

LEAP ACADEMY CHARTER SCHOOL

June 25, 2020

MINUTES

---

Meeting called to order by Dr. Gloria Bonilla-Santiago at 5:10 pm.

**Attendance:**

**Present:**

Dr. Gloria Bonilla-Santiago  
Dr. Mathew Closter  
Mathew Goodwin  
Jonathan Gonzalez  
John Hall  
Cal Maradonna  
Héctor Nieves  
Gladys Novoa  
Brenda Ortiz  
Dr. Michael Palis  
Marianne Taylor  
Margo Venable

**Excused:**

Israel Castro  
Omar Samaniego  
Dr. Horacio Sosa  
Lisa Wright

**Staff Present**

Dr. Alberto Rivera  
Stephanie Rogers  
Yusein Durakov  
Wanda Garcia

- I. Welcome/Declaration of Compliance with Open Public Meetings Act:** Dr. Santiago opened the meeting and indicated that the meeting was announced with the Open Public Meetings Act. Due to the COVID-19, the meeting was held using a virtual platform. The Governor and the Commissioner of Education have provided several flexibility measures for schools and boards to continue doing business while also complying with the social distance and building closure measures. An opportunity at the end of the meeting was provided for public comment. Dr. Santiago thanked everyone in the Board, the staff and the public for the support and flexibility in a very difficult time for all.

**II. Approval of Minutes of May 14, 2020:** Dr. Mike Palis presented item 1 for Board approval:

**Item 1:** Resolved that the Board of Trustees approve the minutes of the meeting of May 14, 2020 as prepared by Wanda Garcia, Board Liaison.

**Seconded by Mathew Goodwin.**

**Roll Call:**

Dr. Gloria Bonilla-Santiago	YES
Dr. Matthew Closter	YES
Mathew Goodwin	YES
Jonathan Gonzalez	YES
John Hall	YES
Cal Maradonna	ABS
Hector Nieves	YES
Gladys Novoa	YES
Brenda Ortiz	YES
Dr. Michael Palis	YES
Marianne Taylor	--
Margo Venable	--

**I. Chairperson’s Report**

**A. Update College Placement Presentation** – Khary Golden provided a presentation of the LEAP college placements for September 2020. The school reached 100% college placement with a growing number student attending Rowan, Rutgers and Camden County College and one Gates Scholar with admission to University of Pennsylvania.

**B. Cohort Data Report** – Dr. Sara Yeganeh provided a report no cohort data. Good news was that students that come from the ELRA programs continuously do better than non-ELRA counterparts. However, there are drops after third grade which need to be explored to address.

**II. Chief Academic Officer/Lead Person Report:** Dr. Alberto Rivera-Rivera provided updates on the following areas:

- Update – LEAP School Re-opening Plan - in progress
- Remote Learning Plan was approved by the Department of Education.
- Summer School will be offered remotely.
- Annual Report will still be due in August 1 and Renewal application in October 15. Guidance on Annual Report was received.

### III. Curriculum Committee

A. **Curriculum Audit** – Dana Pilla provided an update on the curriculum review process. All revised curricula will be placed in virtual box for Frist Reading and approval at July Meeting, as follows:

- **SCIENCE – offered in the high school on course manager but not listed in the curriculum**
  1. Biology (drop box-board approved 2019)
  2. Physics (archived in OnCourse - PSI)
  3. Elements of Physics (Dual credit course at Rutgers)
  4. Environmental Science (not offered next year)
  5. Introduction to Engineering (Robotics & Electronics) \*FOUND tech and engineering grade 9 \*
  6. Survey of Engineering
  7. Introduction to Physics Lab (not being offered next year)
  8. Principals of Biology Medical Science
  9. Robotics (\*Found for 7 th / 8 th grade\*)
  10. General Biology II
  
- **Early college courses (All courses accounted for in zip file. Syllabi provided by Khary Golden)**
  1. African-American History - Dr. Wayne Glasker - Fall 2017/Spring 2018
  2. Essentials of Marketing - Kimberley Richmond - Fall 2017
  3. Latin American Studies - Milca Dubon - Fall 2017
  4. Cultural Anthropology - Dr. Cynthia Saltzman - Fall 2017 thru Spring 2020
  5. Foundations of College Writing - Cynthia Harrell & Nic Lopez - Fall 2017 thru Spring 2020
  6. Introduction to Sociology - Sandra Joy & Charise Balaam - Fall 2018 thru Spring 2020
  7. Freshman Engineering Clinic II - Dr. Deeksha Seth - Spring 2019
  8. Social Entrepreneurship - Jose Torres - Spring 2018 thru Spring 2020
  9. Introduction to Finance & Investment - Ralph Giraud - Spring 2018 thru Fall 2019
  10. Basic Nutrition - Spring 2018
  11. Human Biology - Fall 2017
  12. Intro to Digital Media Studies - Nicholas Silcox - Fall 2018
  13. Intro to Africana Studies - Professor Raven Moses - Fall 2019/Spring 2020
  14. Multimedia Thinking - Professor Michael O'Reilly - Spring 2019
  15. Elementary Statistics - Fall 2018 thru Spring 2020
  16. LEAP Early College Program Course List Fall 2017 thru Spring 2020
  
