|-------------|------------|------|
| Adavia Brown | 12273175 | 7/26/2005 | 2.26 |
| Ah'Myah Lewis | 13283884 | 3/5/2006 | |
| Alana Serrano | 13183517 | 5/28/2005 | 2.57 |
| Alanis Crespo | 12571034 | 12/8/2006 | |
| Alayah McCargo | 12273150 | 4/20/2005 | 2.91 |
| Alberto Mercado | 12273301 | 2/16/2006 | |
| Aleah Davis-Gibson | 13416386 | 3/3/2005 | 3.20 |
| Alerianna Jimenez | 14247894 | 4/13/2005 | 2.28 |

Average Assessment Performance

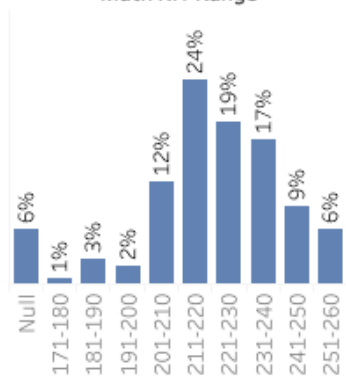
Based on NWEA Winter Test Scores

| Students | ELA RIT | ELA Projected Growth | ELA Observed Growth | Math RIT | Math Projected Growth |
|----------|---------|----------------------|---------------------|----------|-----------------------|
| | 141.0 | 217.9 | 1.89 | 3.72 | 223.7 |

ELA RIT Range



Math RIT Range



Class: (All) ▾

Student: (All) ▾

| | |
|-------------------|----|
| English 9 - PO9 | 5 |
| English 10 - 10B6 | 30 |
| English 10 - 10D8 | 23 |
| English 10 - 10E2 | 26 |
| English 10 - 10F3 | 27 |
| HomeRoom - 9A-R | 31 |

Average Course Performance

Last Semester's Grades & Courses

| ELA | Math | Science |
|-------|-------|---------|
| 84.59 | 80.99 | 82.70 |

| Foundations For College Writing - Dual Credit | HS_ALG2RP1 | Biology Honors |
|---|-------------|----------------|
| | HS_ALG01RP1 | Biology Honors |

Special Education 5

ELL 8
Non-ELL 133

Chronically Absent 20

Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill | |
|---------|---------------------|----------------------------|-----------|---|---|--------|
| ELA | Foundational Skills | Phonics and Word Recogni.. | 181-190 | RF.3.3.D: Read grade-appropriate irregularly spelled words. | Decodes irregularly spelled single-syllable words | 4 |
| | | Phonological Awareness | 181-190 | RF.1.2.A: Distinguish long from short vowel sounds in spoken single-syllable words. | Distinguishes spoken words with long vowel sounds Distinguishes spoken words with short vowel sounds | 4 4 |
| | Informational | Draw | 181-190 | RI.2.1: Ask and answer such | Determines logical order of ideas or events in informational text | 4 |

ELA RIT (All) ▾

Math RIT (All) ▾

Subject (All) ▾

Goal (All) ▾

Sub-Goal (All) ▾

Standard (Multiple val... ▾

Skill (Multiple val... ▾



User ID

Class:

Student:

Student Information

| Full Name | OnCourse Id | Birth Date | GPA |
|--------------------|-------------|------------|------|
| Adavia Brown | 12273175 | 7/26/2005 | 2.26 |
| Ah'Myah Lewis | 13283884 | 3/5/2006 | |
| Alana Serrano | 13183517 | 5/28/2005 | 2.57 |
| Alanis Crespo | 12571034 | 12/8/2006 | |
| Alayah McCargo | 12273150 | 4/20/2005 | 2.91 |
| Alberto Mercado | 12273301 | 2/16/2006 | |
| Aleah Davis-Gibson | 13416386 | 3/3/2005 | 3.20 |
| Alerianna Jimenez | 14247894 | 4/13/2005 | 2.28 |

Average Assessment Performance

Based on NWEA Winter Test Scores

| Students | ELA RIT | ELA Projected Growth | ELA Observed Growth | Math RIT | Math Projected Growth |
|----------|---------|----------------------|---------------------|----------|-----------------------|
| 141.0 | 217.9 | 1.89 | 3.72 | 223.7 | |

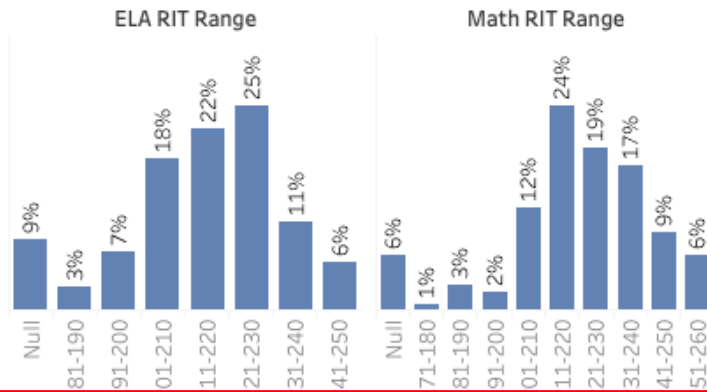
| | |
|-------------------|----|
| English 9 - 9A1 | 31 |
| English 9 - PO9 | 5 |
| English 10 - 10B6 | 30 |
| English 10 - 10D8 | 23 |
| English 10 - 10E2 | 26 |
| English 10 - 10F3 | 27 |
| HomeRoom - 9A-R | 31 |

Average Course Performance

Last Semester's Grades & Courses

| ELA | Math | Science |
|-------|-------|---------|
| 84.59 | 80.99 | 82.70 |

| | | | |
|---|-------------|----------------|--|
| Foundations For College Writing - Dual Credit | HS_ALG2RP1 | Biology Honors | |
| | HS_ALG01RP1 | Biology Honors | |



| | |
|--------------------|-----|
| Special Education | 5 |
| ELL | 8 |
| Non-ELL | 133 |
| Chronically Absent | 20 |

Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill | |
|---------|---------------------|----------------------------|-----------|---|---|--|
| ELA | Foundational Skills | Phonics and Word Recogni.. | 181-190 | RF.3.3.D: Read grade-appropriate irregularly spelled words. | Decodes irregularly spelled single-syllable words | 4 |
| | | Phonological Awareness | 181-190 | RF.1.2.A: Distinguish long from short vowel sounds in spoken single-syllable words. | Distinguishes spoken words with long vowel sounds | 4 |
| | Informational | Draw | | | | Distinguishes spoken words with short vowel sounds |
| | | | | RI.2.1: Ask and answer such | Determines logical order of ideas or events in informational text | 4 |

ELA RIT
 Math RIT
 Subject
 Goal
 Sub-Goal
 Standard
 Skill

Data-To-Instruction

Goal: Provide and organize data so teachers can easily translate to instruction

- Utilizing Student Testing Performance
- Differentiation during Common Planning Time
 - Grouping Students
 - Setting goals for students based on testing standards

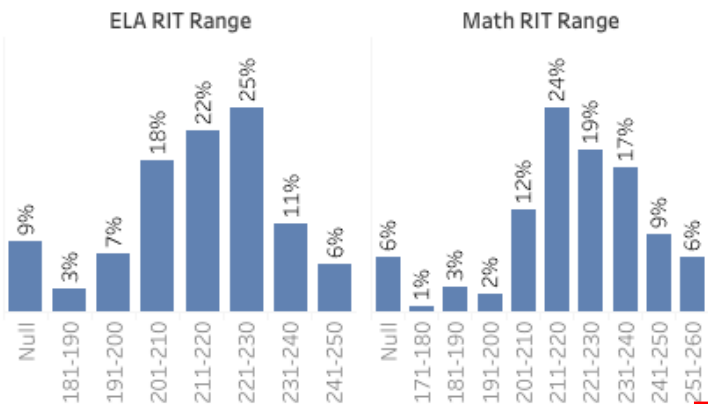
Student Information

| Full Name | OnCourse Id | Birth Date | GPA |
|--------------------|-------------|------------|------|
| Adavia Brown | 12273175 | 7/26/2005 | 2.26 |
| Ah'Myah Lewis | 13283884 | 3/5/2006 | |
| Alana Serrano | 13183517 | 5/28/2005 | 2.57 |
| Alanis Crespo | 12571034 | 12/8/2006 | |
| Alayah McCargo | 12273150 | 4/20/2005 | 2.91 |
| Alberto Mercado | 12273301 | 2/16/2006 | |
| Aleah Davis-Gibson | 13416386 | 3/3/2005 | 3.20 |
| Alerianna Jimenez | 14247894 | 4/13/2005 | 2.28 |

Average Assessment Performance

Based on NWEA Winter Test Scores

| Students | ELA RIT | ELA Projected Growth | ELA Observed Growth | Math RIT | Math Projected Growth |
|----------|---------|----------------------|---------------------|----------|-----------------------|
| | 141.0 | 217.9 | 1.89 | 3.72 | 223.7 |