- **Dual credit only**
  1. Computer Science
  2. Languages and Computer Science Applications
  3. Business Management (There is a curriculum entitled Principles of Management)
  4. Business Economics ( There is a course entitled Principles of Business)
  5. Marketing (There is a course entitled Principles of Marketing)
  6. Sociology
  7. Diverse Perspectives
  8. Civil Society
  9. Urban Studies
  10. Intro to Business ( There is a course entitled Principles of Business)
  11. Intro to Biomedical (There is a course entitled Principles of Biomedical Science)
  12. Medical Interventions
  13. Human Body Systems

- **HEALTH/PE**
  1. K-8 Health and PE complete
  2. Curriculum 9-12 Physical Education & Health complete - some needs board approval
- **VAPA**
  1. 9-12 VAPA (whole curriculum)
  2. 4-8 Music curriculum (the whole curriculum)
  3. K-3 Music curriculum complete
- **MATH**
  1. K-11 complete
  2. 10th and 11th grade complete
  3. Project based math supplemental math class grades 6-8 in the MS – addendum to math curriculum
- **ELA K-5, K-3 SS complete**
  1. 1 st grade ELA (Flying classroom)
  2. 3 rd -5 th Reading has a detailed curriculum pacing guide
  3. 3 rd -5 th Writing is a large file of lessons/resources.
- **ELA 6-11 complete**
  1. Writing 4-11 curriculum (there are binders for 3 rd through 8 th grade) -
  2. 4-11 SS
  3. 6 th -8th grade Writing is a large file of lessons/resources.
  4. 9-11 grade ELA curriculum complete
- **SPANISH K-12 (complete overall curricula is uniform in nature, organized by unit, follows state guidelines from 2012)**
- **ESL complete**
  1. Lower School: K-3
  2. Upper & J. High: 4-8
  3. High School: 9-12
    - Newcomers: Track 1 Language and Mathematics (Semester)
    - Newcomers: Track 2 ESL Reading & Writing (Semester)
    - ESL I
    - ESL II
    - ESL III
- **Diverse Learners Accommodations & Modifications Appendix Addition – complete**

**Matthew Goodwin presented items 2-4 for Board approval. Seconded by Jonathan Gonzalez.**

**B. Summer School Plan**

**Item 2:** Resolved that the Board approves the Summer School Proposal as provided by the CAO, inclusive of the following elements: ESL Academic Summer; Summer Enrichment Activities K-12; Teach for America Tutoring; Summer Work Choice Boards and, Summer Credit Recovery.

Further resolved that the Board authorizes and allocation of \$73,720 to cover program costs.

**C. Revised ESL Plan**

**Item 3:** Resolved that the Board approves the revised plans and Handbooks for the ESL Program as follows:

- Three Year Bilingual/ESL Plan
- ESL Handbook
- 2020-2021 ESL Program Academic Plan

**C. Seal of Biliteracy Winners**

**Item 4:** Resolved that the Board acknowledges the following students for achieving the Seal of Biliteracy credential from the NJDOE through the work spearheaded by Ms. Tugba Hoguet:

- Yuderly Ramirez
- Stephanie Jerez Garcia
- Christian Garcia-Popoca
- Genesis Batista
- John Crespo

**Roll Call:**

	<b>Item 2</b>	<b>Item 3</b>	<b>Item 4</b>
Dr. Gloria Bonilla-Santiago	YES	YES	YES
Dr. Matthew Closter	YES	YES	YES
Jonathan Gonzalez	YES	YES	YES
Mathew Goodwin	YES	YES	YES
John Hall	YES	YES	YES
Cal Maradonna	YES	YES	YES
Hector Nieves	YES	YES	YES
Gladys Novoa	YES	YES	YES
Brenda Ortiz	YES	YES	YES
Dr. Michael Palis	YES	YES	YES
Marianne Taylor	YES	YES	YES
Margo Venable	YES	YES	YES

**D. LEAP Online Update** - Patricia Ferri and Dana Pilla provided an update on the progress in setting up the LEAP Online Enterprise. The next step is to establish a budget reflecting revenue v. expenditure to organize for implementation.

Ms. Ferri also presented plans for the Fab LAB and LEAP Event Space enterprises.

**IV. Chief Operations Officer Updates** – Stephanie Rogers provided on the following areas:

- Operations Update
- Risk Management Report

- Enrollment Update
- Health Center Update Report
- Transportation Enterprise

**V. Personnel Committee:** Maryanne Taylor presented items 5-15 for approval:

**A. New Appointments**

**Item 5:** Resolved that the Board appoint the following individuals:

Name	Position	Effective Dates	Annualized Salary	Account Code
Adam Altenbach	6th Grade Social Studies	2020-2021	\$ 50,000.00	11-120-100-101-02-043-
Dr. Charise Breeden-Balaam	Social Worker (CST)	2020-2021	\$ 70,000.00	11-000-219-104-00-066-
Erin Clark	4th Grade Math/Science	2020-2021	\$ 50,000.00	11-120-100-101-03-043-
Maria McGovern	1st Grade Teacher	2020-2021	\$ 52,000.00	11-120-100-101-01-043-
Lindsay Minton	1st Grade Teacher	2020-2021	\$ 55,000.00	11-120-100-101-01-043-
Emily Sularski	6th Grade Science	2020-2021	\$ 55,000.00	11-120-100-101-02-043-
Stephanie Padguani-Gomez	ESL Teacher Fellow K-3	2020-2021	\$ 45,000.00	11-240-100-101-02-043-
Joseline M del Moral Zenquiz	ESL Teacher Fellow High School	2020-2021	\$ 45,000.00	11-240-100-101-04-043-
Dana Pilla	Director of Curriculum & Instruction and Online Learning	7/1/2 – 6/30/21	\$ 96,500.00	11-000-221-102-00-066
Carly Hecht	Long Term Sub 2 grade	2020-2021	\$250 per day	11-120-100-101-01-043-
David Richardson	Long Term Sub 1st grade	2020-2021	\$250 per day	11-120-100-101-01-043-