Average Course Performance

Last Semester's Grades & Courses

| ELA | Math | Science |
|-------|-------|---------|
| 84.59 | 80.99 | 82.70 |

| Foundations For College Writing - Dual Credit | HS_ALG2RP1 | Biology Honors |
|---|-------------|----------------|
| | HS_ALG01RP1 | Biology Honors |

Class:

Student:

| | |
|-------------------|----|
| English 9 - 9A1 | 31 |
| English 9 - PO9 | 5 |
| English 10 - 10B6 | 30 |
| English 10 - 10D8 | 23 |
| English 10 - 10E2 | 26 |
| English 10 - 10F3 | 27 |
| HomeRoom - 9A-R | 31 |

| | |
|--------------------|-----|
| Special Education | 5 |
| ELL | 8 |
| Non-ELL | 133 |
| Chronically Absent | 20 |

Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill | |
|---------|---------------------|----------------------------|-----------|---|---|---|
| ELA | Foundational Skills | Phonics and Word Recogni.. | 181-190 | RF.3.3.D: Read grade-appropriate irregularly spelled words. | Decodes irregularly spelled single-syllable words | 4 |
| | | Phonological Awareness | 181-190 | RF.1.2.A: Distinguish long from short vowel sounds in spoken single-syllable words. | Distinguishes spoken words with long vowel sounds | 4 |
| | Informational | Draw | 181-190 | RI.2.1: Ask and answer such | Distinguishes spoken words with short vowel sounds | 4 |
| | | | | | Determines logical order of ideas or events in informational text | 4 |

ELA RIT

Math RIT

Subject

Goal

Sub-Goal

Standard

Skill

Example- 3rd Grade Math

Measurement and Data

Students understand and solve measurement problems involving length, mass, liquid volume, time, money, area, perimeter, volume, and angle. They can generate, represent, and interpret data.

Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill |
|---------|----------------------|---|-----------|---|--|
| Math | Measurement and Data | Geometric Measurement and Problem Solving | 171-180 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals i.. | <p>Reads analog clocks to the nearest minute</p> <p>Solves elapsed-time word problems involving counting forward by either hours or minutes</p> |
| | | | 181-190 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals in minutes, e.g., by representing the problem on a number line diagram. | <p>Determines elapsed time across either minutes or hours using clocks</p> <p>Reads analog clocks to the nearest minute</p> |
| | | | 191-200 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals i.. | <p>Solves elapsed-time word problems involving counting backward by either hours or minutes</p> <p>Understands time interval concepts: quarter to, half past, etc.</p> |

Overview*

Class

3rd Grade Math

Content area

Math

Standard or focus of instruction

3.MD.A.1:

Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals in minutes, e.g., by representing the problem on a number line diagram.

Goal performance/Instructional area

Measurement & Data

Sub-goal performance/Instructional area

Geometric Measurement & Problem Solving

Topic

Time

Test Standards

| Subject | Goal | Sub-Goal | RIT Range | Standard | Skill |
|---------|----------------------|---|-----------|---|--|
| Math | Measurement and Data | Geometric Measurement and Problem Solving | 171-180 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals i.. | <p>Reads analog clocks to the nearest minute</p> <p>Solves elapsed-time word problems involving counting forward by either hours or minutes</p> |
| | | | 181-190 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals in minutes, e.g., by representing the problem on a number line diagram. | <p>Determines elapsed time across either minutes or hours using clocks</p> <p>Reads analog clocks to the nearest minute</p> |
| | | | 191-200 | 3.MD.A.1: Tell and write time to the nearest minute and measure time intervals in minutes. Solve word problems involving addition and subtraction of time intervals i.. | <p>Solves elapsed-time word problems involving counting backward by either hours or minutes</p> <p>Understands time interval concepts: quarter to, half past, etc.</p> |

Group A

RIT range

171-180

Students

Seth R.
Montez F.
Shayna B.
Nia J.

Learning statements

- Reads analog clocks to the nearest minute
- Solves elapsed-time word problems involving counting forward by either hours or minutes

Group B

RIT range

181-190

Students

Keith L.
Simone J.
Adam C.
Dakota K.
Rhea R.

Learning statements

- Determines elapsed time across either minutes or hours using clocks
- Reads analog clock to the nearest minute

Group C

RIT range

191-200

Students

Sasha B.
Roman R.
Carmella P.
Alexa B.

Learning statements

- Solves elapsed-time word problems involving counting backward by either hours or minutes
- Understands time interval concepts: quarter to, half past, etc.

Group A

RIT range

171-180

Students

Seth R.
Montez F.
Shayna B.
Nia J.

Learning statements

Reads analog clocks to the nearest minute
Solves elapsed-time word problems involving counting forward by either hours or minutes

171-180



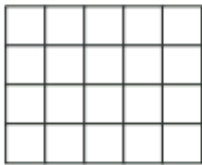
3:45 9:15 8:20 4:40

Look at the clock.

What time is shown on the **clock**?

Personalized Learning Paths

171-180



■ = 1 square unit

What is the area of the figure?

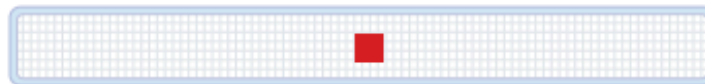
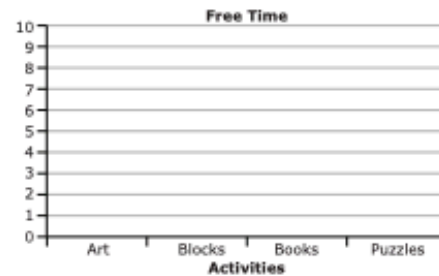
- A. 18 square units
- B. 9 square units
- ✓C. 20 square units
- D. 16 square units
- E. 5 square units

181-190

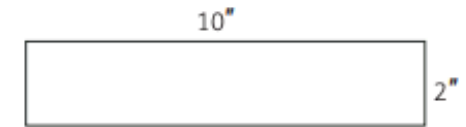
The list shows how students in a class spent free time.

- 4 students made art.**
- 2 students played with blocks.**
- 5 students read books.**
- 3 students completed puzzles.**

Drag the squares to make a bar graph of the data.



191-200



What is the perimeter of this rectangle?

- A. 12 inches
- ✓B. 24 inches
- C. 8 inches
- D. 16 inches
- E. 20 inches

Thank you for your time

Sara.yeganeh@rutgers.edu

Cbenitio@leap.rutgers.edu





LEAP Academy
UNIVERSITY SCHOOL

Operations Report

September 2020

| Wait List 2020-21 | | | Open Seats: | 2020-2021 | | Registrations in process | |
|-------------------|-----|--|-------------|-----------|--|--------------------------|---|
| K | 47 | | ES- | 0 | | K | |
| 1st | 9 | | JHS- | 0 | | 1st | 2 |
| 2nd | 18 | | HS- | 0 | | 2nd | |
| 3rd | 11 | | Total seat: | | | 3rd | |
| 4th | 5 | | | | | 4th | |
| 5th | 0 | | | | | 5th | |
| 6th | 0 | | | | | 6th | 1 |
| 7th | 0 | | | | | 7th | |
| 8th | 15 | | | | | 8th | |
| 9th | 37 | | | | | 9th | |
| 10th | 17 | | | | | 10th | |
| 11th | 0 | | | | | 11th | |
| 12th | 1 | | | | | 12th | 1 |
| Total: | 160 | | | | | Total: | 4 |

| 9/8/2020 | | | | |
|---|------|--------|-----------|-------|
| | July | August | September | |
| New Patients | 2020 | 2020 | 2020 | Total |
| New Leap Students | 2 | 4 | 0 | 6 |
| New Non Leap Students | 59 | 107 | 14 | 180 |
| Mailings | 0 | 0 | 0 | 0 |
| Walk In Patients | 0 | 0 | 0 | 0 |
| Total New Patients Per Month | 61 | 111 | 14 | 186 |
| Financial Class (Insurance of Patients) | | | | |
| Commercial - Private | 301 | 373 | 349 | 349 |
| Medicaid | 641 | 649 | 682 | 682 |
| Self Pay - No Insurance | 35 | 65 | 67 | 67 |
| No Insurance Information in System | 73 | 74 | 77 | 77 |
| Total Patients Registered in System | 1050 | 1161 | 1175 | 1175 |
| Visits/Patients Seen Per Month | | | | |
| Consult/Phone Calls | 4 | 4 | 0 | 8 |
| Injection | 3 | 4 | 6 | 13 |
| Newborn | 4 | 3 | 0 | 7 |
| Sick Established Patient | 120 | 106 | 41 | 267 |
| Sick New Patient | 83 | 66 | 14 | 163 |
| Well Established Patient | 74 | 71 | 10 | 155 |
| Well New Patient | 0 | 0 | 0 | 0 |
| Total Visits Per Month | 288 | 254 | 71 | 613 |

- Took possession of buses on 08/31/2020
- Have 9 bus drivers, need 5-6 additional drivers
- Parent Ambassadors – need to hire 14 parents part-time to assist on buses and with meal program.