**B. Revised Position Descriptions**

**Item 6:** Resolved that the Board approves revised position descriptions for the following:

- Learning Disabilities Specialist
- Occupational Therapist
- School Psychologist
- Director of Enrollment Services (revised)
- Director of Transportation (revised)
- Chief Operations Officer/Lead Person (revised)

**C. Staff Salary Recommendations**

**Item 7:** Resolved that the Board approves the renewal recommendation and salary for the following staff based on recommendations received by the Chief Academic Officer.

First Name	Salary	Job Title	Account Code
Raul Agosto	75,000.00	Facilities Mechanic	11-000-262-100-00-066-

<b>First Name</b>	<b>Salary</b>	<b>Job Title</b>	<b>Account Code</b>
Norma Agron	88,784.88	Director of Transportation	11-000-211-100-00-066-
Brenda Alejandro	27,703.91	Custodian	11-000-262-100-00-066-
Jose Algarin	33,767.17	Custodian	11-000-262-100-00-066-
Anibal Alvarado	29,500.00	Educ Safety Monitor	11-000-266-110-OP-066-
Kassandra Alvarado	80,000.00	Dean of Students	11-000-240-110-00-052-
Amir Ayres	73,146.72	Program Assoicate	11-000-218-110-00-066-
Grace Begley	50,275.78	Enrollment Assistant	11-000-211-100-00-066-
Carmen Cintron	28,138.25	Custodian	11-000-262-100-00-066-
Juan Colon	11.00/hour	Part-time Custodian	20-477-200-100-00
Elizabeth Conception	11.00/hour	Part-time Custodian	20-477-200-100-00
Maria Correa	11.00/hour	Part-time Custodian	20-477-200-100-00
Guillermo Cruz	51,000.00	Custodian	11-000-262-100-00-066-
Maria Cruz	70,000.00	Assoc. Coordinator Parent Engagement K-3	11-000-211-173-00-066-
Eduardo Cruz Villa	28,644.30	Custodian	11-000-262-100-00-066-
Mildred Davis	85,000.00	HR Mgr- Dir HR	11-000-251-100-HR-052-
Massimo De Siano	84,780.36	IT Specialist	11-000-252-100-TC-052-
Edwin Dejesus	27,500.00	Educ Safety Monitor	11-000-266-110-OP-066-
Luis Dejesus	26,897.00	Custodian	11-000-262-100-00-066-
Jacqueline Deprince	52,000.00	Office Manager	11-800-330-100-09-066-
Yusein Durakov	115,000.00	Bus. Adminstrator	11-000-251-100-BO-052-
Patricia Ferri	85,000.00	Asst to SBA-Grant Mgr	11-000-251-100-BO-053-
Maria Gonzalez	36,414.00	Bus Driver	11-000-270-160-00-066-
Brittany Graeber	55,000.00	Program Social Worker	11-000-219-104-00-066-
Rowland Granger	26,897.00	Custodian	11-000-262-100-00-066-
Leda Hernandez Diaz	70,000.00	Coordinator of Wellness & Family Support	11-800-330-100-09-066-
Robert Hinchliffe	61,200.00	IT Specialist	11-000-252-100-TC-052-
Sylvia Hunt	20,664.18	Accounts Payable Clerk/ Bus Driver	11-000-251-100-BO-053-
Sylvia Hunt	20,664.18	Accounts Payable Clerk/ Bus Driver	11-000-270-160-00-066-
Linda Ibeneche	26,897.00	Educ Safety Monitor	11-000-266-110-OP-066-
Syka Jimenez	22.00/hour	P/T Bus Driver	11-000-270-160-00-066-
Beverly Johnson	60,000.00	Payroll Manager	11-000-251-100-BO-053-
Theodore Johnson	55,000.00	Coordinator of Enrollment & Recruitment	11-000-211-100-00-066-
Roberto Ledezma	26,897.00	Custodian	11-000-262-100-00-066-
Denise Lofland	11.00/hour	Part-time Custodian	20-477-200-100-00
Lisa Lozada-Shaw	48,000.00	Program Social Worker	11-000-219-104-00-066-
Stephanie Maratea	57,000.00	Clinic Sch Nurse	11-000-213-100-02-066-
Clara Mccauley	48,410.00	Clinic LPN Nurse	11-800-330-100-09-066-
Mabel Mendez	30,448.86	Custodian	11-000-262-100-00-066-

<b>First Name</b>	<b>Salary</b>	<b>Job Title</b>	<b>Account Code</b>
Jozian Molina	44,000.00	College Access K-5 & Title 1 Student Success	11-000-218-110-00-066-
	11,000.00	College Access K-5 & Title 1 Student Success	20-237-200-104-00
Nellybel Nunez	37,821.60	Office Manager	11-000-240-105-02-053-
Deborah Ortiz	26,897.00	Custodian	11-000-262-100-00-066-
Jose Ortiz	34,552.38	Custodian	11-000-262-100-00-066-
Luz Otero	27,864.59	Custodian	11-000-262-100-00-066-
Rosa Ovalles Vargas	58,000.00	Coord Trans/HR Assist	11-000-230-105-00-066-
Griselda Oviedo	26,897.00	Custodian	11-000-262-100-00-066-
Stephanie Paduani Gomez	45,000.00	ESL Teacher Fellow	11-240-100-101-02-043-
Tatiana Pettiford	26,114.00	Educ Safety Monitor	11-000-266-110-OP-066-
Stevenson Pierre-Jacques	112,583.76	Director Technology	11-000-252-100-TC-052-
Thalia Ramos	27,500.00	Educ Safety Monitor	11-000-266-110-OP-066-
Dennis Rivera	60,000.00	Chief of Security	11-000-266-110-OP-066-
Evelyn Rivera	11.00/hour	P/T Educ Safety Mon	11-000-266-110-PT-066-
Juan Rivera	60,600.00	Facilities Mechanic	11-000-262-100-00-066-
Velmina Rivera	250,000.00	Chief Medical Office	11-800-330-100-09-066-
Dr. Alberto Rivera-Rivera	160,000.00	CAO/Lead Person	11-000-230-100-00-052-
Marchelle Roberts	52,000.00	Coordinator of College Access & Title 1 Student Success	11-000-218-110-00-066-
	28,000.00	Coordinator of College Access & Title 1 Student Success	20-237-200-104-00
Grace Rodriguez	11.00/hour	P/T Educ Safety Mon	11-000-266-110-PT-066-
Eliot Rojas	30,000.00	Educ Safety Monitor	11-000-266-110-OP-066-
Alberta Sandoval	26,897.00	Custodian	11-000-262-100-00-066-
Kriza Santos	35,321.00	Clinical Program Assist	11-800-330-100-09-066-
Jennylyz Soto	22.00/hour	P/T Bus Driver	11-000-270-160-00-066-
Argenis Torres	26,897.00	Custodian	11-000-262-100-00-066-
Gina Torres	38,568.24	Office Manager	11-000-240-105-01-053-
Giovanni Torres	11.00/hour	Part-time Custodian	11-000-262-100-PT-066-
Maria Torres	26,897.00	Custodian	11-000-262-100-00-066-
Rosa Torres	11.00/hour	Part-time Custodian	11-000-262-100-PT-066-
Aralys Valdez	22.00/hour	P/T Bus Driver	11-000-270-160-00-066-
Maurice Whittington	30,000.00	Educ Safety Monitor	11-000-266-110-OP-066-
Tia Wilson	26,897.00	Custodian	11-000-262-100-00-066-
George Young	28,500.00	Educ Safety Monitor	11-000-266-110-OP-066-
Stephanie Weaver-Rogers	\$128,000.00	COO/Lead Person	11-000-251-100-OP-052-
Diana Crespo	\$75,338.18	Director of Enrollment	11-000-211-100-00-066-
Michelle Roman-Colon	\$63,036.00	District Office Manager	11-000-251-100-OP-053-
Barbara Dunlap	\$102,000.00	Building Principal K-3	11-000-240-103-01-052-
Lisely Mendez-Rivera	\$102,000.00	Instructional Principal 4-8	11-000-240-103-02-052-
Scott Lunn	\$86,520.06	V. Principal STEM	11-000-240-103-03-052-



<b>First Name</b>	<b>Salary</b>	<b>Job Title</b>	<b>Account Code</b>
Ian Fallstich	\$117,300.00	Instructional Principal 9-12	11-000-240-103-04-052-
Tugba Houget	\$92,741.76	Supervisor of ESL	11-000-221-102-00-066-
Charles Benito	\$97,920.00	Assessment Supervisor	11-000-221-102-00-066-
Ramon Santiago	\$98,430.00	Supervisor of Math	20-237-200-102-00

#### **D. Position Modifications**

**Item 8:** Resolved that the Board approves the following position/assignment modifications and salary adjustments for 2020-2021:

<b>Name</b>	<b>Position</b>	<b>Effective Day</b>	<b>Salary</b>	<b>Salary Code</b>
Stephanie Weaver-Rogers	COO/Lead Person	7/1/20	\$ 128,000.00	11-000-251-100-OP-052-
Diana Crespo	Director of Enrollment	7/1/20	\$ 75,338.18	11-000-211-100-00-066-
Loftland, Denise	Part-Time Custodian (Cares Funding)	7/1/20	N/A	20-477-200-100-00
Colon, Juan	Part-Time Custodian (Cares Funding)	7/1/20	N/A	20-477-200-100-00
Conception, Elizabeth	Part-Time Custodian (Cares Funding)	7/1/20	N/A	20-477-200-100-00
Correa, Maria	Part-Time Custodian (Cares Funding)	7/1/20	N/A	20-477-200-100-00
Depew, Stephanie	Adjustment for BA + 15	2020-2021	\$ 60,639.16	11-140-100-101-04-043-
Steen Mathew	Adjustment for Master's + 15	2020-2021	\$ 62,727.10	11-130-100-101-02-043-