Re-Entry Plan

- Our re-entry plan was accepted by the State
- Switched to remote learning until Oct. 2nd
- Returning to in-person learning on Oct. 5th

Meal Distribution

| | Breakfast/Lunch | Total Meals |
|------------------|-----------------|-------------|
| Weekending 08/28 | 415 | 830 |
| Weekending 09/04 | 4413 | 8826 |

 **WE'RE
HIRING**

**Parent Ambassadors
PART TIME**

Needed to: Assist on school bus
Help with meal delivery
Assist in school

Contact Mildred Davis at 856-614-5099

Please click link to our job postings.
<https://www.applitrack.com/leap/onlineapp/>

FOLLOW US ON



RISK MANAGEMENT

| AREA/ISSUES | RISK/IMPACT | CORRECTIVE ACTION | REMEDIATION DATE | PERSON(S) RESPONSIBLE | Remediation Action Taken |
|--|--------------------------------|---|------------------|-------------------------------------|--|
| Academics: Ensure the 2020, 2021, 2022, 2023 classes meet all LEAP graduation requirements | Break in 100% graduations rate | Review of each student file with use of updated advising tracking sheet; All sheets to be kept in student files; Review of advising sheet to be completed bi-annually | Ongoing | Graduation Accountability Committee | Every student file has been checked and updated; all students with credit gaps have been registered in the necessary courses to achieve graduation by their cohort year; new program has been purchased to assist with advising process and monitoring. |
| Academics: Ensure all transfer (exiting) students from 9th grade and above are tracked for placement in new school and graduation. | Break in 100% graduations rate | Complete transfer cards and follow up to ensure placement in another school | Ongoing | Graduation Accountability Committee | All transfer students in high school receive a transfer card. The transfer is verified with the sending district. CDA and DE track the transferring students. Once the student is accepted at another school, a note is placed in the Enrollment Drive Transfer file with new district information along with proof of enrollment in the new school. For transfer students in which tracking does not show new enrollment, the DE will contact the sending district to see if enrollment has occurred. If a new SID number has been produced for the student, the DE shall secure proof of enrollment, new SID number and alert NJSMART of the student status. If student has not enrolled in another school, DE shall follow up with parent and work with the principal and Parent Center to conduct home visits when necessary. All records are kept within the Enrollment Drive. A file for each transferring student has been created with proof |

| LEAP Academy School Re-Entry Plan | Ensure that all operating procedures are updated and that we are in compliance with State regulations for e-entry. | Create re-entry plan | Completed | Re-entry Committee | Accepted by the State |
|---|---|--|--------------------|---|--|
| Enrollment counts: ensuring the school is fully enrolled in all grade levels | Loss of revenues which would require reduction in staff or services | Daily monitoring of enrollment and on-going aggressive recruitment | Ongoing | Enrollment Committee | Created enrollment committee; kick-off meeting; ongoing recruitment; calling of all families that transferred out with invitation to return; |
| LEAP SOP (Standard Operating Procedures) Review and Updated | Ensure that all operating procedures are updated and that we are in compliance with State regulations. | Review procedures and update any outdated policies and add any policies necessary | Ongoing | SBA, COO, Director of Security, Director of Transportation & Enrollment, Director of Technology | |
| Device Distribution and Replacement (Laptops & iPads) | District will not have a sufficient number of laptops, iPads if we do not replace the devices that were distributed | Replace all devices for the 2020-2021 school year. CARES Act funding will be utilized | September 21, 2020 | Director of Technology, SBA, COO | Waiting on delivery |

| | | | | | |
|--|---|---|---------------------------|------------------------|---|
| <p>Maintenance: Backflow/Sprinkler Inspections and repairs for district</p> | <p>Non-Compliance for Fire Certificate</p> | <p>Repairs need to be completed in Upper to correct deficiencies</p> | <p>Immediately</p> | <p>COO</p> | <p>All repairs have been completed</p> |
| <p>STEAM Stair treads</p> | <p>Tripping hazard for students and staff</p> | <p>Replace stair treads</p> | <p>Immediately</p> | <p>Facilities, COO</p> | <p>Stair treads have been ordered, when they arrive facilities will replace them.</p> |

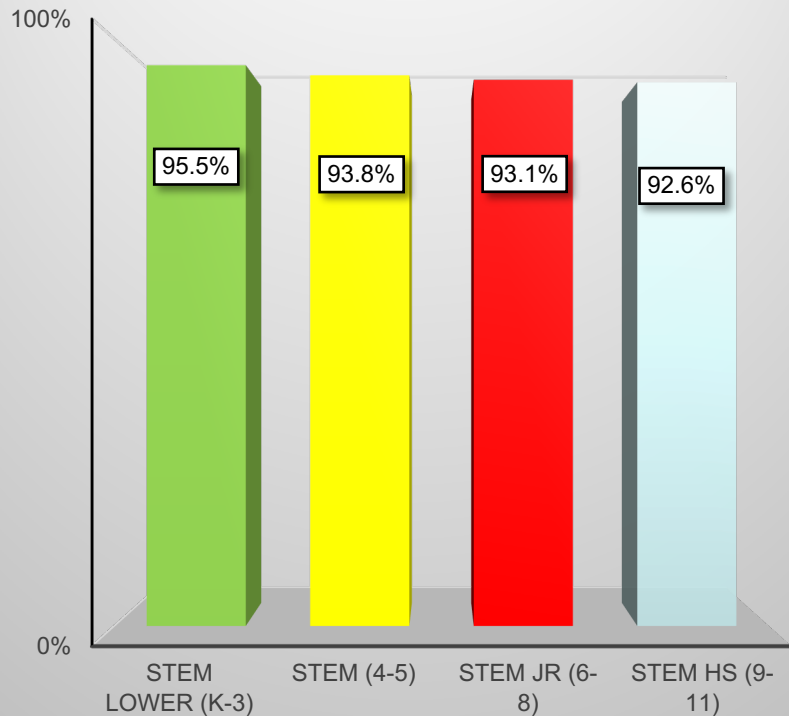
- HVAC – Repairs/replacement has been completed
- STEAM High School building window bid given to the Premier Group.
- Fence – awaiting permit from Camden City, was delayed because of tax payment from property owner
- 527 Cooper St – bid awarded to PDK Architect

- Devices Distributed - 1297
- Help Desk Calls - 671



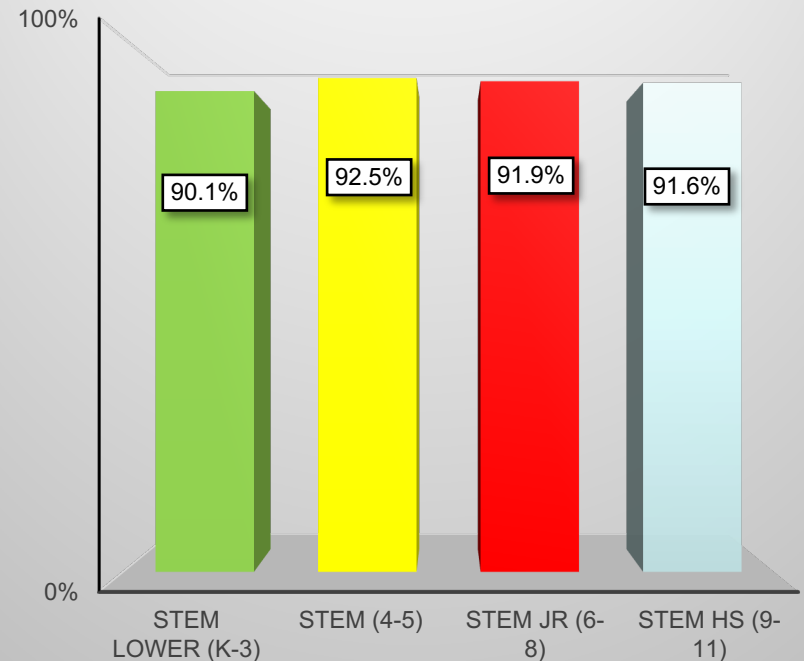
93.8%

**Week of August 24th-28th
Remote Learning
Attendance**



91.3%

**Week of August 31st-
September 4th
Remote Learning
Attendance**





Let's Go Learn

LEAP Summer Enrichment Program
Analysis of Student Improvement
August, 2020

Remote Summer Enrichment Program

- **June 24 – August 13, 2020**
- 6 week intensive remote summer program for remediation
- Offered Instruction in both English Language Arts and Math
- Leap students attended remote summer enrichment on zoom for 3 hours per day, 4 days per week.
- Our analysis will explore gains made between student's pre-tests and the post-tests performance

Key Findings

- Students participating in the program experienced great improvement in performance across both ELA & Math
- 32% of student participating improved an entire grade level or more
- On average, students in each grade improved over half a grade level

Breakdown of Summer Program

| | |
|----------------------|-------|
| Students | 149 |
| Total Lessons | 6,336 |
| Total Hours Learning | 1,686 |
| Total ELA Hours | 958 |
| Total ELA Lessons | 3,473 |
| Avg. ELA Gains | 0.81 |
| Total Math Hours | 728 |
| Total Math Lessons | 2,863 |
| Avg. Math Gains | 0.64 |
| Count of Gains 1+ | 47 |

PARTICIPANT DEMOGRAPHICS

- Average GPA: 3.2
- 51% Hispanic
- 46% African American
- 86% Economically Disadvantaged
- 11.4% English-Language Learners
- 10.7% Special Education
- MATH Participants
 - 35% received C or Lower in Spring Math Course
 - 70% received B or lower in Spring Math Course
- ELA Participants
 - 32% received C or lower in Spring ELA Course
 - 71% received B or lower in Spring ELA Course

Student Spring Grade by Subject

Spring Math Grade

| | |
|--------------------------|----|
| A Math Student (90+) | 40 |
| B Math Student (80-89) | 46 |
| C Math Student (70-79) | 48 |
| Failing Math Grade (69-) | 10 |

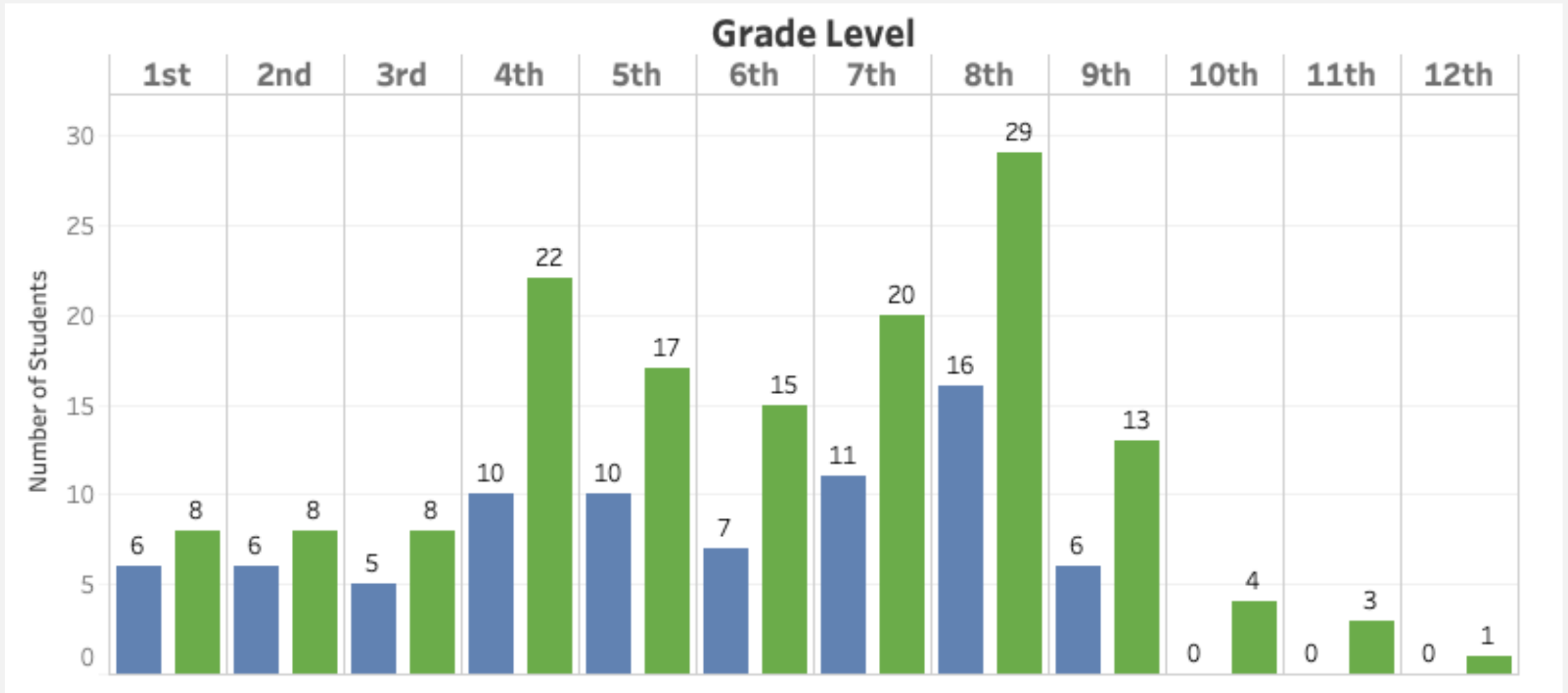
Spring ELA Grade

| | |
|-------------------------|----|
| A ELA Grade (90+) | 40 |
| B ELA Grade (80-89) | 58 |
| C ELA Grade (70-79) | 35 |
| Failing ELA Grade (69-) | 11 |

| Grade Level | Total Students | Math Participants | ELA Participants | ELL Students | Eco Disadv. Students | SPED Students |
|--------------------|-----------------------|--------------------------|-------------------------|---------------------|-----------------------------|----------------------|
| 1 st | 8 | 6 | 8 | | 8 | |
| 2 nd | 9 | 6 | 8 | 1 | 8 | |
| 3 rd | 8 | 5 | 8 | 1 | 8 | |
| 4 th | 22 | 10 | 22 | 2 | 20 | 2 |
| 5 th | 17 | 10 | 17 | 4 | 13 | 1 |
| 6 th | 15 | 7 | 15 | | 13 | |
| 7 th | 20 | 11 | 20 | | 17 | 4 |
| 8 th | 29 | 16 | 9 | 1 | 23 | 4 |
| 9 th | 13 | 6 | 13 | | 11 | 5 |
| 10 th | 4 | | 4 | 4 | 4 | |
| 11 th | 3 | | 3 | 3 | 2 | |
| 12 th | 1 | | 1 | 1 | 1 | |
| Total | 149 | 77 | 148 | 17 | 128 | 16 |