#### **E. Appointment of Summer Instructional Staff**

**Item 9:** Resolved that the Board appoints the following individuals for summer assignments:

<b><u>Summer Instruction</u></b>	<b><u>Position</u></b>	<b><u>Contract /Start Date</u></b>	<b><u>Hourly/Per Day</u></b>	<b><u>Account Code</u></b>
Helen Redmond	9-12 Credit Completion	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	11-422-100-101-00-043-
Jessica Petruz	9-12 Credit Completion	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	11-422-100-101-00-043-
Sonia Chugh	ELS K-12	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-242-100-101-00
Schultice, Amy	6th - 8th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101

<u>Summer Instruction</u>	<u>Position</u>	<u>Contract /Start Date</u>	<u>Hourly/Per Day</u>	<u>Account Code</u>
Maenner, Nicole	4th - 5th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Jenkins, Kyra	6th - 8th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
DeFrance, Victoria	4th - 5th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Bivona, Brooke	6th - 8th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Perks, Kiersten	6th - 8th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Coles, Summer	4th - 5th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Durney, John	4th - 5th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Harkins, Patricia	6th - 8th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Marrero, Alyssa	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Tanya Mason	4th - 5th Grade	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Chohan, Divya	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Morales, Chelsea	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Carpenter, Amanda	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Albright, Amber	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101
Stephens, Candice	K-3	July 6th - August 13th, M - Thu (9:30am - 12:30pm Remote on Zoom)	\$30/hour	20-237-100-101

**F. Approval of Instructional Assistants Salaries for 2020-2021**

**Item 10:** Resolved that the Board authorizes the following salaries for 2020-2021:

<b>Name</b>	<b>Assignment</b>	<b>Salary</b>	<b>Account Code</b>
Crowley, Octavius	Lower Instructional Assistant	26,897.00	20-252-100-106
DeJesus Griseida	HS Instructional Assistant (1-1)	33,247.56	11-190-100-106-IA-044
Groon, Lynn	Lower Instructional Assistant	26,897.00	20-252-100-106
McFadden, Tonya	STEM Instructional Assistant (1-1)	26,897.00	20-237-100-106
Pondexter, Alisha	Lower Instructional Assistant	26,897.00	11-000-217-100-00-066
Rivera, Melissa	Lower Instructional Assistant (1-)	26,897.00	11-190-100-106-IA-044
Rodriguez, Joan	Lower Instructional Assistant	30,513.28	11-190-100-106-IA-044
Chandra Barzy	Lower Instructional Assistant	26,897.00	11-190-100-106-IA-044

### **G. Reduction In Force**

**Item 11:** Resolved that the Board approves the following recommendations from the school administration for Reduction in Force based on required budgetary adjustments

<b>Name</b>	<b>Position</b>	<b>Effective Day</b>
Lidia Rivera	Office Manager - STEM	7/1/20
Carmen Nunez	Office Manager - High School	7/1/20
Edwin Centeno	Facilities Mechanic	7/1/20
Ada Mendez-Guzman	Custodian	7/1/20

### **H. Resignations**

**Item 12:** Resolved that the board accepts the following resignations:

<b>Name</b>	<b>Position</b>	<b>Effective Day</b>
Alana Booker	6th Grade Science Teacher	6/25/20
Nicole Chambers	First Grade Teacher	6/25/20
Mikael Matthews	School Nurse (STEM)	6/25/20
Phillip Tarricone	HS Humanities	6/25/20
Stephanie Paduani Gomez	College Access Associate K-3	8/21/20
Elise Rocco	Third Grade Teacher	6/25/20

### **I. Leaves of Absence**

**Item 13:** Resolved that the Board approves the following leaves of absence:

<b>Name</b>	<b>Position</b>	<b>Term</b>
Diana Crespo	Director of Enrollment	6.1.2020 - 7.1.2020

## J. Appointment of Instructional Leaders

**Item 14:** Resolved that the Board appoints the following teachers to Instructional Leadership assignments based on recommendations from the CAO:

Name	Assignment	Term	Stipend	Account Code
<b>Primary K-2</b>				
Tiyana' Hicks	Kindergarten	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Sarah Horneff	1st Grade	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Isabel Howell	2nd Grade	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Christine Meslar	3rd Grade	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
<b>Intermediate 4 - 8</b>				
Nicole Maenner	4 <sup>th</sup>	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Kristen Perrine	5 <sup>th</sup>	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
John Durney	6 <sup>th</sup> /Specials	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Patricia Harkins	7 <sup>th</sup>	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Brooke Bivona	8 <sup>th</sup>	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
<b>High School</b>				
Helen Redmond	Business & Social Studies	2020-2021		
Melvin Monte	Mathematics	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Stephanie Depew	Science & STEM	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
Scott Davis	English	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-
<b>Special Areas</b>				
Sonia Chugh	Differentiation (ESL & SPED)	2020-2021	\$ 5,000.00	11-190-100-106-XD-043-

## K. Mentor Appointments

**Item 15:** Resolved that the Board approves the following mentoring assignments:

Assignments	Grade	Term
Clougherty/Maria McGovern	Kindergarten	2020-2021
Matthew Steen/Emily Sularski	6th Grade Science	2020-2021
Sonia Chugh/Alexis Cotton	ESL 4-8	2020-2021
John Durney/Adam Altenbach	6th Grade Social Studies	2020-2021

<b>Assignments</b>	Grade	Term
Summer Coles/Erin Clark	1st Grade	2020-2021
Sarah Horneff/Lindsay Minton	1st Grade	2020-2021

**Seconded by Hector Nieves.**

**Roll Call:**

	<b>Item 5</b>	<b>Item 6</b>	<b>Item 7</b>	<b>Item 8</b>	<b>Item 9</b>	<b>Item 10</b>	<b>Item 11</b>	<b>Item 12</b>	<b>Item 13</b>	<b>Item 14</b>	<b>Item 15</b>
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Matthew Closter	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Jonathan Gonzalez	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Hector Nieves	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Gladys Novoa	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Michael Palis	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Marianne Taylor	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Margo Venable	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

**VI. Finance Committee Actions: John Hall presented items 16-31 for Board approval.**

**A. LEAP Cramer Hill LLC Financials**

**Item 16:** Resolved that the Board approve the Financial Reports for the LEAP Cramer Hill LLC for the period of April 2020 as provided by the Chief Financial Officer/SBA. Further resolved the Board approve payments as provided in the report.

**B. LEAP Financial Reports**

**Item 17: Approval of Board Line Item Status Report**

Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary’s and Monthly Financial Reports for the month April 2020 and have consulted with the Chief Financial Officer/SBA as deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board’s Secretary concerning “Budgetary Line Item Status” N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the School’s financial obligations for the remainder of the fiscal year.

**C. Approval of Budget Transfers**

**Item 18:** Resolved that the Board approves budget transfers for April 2020 as provided by the CFO/SBA.

**E. Approval of Expenditure Report/Bill List**

**Item 19:** Whereas, the Business Administrator certifies that there are sufficient funds to pay bills and payroll for April and May 2020.

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers and payroll as provided by the Chief Financial Officer.

**F. Payment from LLC**

**Item 20:** Resolved that the Board approves the following payment:

- Payment to Republic Bank for 639 Cooper Street appraisal for \$4,150 and \$1,800 for Phase I report.

**G. RESOLUTION APPROVING THE REFINANCE OF EXISTING LOANS WITH TD BANK ASSOCIATED WITH CERTAIN FINANCING FOR 639 COOPER STREET AND OBTAINING ADDITIONAL FUNDS FOR WORKING CAPITAL AND CAPITAL IMPROVEMENTS AT 527 COOPER STREET**

**Item 21:** **WHEREAS**, on or about December 22, 2015, LEAP Academy University Charter School, Inc. (the “School”) issued a Non-Revolving Line of Credit Note in the principal amount of \$1,000,000.00, a certain Revolving Line of Credit Note in the principal amount of \$750,000.00, and a certain Term Loan Note in the principal amount of \$1,380,000.00 (collectively, the “2015 TD Note”) to lender T.D. Bank, N.A., the proceeds of which were used to develop and rehabilitate the property known as 639 Cooper Street in the City of Camden, County of Camden, State of New Jersey (“639 Cooper Street”) for use as a public charter school facility; and

**WHEREAS**, on or about May 23, 2016, the School issued a Series 2016 Bond in the principal amount of \$1,000,000.00 to lender T.D. Bank, N.A., the proceeds of which were used to finance a portion of the renovation of the building located at 639 Cooper Street (the “2016 TD Note”); and

**WHEREAS**, on or about February 28, 2017, the School issued a Term Note in the principal amount of \$340,000.00 to lender T.D. Bank, N.A., the proceeds of which were used to further develop and renovate 639 Cooper Street (the “2017 TD Note”); and

**WHEREAS**, the School intends to borrow a maximum principal amount of \$5,500,000.00 from Republic Bank, the proceeds of which will be used to finance: (i) \$2,325,890.00 for the repayment of the 2015 TD Note, the 2016 TD Note, and the 2017 Note; (ii) \$2,000,000.00 to provide additional liquidity needed for the DOE charter school fiscal framework DCOH metric

(to be kept in an RBK savings account); (iii) the renovation of the project facilities at the property known as 527 Cooper Street in the City of Camden, County of Camden, State of New Jersey (“527 Cooper Street”), as set forth in the attached term sheet from Republic Bank; (the “Republic Bank Refinance”) and (iv) the closing costs associated with the Republic Bank Refinance.

**WHEREAS**, the obligations of the School in connection with the Republic Bank Refinance shall be further secured by a title-insured first mortgage lien provided by the School on 639 Cooper Street, and a mortgage lien on 527 Cooper Street, together with an assignment of rents and leases on all real estate pledged (the “Mortgages”); and

**WHEREAS**, the School intends to authorize and direct its officers to approve the execution and delivery of the Mortgages and any other documents, certificates or instruments required to be executed and delivered in connection therewith (together, the “Refinance Documents”), and to do such other things as may be necessary to consummate the financing of the Republic Bank Refinance.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SCHOOL (THE “BOARD”), AS FOLLOWS:**

1. The undertaking of the Republic Bank Refinance and the application for obtaining said financing are each hereby authorized.