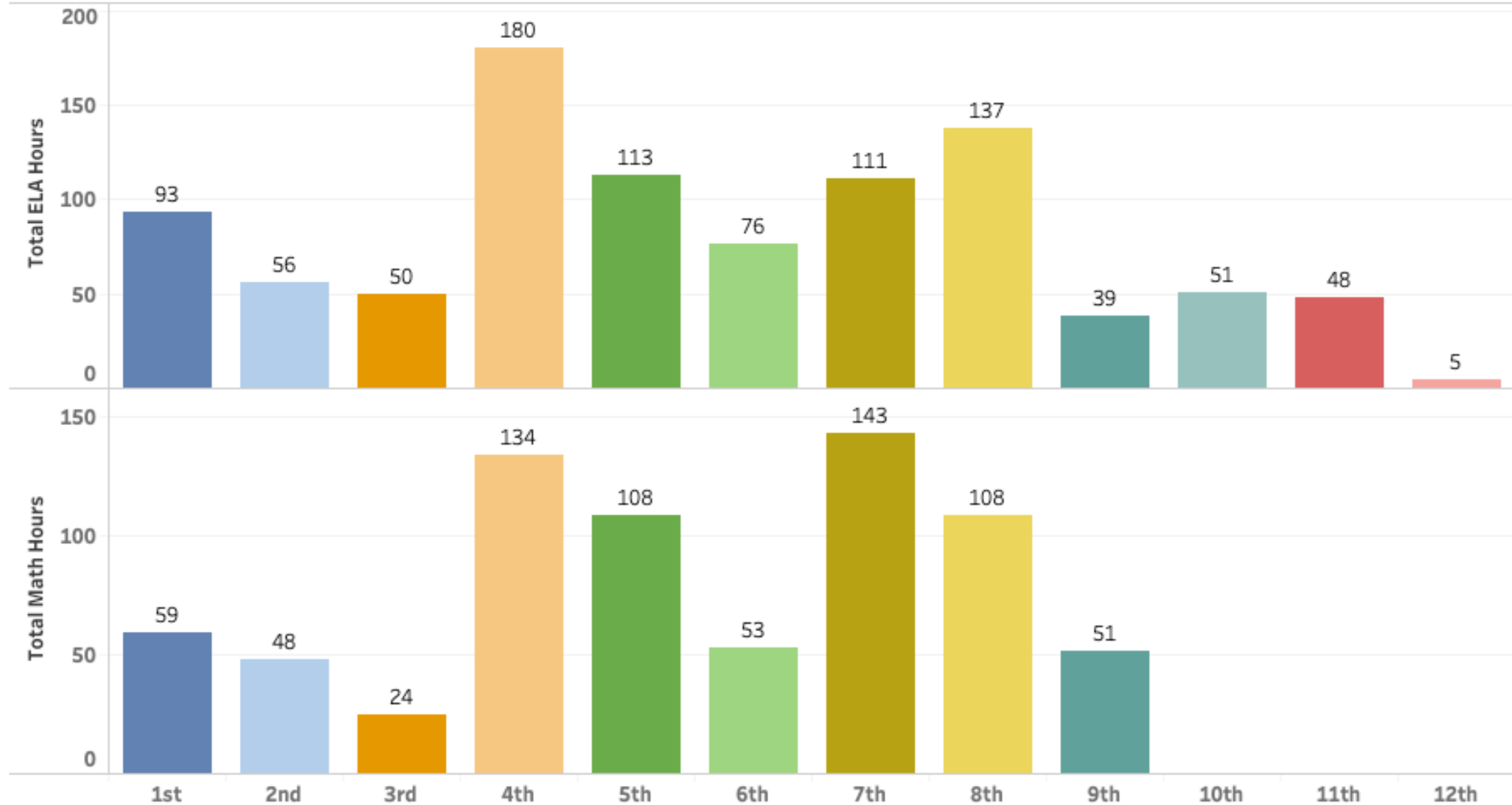
SUMMER SCHOOL STUDENTS BY SUBJECT

Math Students
ELA Students

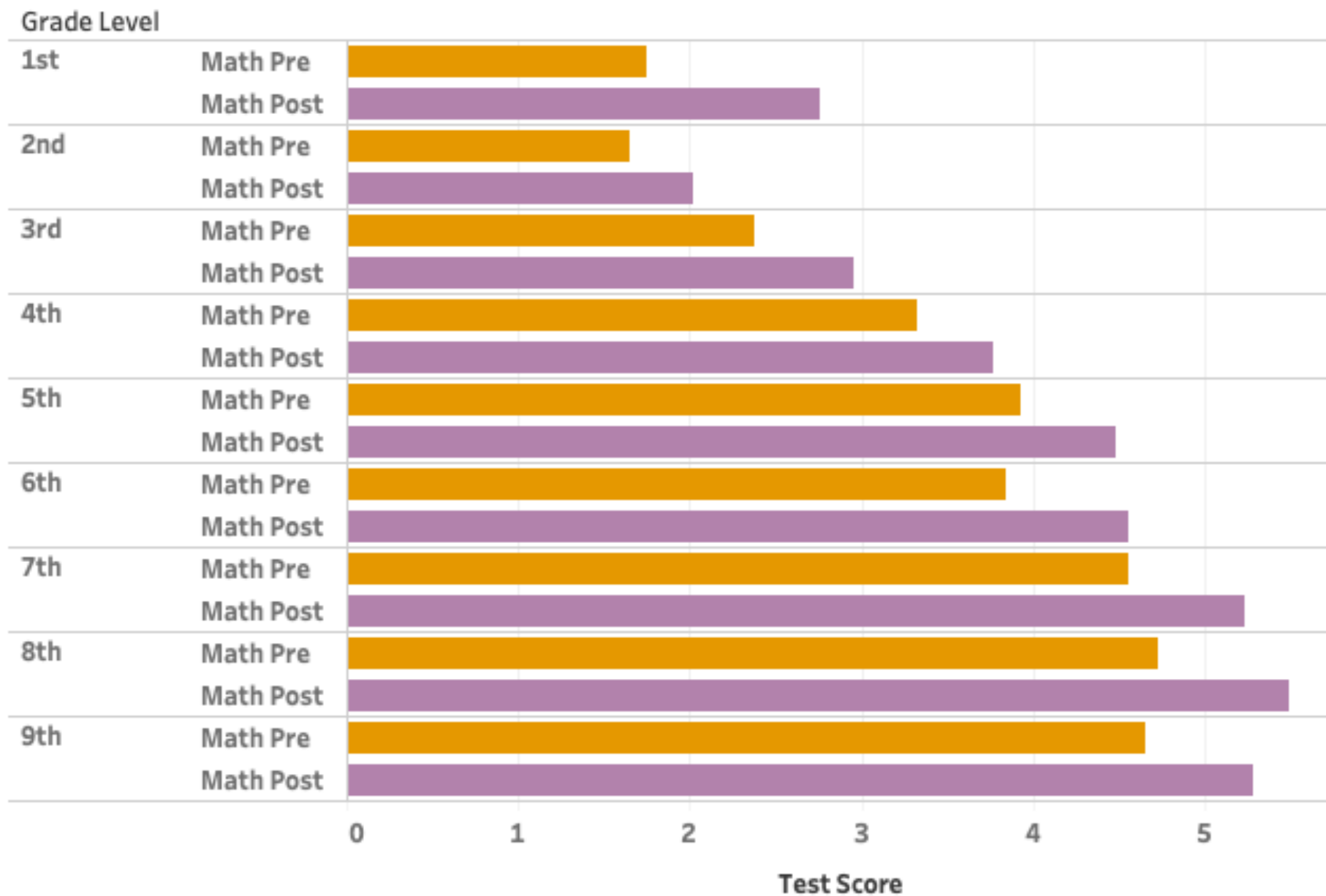


Time Students Spent Learning by Subject

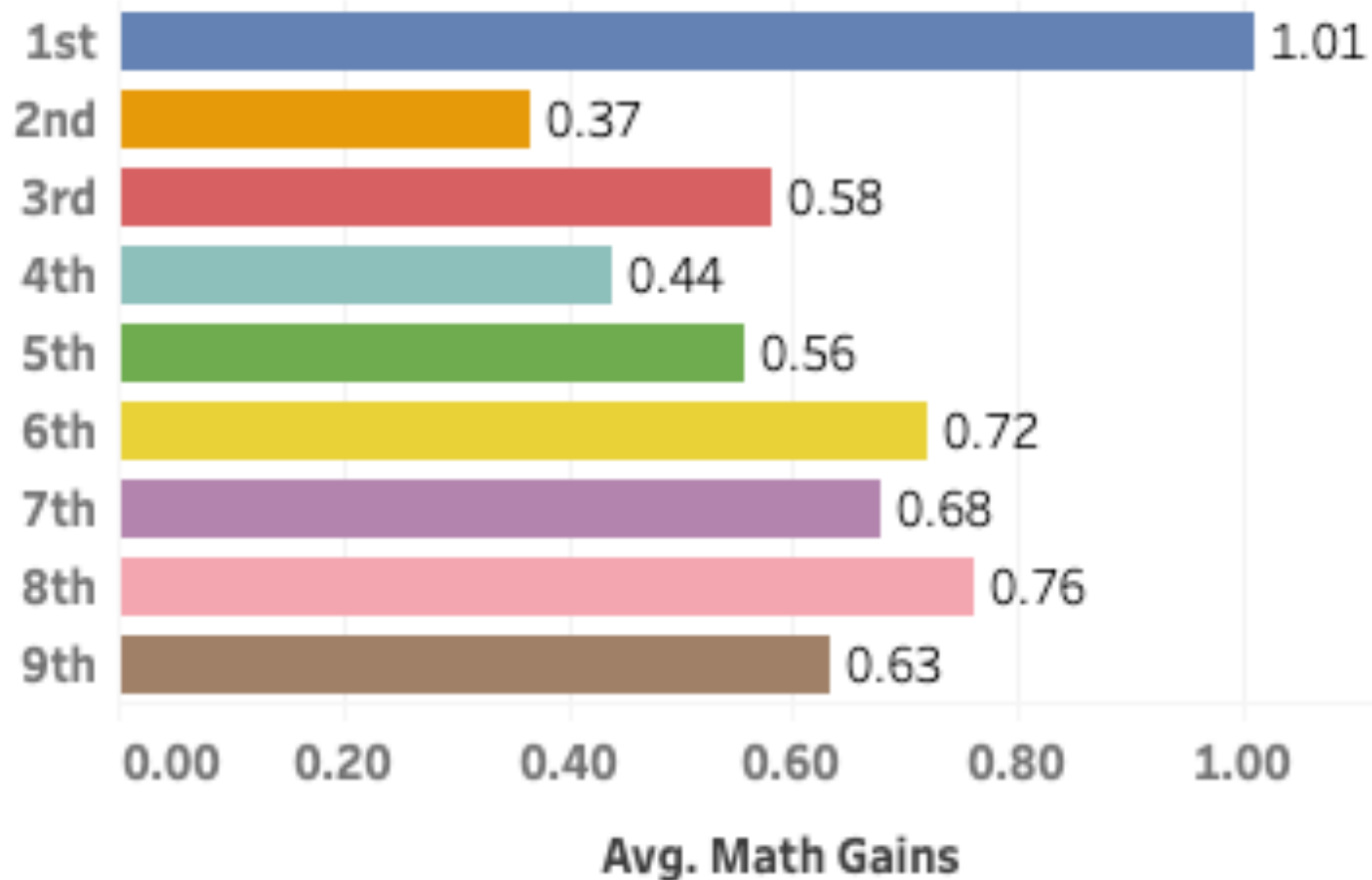
Total Hours Spent in Lessons by Grades



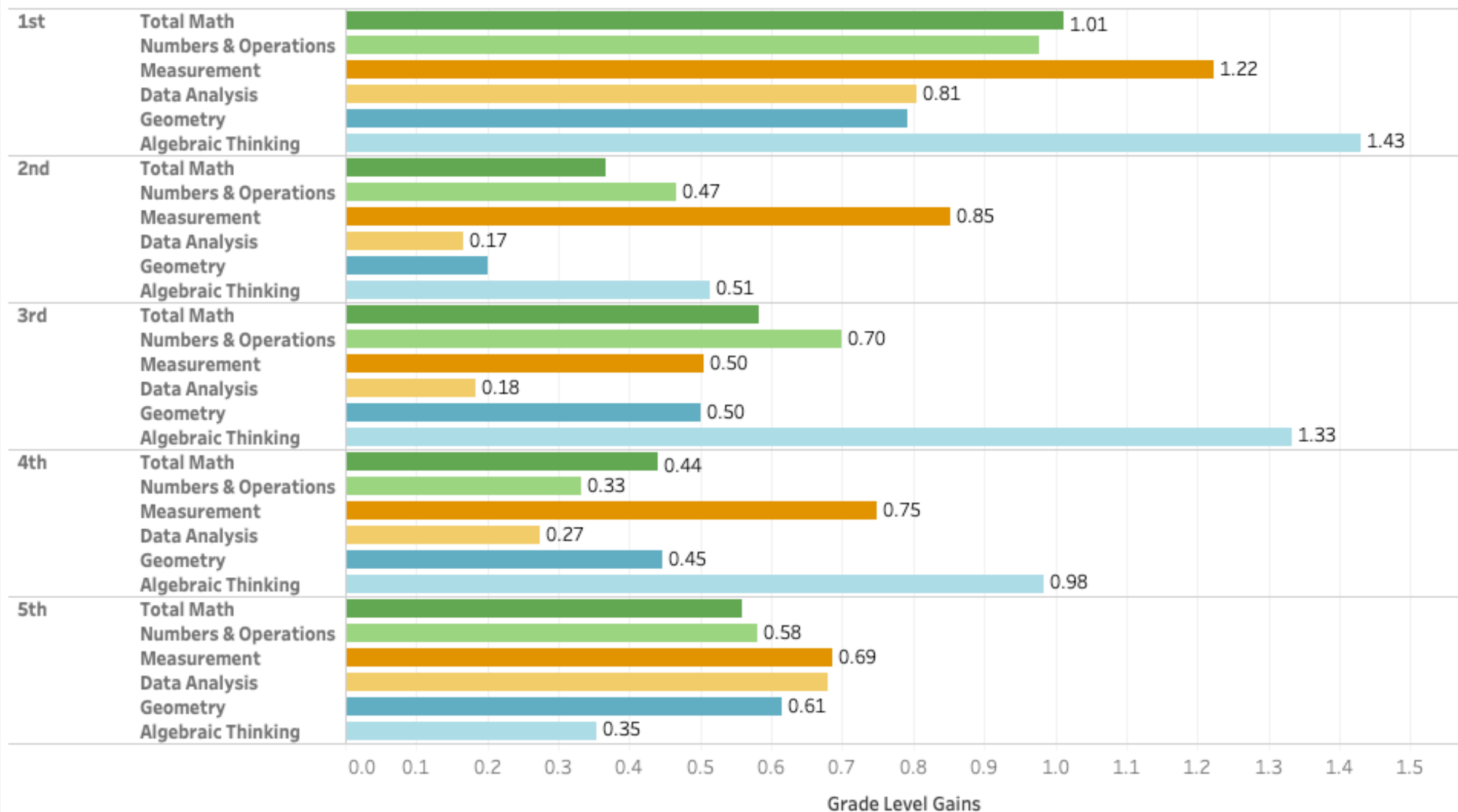