2. The Chair of the Board or Chief Financial Officer is hereby authorized and directed to execute and deliver the Refinance Documents on behalf of the School as may be approved by such Chair of the Board or Chief Financial Officer upon the advice of the School’s Counsel, the execution thereof to be conclusive evidence of such approval, and the Secretary or Assistant Secretary is hereby authorized and directed to cause the corporate seal of the School to be affixed thereto and to attest the same.

3. The Board hereby authorizes and directs each of the Chair of the Board and Chief Financial Officer to take all action in furtherance of the Republic Bank Refinance, including but not limited to: (a) approving the form, content and terms of any financing documents required to be executed by the School; and b) delegating to such officers of the School and/or such members of the Board, as it may specify, the power to execute and deliver documents in connection with the Republic Bank Refinance and the power to take such other action as may be necessary to consummate completion of the Republic Bank Refinance.

4. All prior resolutions and parts thereof, to the extent inconsistent herewith, are hereby rescinded and repealed.

5. This resolution shall take effect immediately.

**H. Contracts**

**Item 21:** Resolved that the Board authorizes the following contractual renewals and modifications:

- To rescind participation in the energy bid through Gable and Associates and ACES.
- To join Educational Services Commission of New Jersey cooperative
- To approve participation with the Educational Services Commission of New Jersey (ESCNJ) in seeking bids on a cooperative basis for the purchase of Natural Gas and Electricity.

Further resolved that the Board authorizes renewal of the following service agreements:

Vendor	Purpose	Amount up to
Dr. David Salas	Fab Lab-Consultant	\$31,000/year
Bowman and Co.	Auditing Services	\$63,000/year
Oncourse	Student Database	\$55,880/year
Schoolology	Curriculum Platform	\$25,806.74/year
Tripspark	Transportation software	\$25,934/year
Straus Esmay, LLC	Policy development services	\$5,000/year
Systems3000	Accounting, HR&Payroll software	\$22,004/year
Rutgers University	Early College Partnership, fall and spring	\$300,000/year
Rowan University	Early College Partnership, fall and spring	\$160,000/year
Cabrini University	Early College Partnership, fall and spring	\$8,000/year
Imagine Learning		\$30,000/year
Frontline Technologies Group	AESOP/Employee tracking	
Flying Classroom	STEM Curriculum	\$70,000/year
Rutgers CLC	– Board Administrative Support, State Reports, Rutgers partnership coordination, special programming (character education, wellness)	\$258,729
Rutgers CLC	Early College coordination, Data management and analysis, alumni and alfredo Santiago scholars coordination	\$332,400
Rutgers CLC	Web design and website maintenance, graphics design, media dissemination, general logistical support for branding and media programming.	\$106,843
Winning Strategies	Public Affairs and Media	\$6,500/month
Terry Henry	Treasurer	\$1,000/month

Further resolved that the Board approves a new contract with Trapeze Software Group, Inc. (Tripspark) for transportation software in the amount of \$28,928.00.

## I. RESOLUTION TO RENEW SCHOOLS HEALTH INSURANCE FUND

**Item 22:** WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;



**WHEREAS**, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

**WHEREAS**, the governing body of LEAP Academy University School, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
  - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
  - a.) A long-term philosophy on rates.
  - b.) A willingness to work with bargaining units to achieve plan design changes.
  - c.) Professional management with stability and commitment.
  - d.) Rating structure based on actuarial numbers.

**BE IT FURTHER RESOLVED** that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

**J. RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM**

**Item 23:** WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the (CHIEF EXECUTIVE OFFICER) is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**K. COOPERATIVE PRICING SYSTEM AGREEMENT**

**Item 24:** WHEREAS, *N.J.S.A. 40A:11-11(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution' in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

The goods or services to be priced cooperatively may include supplies and materials, Time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

1. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

2. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter IN JANUARY OF EACH SUCCEEDING YEAR publish a legal ad in such format as required by *N.J.A.C. 5:34- 7.9(a)* in its official newspaper normally used for such purposes by it to include such information as:

(A) The name of Lead Agency soliciting competitive bids or informal quotations.

(B) The address and telephone number of Lead Agency.

(C) The names of the participating contracting units.

(D) The State Identification Code assigned to the Cooperative Pricing System.

(E) The expiration date of the Cooperative Pricing System.

3. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities if required, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.

4. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

5. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.

6. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:

(A) The quantities ordered for the Lead Agency's own needs, and

(B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.

7. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.

8. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.

9. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

10. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

11. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.

12. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.

13. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

14. It is understood that all fees for each participating contract are paid by the vendors as noted within the Bid/RFP documents. All fees are included within the bid price and are subject to change with new awards and notice to all cooperative members will be provided.

15. This Agreement shall become effective on 5/21/17 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.

16. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.

17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

#### **L. Release of RFP's**

**Item 25:** Resolved that the Board authorizes release of the following RFP's:

<b>RFP Number</b>	<b>NAME</b>	<b>FUNDING</b>	<b>OPENING DATE AND TIME</b>
21-3	Occupational Therapist	FY21-IDEA	7/09/20 10:00am
21-4	Speech Therapist	FY21-IDEA	7/09/20 11:00am
21-5	LDTC	FY21-IDEA	7/09/20 12:00pm
21-6	School Psychologist	FY21 Gen	7/09/20 1:00pm
21-7	SAT preparation	FY21 Title I	7/09/20 2:00pm
21-8	Tutoring	FY21 Title I	7/15/20 11:00am
21-9	Substitute Services	FY 21 Gen	7/15/20 12:00pm
21-10	527 Cooper Street Architectural Services	FY 21 Gen	

#### **M. Renewal of Commercial Liability Insurance for LEAP/Cramer Hill, LLC**

**Item 26:** Resolved that the Board approves renewal of commercial liability insurance with Utica National Insurance Group for LEAP/Cramer Hill, LLC and authorizes payment of \$2,042 for FY21.