Math Pre/Post Tests by Grade



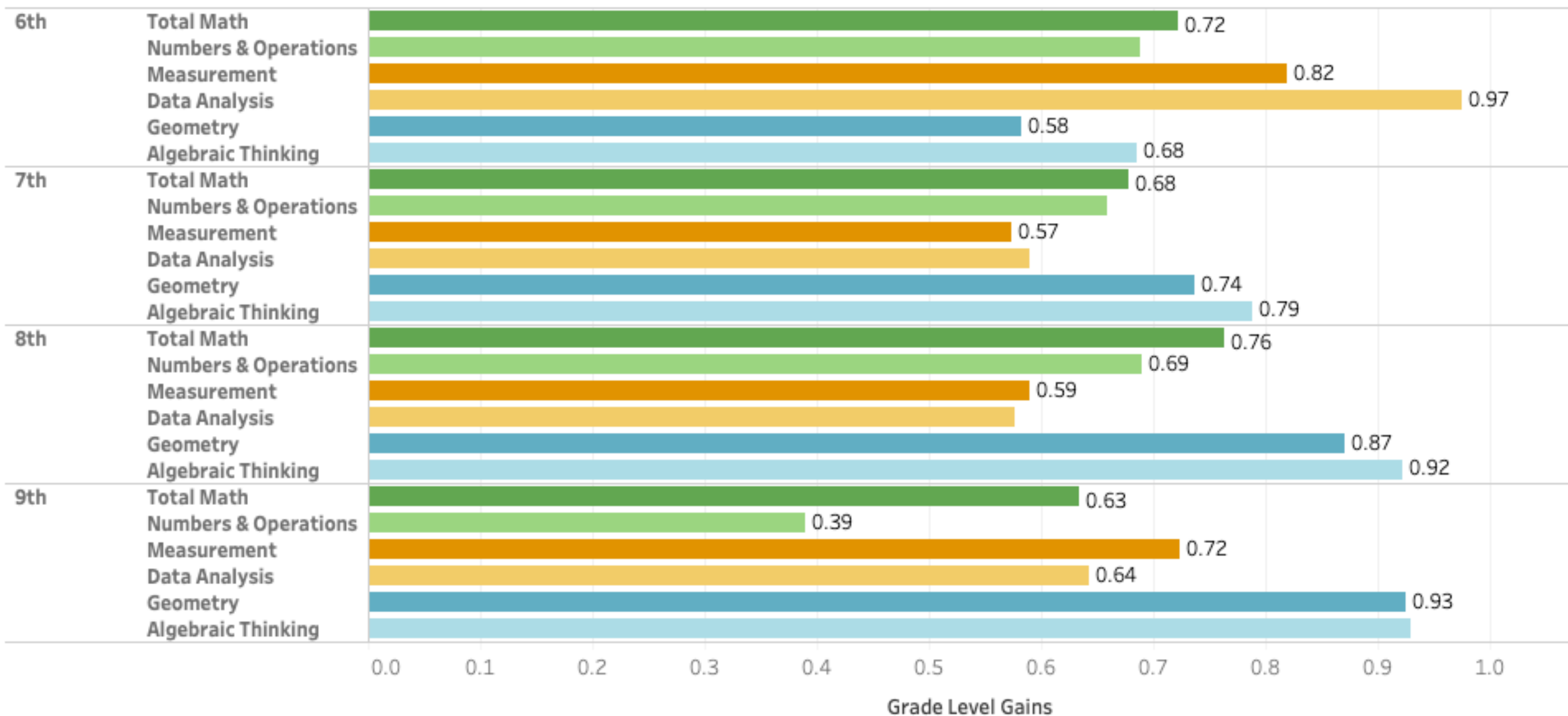
Grade Level Gains in Math



Average Math Gains by Domain by Grade



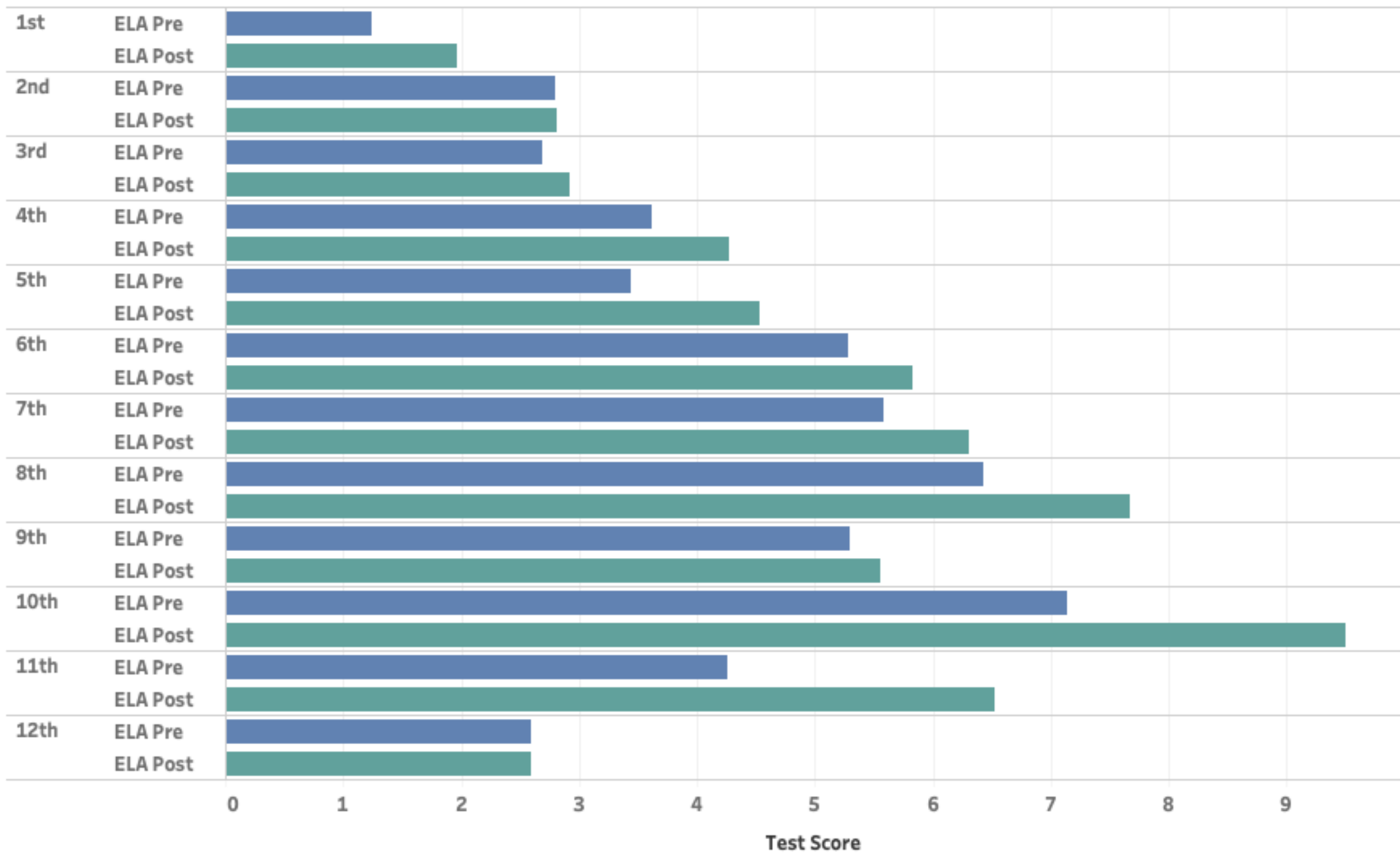
Average Math Gains by Domain by Grade



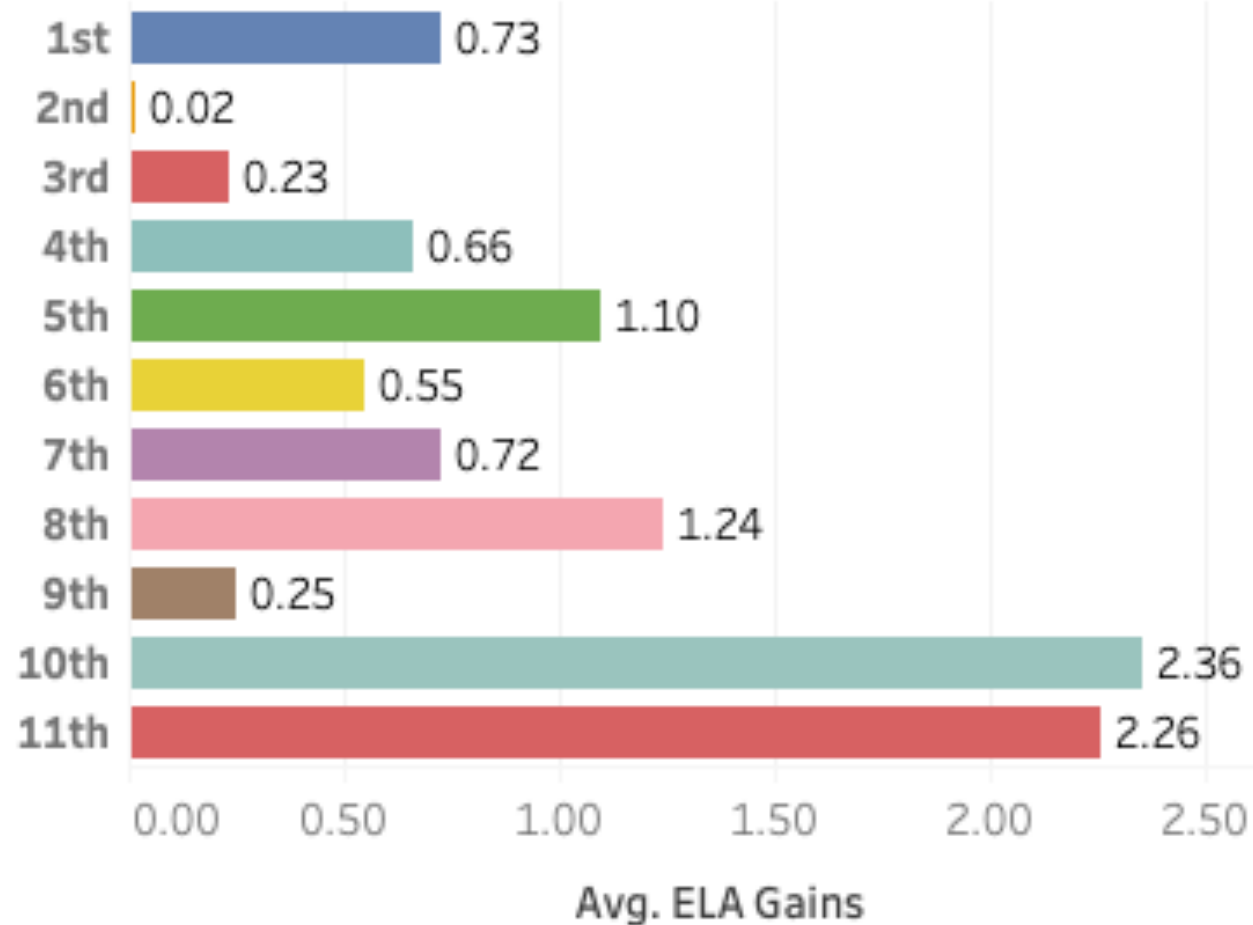
Math Takeaways

- Every Math Student experienced gains in Math Testing
 - Overall the largest gains were made in Algebraic Thinking
 - The lowest gains were made in Data Analysis
- Average Math Scores increased by .64 (more than half a grade level)
- Of the 27 students with Grade Below a C last Semester, 48% experienced gains of an entire grade level or more