**N. Meal Prices**

**Item 27:** Resolved that the Board approves the meal prices for the 2019-2020 school year in accordance with the Paid Lunch Equity Requirement, set forth by the New Jersey Department of Agriculture.

**O. Increase of Bid Threshold**

**Item 28:** WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent, from \$29,000 to **\$32,000**, effective July 1, 2020;

WHEREAS, the LEAP Academy University School would like to take advantage of the maximum statutory bid threshold amount of **\$32,000** for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the LEAP Academy University School, establishes and sets the bid threshold amount of **\$32,000** for the Board of Education, and further authorizes Yusein Durakov, SBA to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount without public advertising for bids. Furthermore, Mr. Durakov is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). Pursuant to N.J.A.C. 5:34-9.5(e), it is also recommended that Yusein Durakov, SBA be appointed as Duly Authorized Purchasing Agent Designee. The Purchasing Agent shall continue to hold the authority, responsibility, and accountability for the purchasing activity of the LEAP Academy University School.

**P. Grants**

**Item 29:** Resolved that the Board accepts the following grants for FY 21 and authorize submission of necessary grant applications:

a. ESEA Title IA	\$1,018,195
b. ESEA Title IIA	\$112,805
c. ESEA Title III	\$16,768
d. ESEA Title III Immigrant	\$2,253
e. ESEA Title IV	\$73,568
f. ESEA Title IA Reallocated	\$40,164
g. IDEA Basic	\$355,746
h. NJSIG grant	\$12,862.55

Further resolved that the Board refuse the following grant allocations:

- IDEA Preschool \$4,660

**Q. Purchase of Computer Devices**

**Item 30:** Resolved that the Board authorizes purchase of computer devices from Troxell Communications, Inc. in the amount of \$489,970 (pricing based on NJ State Contract #17-FOOD-00244) to be paid with CARES funds.

**R. Branding Policy**

**Item 31:** Resolved that the Board approves adoption of a LEAP Visual Identity and Branding Policy to ensure that LEAP Academy adopts a clear and consistent identity to help build and maintain reputation. This policy ensures regularly reinforced graphic symbols can convey and reinforce the strengths of the school.

The Lead Person in conjunction with the Graphics and Visual Design Specialist is empowered with the authority to manage and enforce the proper use of the school’s name and a unified visual identity system and is charged by resolution of the Board to create, distribute, and enforce policies, procedures, and guidelines necessary for the proper use of the LEAP ACADEMY name and the implementation of a unified visual identity system; develop tools, training, and other incentives that facilitate the proper use of the LEAP name and the implementation of a unified visual identity system by all units of the LEAP ACADEMY; and establish oversight and advisory bodies that facilitate the proper use of the LEAP name and the implementation of a unified visual identity system.

Further resolved that the Board directs the administration to develop a handbook providing procedures and formats as necessary.

**Seconded by Hector Nieves.**

**Roll Call:**

	Item 16	Item 17	Item 18	Item 19	Item 20	Item 21	Item 22	Item 23	Item 24	Item 25	Item 26	Item 27	Item 28	Item 29	Item 30	Item 31
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES Abstain on payments to Rutgers and Metz	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Mathew Closter	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Jonathan Gonzalez	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES Abstain	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

	Item 16	Item 17	Item 18	Item 19	Item 20	Item 21	Item 22	Item 23	Item 24	Item 25	Item 26	Item 27	Item 28	Item 29	Item 30	Item 31
				on payments to Republic												
Héctor Nieves	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Gladys Novoa	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES Abstain on payments to Rutgers	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Michael Palis	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Marianne Taylor	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Margo Venable	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

**IX. Public Comment**

**Item 23:** **Hector Nieves** presented a motion to open the meeting for public comment.  
**Seconded by Gladys Novoa.**

**Roll Call:**

Dr. Gloria Bonilla-Santiago	YES
Dr. Matthew Closter	YES
Mathew Goodwin	YES
Jonathan Gonzalez	YES
John Hall	YES
Cal Maradonna	ABS
Hector Nieves	YES
Gladys Novoa	YES
Brenda Ortiz	YES
Dr. Michael Palis	YES
Marianne Taylor	YES
Margo Venable	YES

**X. Adjournment**

**Item 24:** **Jonathan Gonzalez** presented a motion to adjourn.

**Seconded by Margo Venable.**

**Roll Call:**



Dr. Gloria Bonilla-Santiago	YES
Dr. Matthew Closter	YES
Mathew Goodwin	YES
Jonathan Gonzalez	YES
John Hall	YES
Cal Maradonna	ABS
Hector Nieves	YES
Gladys Novoa	YES
Brenda Ortiz	YES
Dr. Michael Palis	YES
Marianne Taylor	YES
Margo Venable	YES

**Meeting adjourned at 6:55 pm**

Respectfully Submitted,

**Wanda Garcia, Board Liaison**