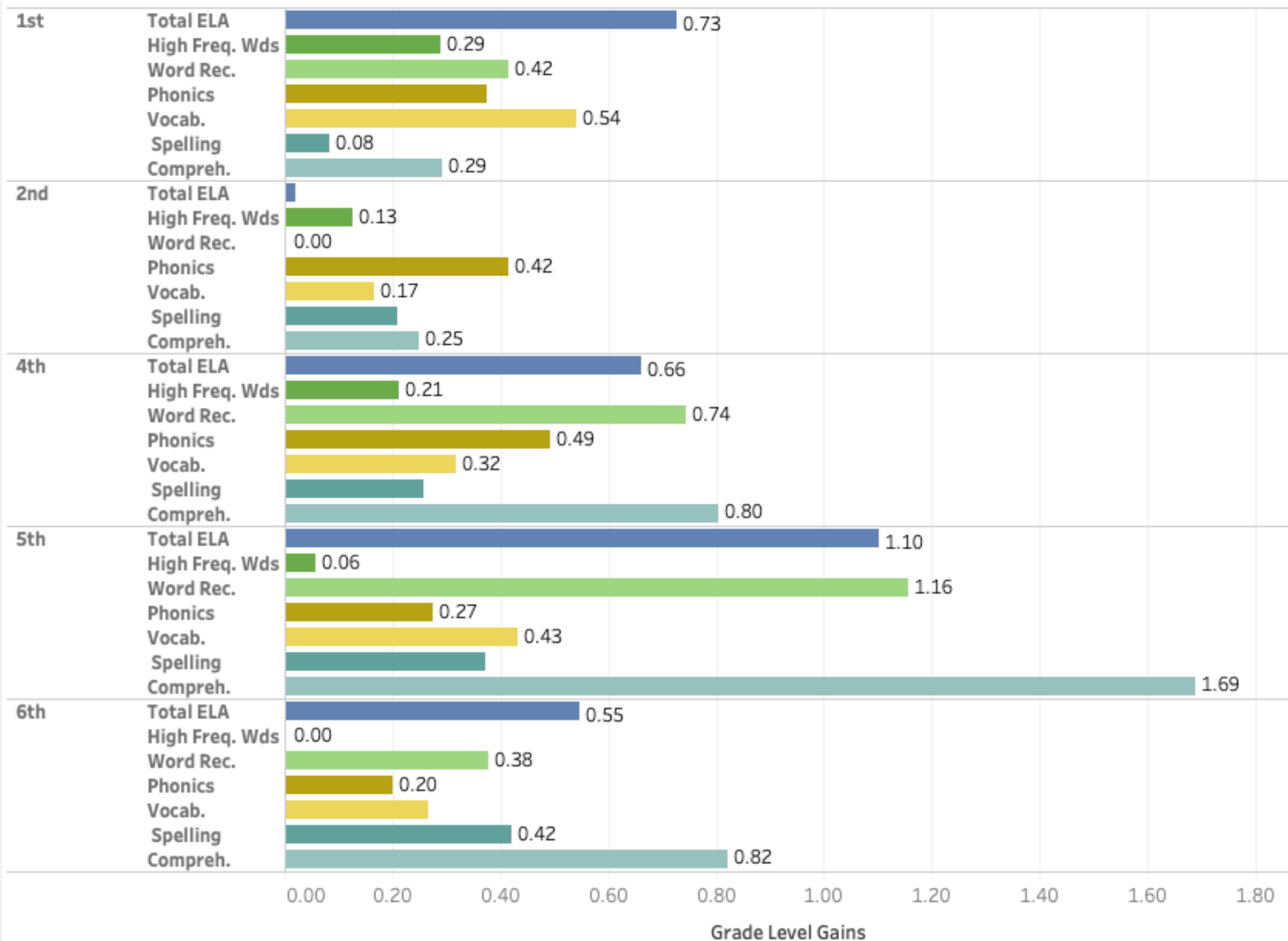
ELA Pre/Post Tests by Grade



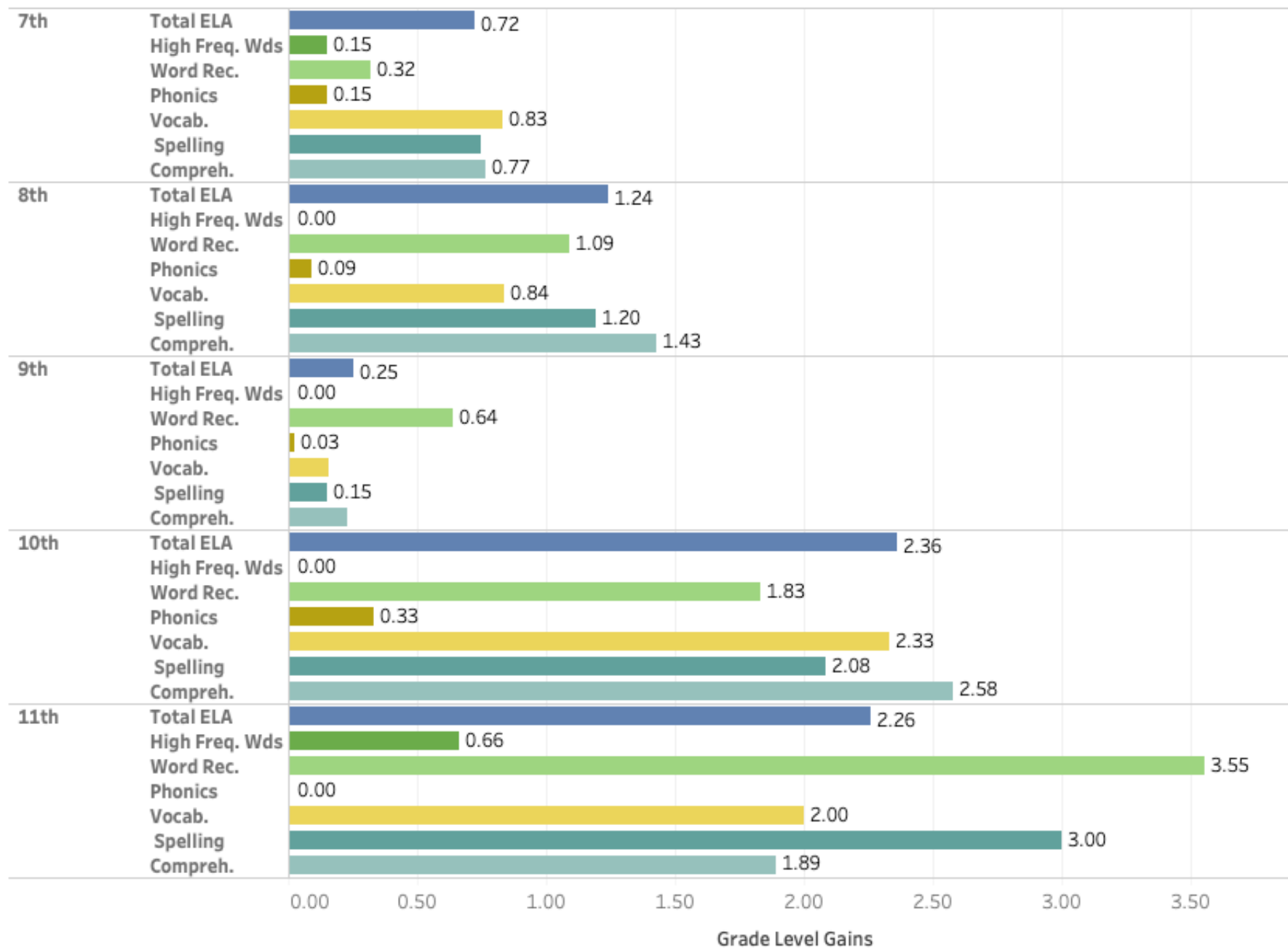
Grade Level Gains in ELA



Average ELA Gains by Domain by Grade



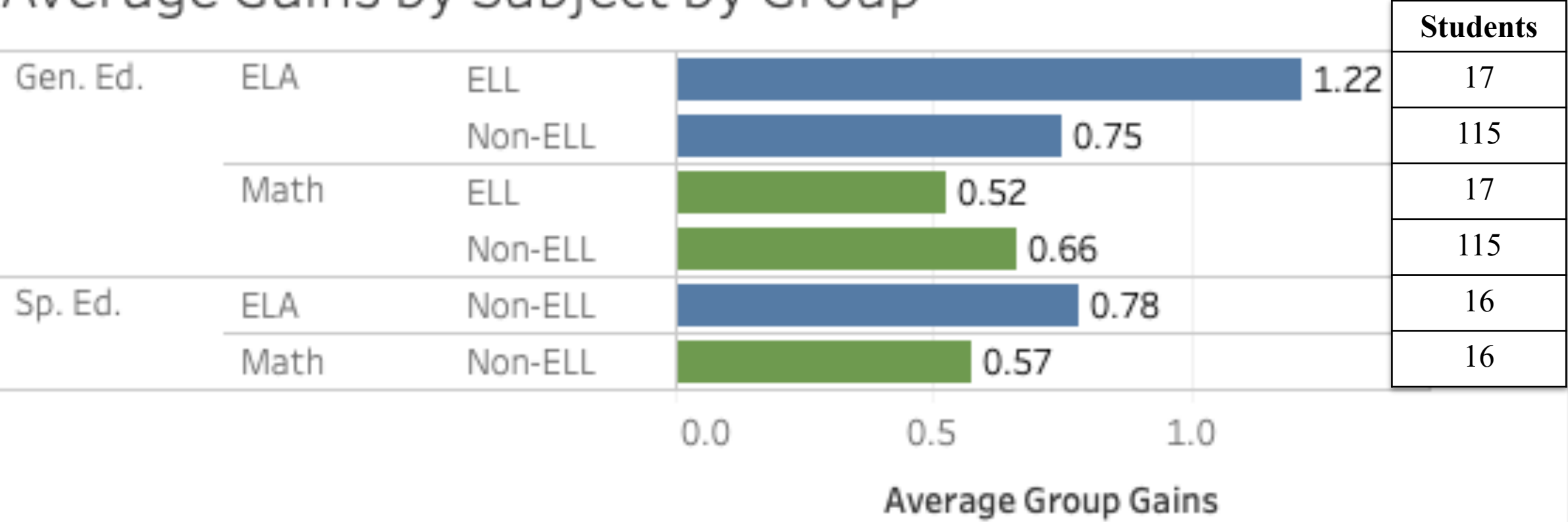
Average ELA Gains by Domain by Grade



ELA Takeaways

- 90% of ELA Student experienced gains in ELA Testing
 - Overall the largest gains were made in Comprehension
 - The lowest gains were made in Phonics
- Average ELA Scores increased by .81 (4/5 an entire grade level)
- Of the 46 students with Grade Below a C last Semester, 33% experienced gains of an entire grade level or more

Average Gains by Subject by Group



GAINS BY TIME SPENT LEARNING

- Findings

- Correlation between hours spent learning & subject gains

Math

- Students who had A's in Math in Spring experienced more gains per hour than any other group

ELA

- Students who failed ELA in Spring experienced more gains per hour than any other group

Future uses of Lets go Learn

- Tutoring
- ESL
- Special Education
- Remediation
- Small Groups
- RTI

Thank you for your time